

UPPER WITHAM INTERNAL DRAINAGE BOARD

Minutes of a Meeting of Upper Witham Internal Drainage Board held on Monday, 26th September 2022 in Canwick Village Hall at 2pm.

Present: Cllr. D. Armiger
Mr T Arnold
Mr. A. Buckley
Cllr. G. Hewson
Mr. J. R. Hollis
Mr E Jackson
Mr P Knight
Cllr R Longbottom
Mr F. H. Myers **Chairman**
Cllr. D. Nannestad
Cllr R Oates
Mr. R. J. Phillips
Mr. I. Powell
Mr G Rawlings
Mr W Timmins
Mr N Tobin
Cllr P J Vaughan **Vice Chairman**
Mrs. J. Wilkinson

In Attendance: Mr. Ian Coupland, Director of Operations.
Miss Jayne Flower, Executive Assistant.
Mrs. Jane Froggatt, Chief Executive.
Mr. Guy Hird, Head of Engineering & Technical Services.
Mr. Steve Larter, Director of Finance & Governance.
Mr. Martin Shilling, Director of Engineering & Technical Services.

23.22 Apologies.

Apologies for absence were received from Cllr C Burke, Cllr B Bushell, Cllr J Cottier, Cllr L Dales, Cllr M Green, Ms E Jenkinson, Cllr R Kaberry-Brown, Cllr R Metcalfe, Cllr P Morris, Cllr L Pennell, Cllr S Roe, Mr J Scarborough (Vice Chairman), Cllr I Stokes and Cllr C Watt.

24.22 Declarations of Members' Interests.

Members present appointed by the five Councils declared interests relating to their respective Councils (City of Lincoln, North Kesteven District, West Lindsey District, South Kesteven District and Newark & Sherwood District Councils).

25.22 Chairman's Announcements.

In the light of the recent death of Her Majesty the late Queen Elizabeth II, and following last Monday's state funeral for Her Majesty, the Chairman welcomed everyone to the September meeting and asked members to stand to observe a minute's silence, reflecting on a long life, full of duty and public service by our late monarch.

The Chairman was sad to report the sudden death on 15th August of former Board Member Mr David Jackson, aged 82 years. David represented City of Lincoln Council

on three of our Witham & Humber Drainage Boards: Upper Witham, Witham First and Witham Third for over 10 years until May 2022 and was a member of City of Lincoln Council for almost 40 years, serving as a former Mayor of Lincoln and Sherriff. The Boards were represented at David's funeral on Monday 12th September.

Members observed a further minute's silence.

Regarding membership of the Board, the Chairman advised:

- Cllr Steve England who represented West Lindsey District Council on two Boards, Witham Third District and Upper Witham had announced his intention to step back from external committees due to ill-health.
- West Lindsey District Council had advised that the nominated member to join both Boards is Cllr Peter Morris. Peter had sent his apologies for today due to other commitments.
- Mrs Jacky Smith has stood down from the Board due to ill-health. Although until recently a SKDC councillor, Jacky was a directly elected member of Upper Witham's Board, nominated by Buckminster Estate to represent the Grantham ward. A successor will be nominated by Buckminster Estate.

It was highlighted that the Board therefore has 3 vacancies, vacant seats for the electoral wards of River Brant, Long Bennington, Barkston & Normanton and now for the Borough of Grantham [although we anticipate a nomination for the latter].

Finally, Members were asked to agree the venue for all future Board meetings, and it was unanimously agreed that from the November Annual Public Meeting onwards, meetings would be held in Witham House Boardroom.

26.22 Minutes of the Board Meeting, 23.05.22.

The Minutes of the Board's meeting held on Monday, 23rd May 2022 had been circulated with the agenda and were proposed by Ray Phillips, seconded by Fred Myers and APPROVED as an accurate record.

MATTERS ARISING:

26.22.1 Chairman's Announcements minute 3.22 refers.

Members were reminded of the 6 new City of Lincoln Council members as discussed at the May meeting in addition to 3 reappointed members [Cllr Gary Hewson, Cllr Rebecca Longbottom and Cllr Pat Vaughan]:

- Chris Burke
- Debbie Armiger
- Calum Watt
- Richard Metcalfe
- Bob Bushell
- Donald Nannestad

26.22.2 Pay Awards 2023/24 (minute 6.22.1 refers).

It was highlighted to members that this year 2022/23 is year 3 of a 3-year pay formula agreed between staff side and employers.

Cllr Lance Pennell, the 4 IDBs' representative on the ADA Lincolnshire Branch's Pay & Conditions Committee, and Jane Froggatt would be going to the next meeting on 10.10.22 where the main item for discussion would be staff side's pay claim and negotiation of a proposed pay settlement for 2023/24 to be recommended to the full ADA Lincolnshire Branch meeting on 20.10.22. Any pay settlement adopted by ADA's Lincolnshire Branch would be a matter reserved to individual IDB Boards.

26.22.3 PSCA work for the EA in 2022/23 (minute 7.22.2 refers).

Members were reminded that there had been several discussions with the EA about the PSCA works they wish to commission on main rivers from the IDBs in 2022/23, and discussions had been protracted this year before purchase orders for works were confirmed in late May. To IDB staff this felt like a shift from the original objective of the partnership agreement in achieving operational efficiencies on watercourse maintenance, to a different relationship with EA as commissioner and IDB as contractor.

Works were now underway, in line with the 2022/23 revised quotes totalling £892,198.78 [W1st £129,573.38 W3rd £437,166.39 UW £152,215.05 and NEL £173,243.96], with this stripped out.

This whole process for 2022/23 raises several issues for the Boards. The significant amount of work we are now undertaking for the EA and the precarious nature of that process for 2022/23 risked, at one point, all the work being stopped and awarded to the EA's framework contractors. The Boards are managing this significant amount of additional workload on existing staff and making decisions to defer disposal of plant and machinery, with only one-year contractual assurance and certainty on EA commissioning intentions and workload.

Due to the hot, dry summer season it was likely that some of the second health and safety bank cuts for the EA would now be cancelled. However, new winter works were being discussed, with for example the possibility of the EA asking Upper Witham to undertake works on the River Till from just outside the depot through to the Lincoln washlands this winter.

Members were advised that invoices for the works undertaken to date were now due to be sent to the EA this week (September).

26.22.4 Health & Safety Report (minute 15.22 refers).

An updated report would be provided to the meeting later.

Winter maintenance required the Operatives to work closer together and there had been 4 cases of Covid-19 within the teams. Masks and sanitiser were still provided to all Operatives. Lateral flow tests had been issued to all staff to test twice a week or in the event of symptoms.

These arrangements and risk assessments are reviewed weekly and any change to national guidance is kept under review.

The 4 Boards' Health and Safety advisors, Cope, had completed their annual site visits. The Annual Review meeting with Cope was arranged for 17.10.22.

Ian Powell advised that the correct term should be "LOLER REGULATIONS", rather than "Lola" as referred to in minute 15.22.

26.22.5 Plant & Machinery Programme (minute 16.22 refers).

It was confirmed that delivery of the Ifor Williams Tipper Trailer, to replace the one stolen at the depot break-in of 11.07.21, was still awaited. The order for the sliding dipper arm for the Volvo excavator, as agreed at the Board's May meeting, had been placed at circa £25k.

26.22.6 Operations Report – Burton Pumping Station (minute 17.22 refers).

Regarding the works at Burton Pumping Station, where the outfall requires desilting to allow the weedscreen to be worked on, Members were advised that sadly vandalism had occurred. Last week, unknown persons had broken windows overnight with all glass being smashed. Members would be advised of repairs and state of works at the November meeting.

26.22.7 Engineering Report Lincolnshire Local Resilience Forum (LRF) (minute 18.22 refers).

The Chief Executive updated members on the LRF exercise. 'FloodEx2022' was a significant regional simulation exercise taking place, initially planned to be held in September 2022 involving all the LRFs along the Trent Catchment as well as all the East Coast LRFs. It would be covering both Tidal and Fluvial Flooding.

The exercise will test the interaction between LRFs including the Humber which is also looking at a tidal breach south of the Humber. It will give an opportunity to consider how we engage with the LRF(s) and the exercise to maximise protection of the districts, reduce the impact of flooding and potentially have access to national resources for future events.

The national flood simulation exercise to involve 20 Local Resilience Forums was scheduled to take place 10.09.22 to 23.09.22. This had been rescheduled for Monday 14.11.22 to Friday 18.11.22. The 3 relevant LRFs for Witham & Humber Drainage Boards are Humber LRF, Lincolnshire LRF and Nottinghamshire LRF. SCG, TCG and relevant cell meetings are being rearranged and the Boards will participate in the response and recovery phases of the exercise. The review day on 18.11.22 will be an opportunity to feed in nationally some of the lessons learned.

Members would be informed of the results and outcomes at the November meeting.

26.22.8 Engineering Report, Telemetry upgrade (minute 18.22 refers).

It was highlighted at the May meeting that 3 of the 4 Boards had an opportunity to lever in external FDGiA funding to upgrade their telemetry systems. The indicative costs were restated as:

	Xylem Cost	Funding Officer	Contingency	GIA	Contribution	Total
Upper Witham	£94,353	£5000	£19,871	£118,224	£1,000	£119,224
Witham 1 st	£120,625	£5000	£25,125	£150,750	£0	£150,750
Witham 3 rd	£88,750	£5000	£18,750	£112,500	£0	£112,500

It was confirmed that the Outline Business cases had been approved and Xylem had begun working on the planned upgrades across 39 pumping stations in the 3 IDBs.

26.22.9 Engineering Report Pyewipe Pumping Station (minute 18.22 refers)

The Chief Executive highlighted this item to members, with a positive update. Planning Permission has been granted by City of Lincoln Council for the construction of a new pump control house. This building will house the new Motor Control Centre (MCC) that will control the 3 electrically driven pumps on the site. The process to receive Grant in Aid monies from EA was completed in January 2020, upon the receipt by the Board of £282,950 plus a further £71,000 contribution underwritten by RFCC. This second sum being the Western Growth Corridor S104 contribution to be used for the provision of an additional Weedscreen cleaner. The Board agreed in June 2020 to contribute £15,000 towards the total scheme costs of £368,950.

The scheme includes the provision of:

- i. a new pump control building and MCC,
- ii. the refurbishment of the penstocks controlling flows within the syphon under the Fosdyke Canal and,
- iii. the provision of an automatic Weedscreen cleaner to the 'Old' electric pump that will deal with the flows emanating from the proposed Western Growth Corridor development.

A tender was issued for the construction of a new control building and re-cabling of the existing pumps and weedscreen cleaners. Tenders were invited from 4 contractors. Officers had received bids for the following items:

- i. Provision of a new motor control centre for all pumps and weedscreen cleaners on site
- ii. Provision of a new weedscreen cleaner to the Old Electric Pump
- iii. Provision of powered operation of the Canal syphon penstock

The return date for this second tender was 16th June 2022.

A letter had been received today, 26th September 2022, confirming an uplift to £713k funding for the scheme through FDGiA.

27.22 Minutes of the Finance & General Purposes Committee meeting, 07.09.22.

The minutes of the Finance and General Purposes Committee held on Wednesday, 07th September 2022 had been circulated with the agenda and were proposed by Pat Vaughan, seconded by Ray Phillips and APPROVED as an accurate record.

MATTERS ARISING:

27.22.1 Engineering Services (minute 11 refers)

Enforcement cases for the Board had been busy. A good result at Saxilby flood bank was reported, where the wood pellet business owner had cleared the obstructions [debate followed on installing post and rail fencing as a deterrent]. On the Morrisons car park enforcement case, where the Board maintenance access is blocked, a planning application has been received by City of Lincoln Council for the relocation of the MOT and car valuation business units, to which Guy Hird had replied. There is now an issue with University of Lincoln where the maintenance access to the lagoon and watercourse has been obstructed with a variety of street furniture and creation of a wildlife habitat etc., despite several meetings stressing the importance of keeping the maintenance route clear for machine access.

Members noted the minutes of the Finance & General Purposes meeting.

28.22 Chief Executive's Report.

The Chief Executive's report had been circulated with the agenda. Issues highlighted included:

28.22.1 Witham & Humber Drainage Boards' Annual Inspection, Thursday 29.09.22.

After a break of 2 years, the Boards will be hosting an Inspection on Thursday, 29th September. To date 49 members, guests and staff had confirmed attendance. Spaces were limited, and members were asked to confirm their attendance with jayney.flower@witham3idb.gov.uk or by phoning 01522 697123.

This year the tour will start at Upper Witham's depot and the 4 Boards' joint office [which opened in February 2020] at Meadow Lane in North Hykeham from 08:30 onwards, with the coach departing at 09:30. The itinerary includes a presentation at the Lincoln Washlands FAS of the upgraded, automated system and then a visit to some of the sites affected by the heavy rainfall events of autumn/winter 2019/20 and the 5 relevant EA main river breach sites which impacted upon the Boards' systems.

28.22.2 FloodEx22 Exercise.

The national flood simulation exercise to involve 20 Local Resilience Forums [LRFs] was scheduled to take place 10.09.22 to 23.09.22. This has been rescheduled for Monday 14.11.22 to Friday 18.11.22. The 3 relevant LRFs for Witham & Humber Drainage Boards are Humber LRF, Lincolnshire LRF and Nottinghamshire LRF. As mentioned earlier, SCG,

TCG and relevant cell meetings are being rearranged and the Boards will participate in the response and recovery phases of the exercise. The review day on 18.11.22 will be an opportunity to feed in nationally some of the lessons learned.

28.22.3 ADA Lincolnshire Branch Pay & Conditions Committee.

The current 3-year pay formula finishes this year 2022/23 and, in the forecast economic climate, the Pay & Conditions Committee may face a challenge to agree a pay settlement between staff and employers for next year 2023/24.

28.22.4 Lower Witham Resilience Strategy.

This EA-led review has concentrated on survey work during 2022, the results of which will be shared in April 2023. This is separate from the work of the South Lincolnshire Water Partnership, which may soon announce the site of the planned South Lincolnshire Reservoir providing additional public water supply storage, but it was confirmed this is separate from flood storage. The Boards' officers are engaging with the Resilience Review and are keen to understand that the modelling work includes current asset performance, including obstructions to the Lower Witham and a plan to improve this as well as looking at off-line lagoon storage options upstream of Grand Sluice in Boston. This has relevance for the longer-term performance of the Boards' assets, particularly in Witham Third DIDB and Witham First DIDB.

Members discussed the matter at length. The issue here was the concerns for apparent change of strategy. Cllr Oates asked how the proposed reservoir announced by Anglian Water, south of Sleaford was to be filled by the River Witham [as we understand it either by an open watercourse or a piped culvert connection via the Forty Foot in Black Sluice IDB's district].

It was confirmed that this was a public water supply, not part of any flood defence scheme.

The Chief Executive's report and update was received and NOTED.

29.22 External Auditors' Notice of Closure on 2022/22.

A report had been circulated with the agenda and was presented by The Director of Finance & Governance.

The Annual Governance & Accountability Return 2021/22 was agreed at the Board meeting on 23rd May 2022, subsequently published on the Board's website for public inspection and submitted to the Board's appointed External Auditor PKF Littlejohn LLP on 08th June 2022. The public inspection period was from 13th June until 22nd July 2022.

The Board had until 30th June 2022 to approve and submit its Annual Return 2021/22 and the External Auditor had until 30th September 2022 to complete their work and publish their report.

The External Auditor has a statutory deadline of 30th September to complete their external audit and publish the formal Completion of Audit Certificate (Section 3 of Annual Governance and Accountability Return (AGAR)). This was issued and received on 24th August 2022.

Part 2 of section 3 of the AGAR has been completed as follows; 'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'.

Under the section 'Other matters not affecting our opinion which we draw to the attention of the authority' they have reported 'None'.

This therefore completes the External Audit for 2021/22 and this Board, along with the other 3 Boards in the Witham & Humber Drainage Boards group, have all received the same Audit opinion, so there are no issues to report to the Board.

The Notice of Conclusion of Audit was issued on 01st September 2022 and has been displayed on the Board's website and at Witham House depot/office.

Members NOTED the External Audit Notice of Closure on the IDB Annual Governance & Accountability Return 2021/22 and that this concludes the financial year 2021/22.

30.22 Schedule of Expenditure, 01.04.22 to 31.08.22.

The Schedule of Expenditure incurred for the five months of 01st April to 31st August 2022 had been circulated with the agenda. It was highlighted that this refers to invoices paid in the three months period.

Expenditure totalled £767,133.30 gross or, excluding £64,442.44 reclaimable VAT, the net amount of £702,690.86. Of this, £21,494.07 was rechargeable expenditure to other bodies.

Items raised by or highlighted to members included:

- Item 11: £23,443.00 (net) to Aquatic Control Ltd for Pyewipe pumping station refurbishment FDGiA scheme: 20% cost of the order for the new weedscreen. This project will be fully funded by the developer, Lindum.
- Item 30: £790.00 (net) to Boston Seeds Ltd for Grass seed. Cllr Longbottom asked what the mix was and if it could contain a mix of wildflower instead. This was discussed and it was confirmed the mix was picked to both be suitable for establishing grass banks and for encouraging pollinators.
- Item 104: £83,413.00 to the Environment Agency for Flood & Coastal Erosion Risk Management IDB Precept (1st of 2 payments 2022/23, total payment being £166,826.00).
- Item 148: £5,182.00 to K&W Mechanical Services Ltd for Atlas 150w, supply and fit of the height limiter.
- Item 185: £14,052.96 (net) to Mastenbroek Environmental Ltd for Herder spares for the 2022/23 season.
- Items 200 & 201: £112,142.33 and 6,071.17 to North Kesteven District Council for Non-domestic rates for the depot and Witham House office.

Cllr Donald Nannestad asked if it was possible to use alternative, renewable energy at pumping stations rather than electricity. He was advised that the Board does have solar panels at the office, but the power required at pumping stations would be too great.

Members received the expenditure schedule and NOTED the expenditure incurred in the five months 01st April to 31st August 2022.

31.22 Financial Performance Report 2022/23 to 31st August 2022.

The financial position for month 5 2022/23 as of 31st August had been circulated with the agenda. The report was presented by the Director of Finance and Governance, as follows:

	2022/23 Budget £	Profiled Budget £	Actual £	Variance (3-2) £
Income	(1,561,876)	(714,510)	(718,404)	(3,894)
Board & General Admin	25,394	11,078	10,804	(274)
One Off Schemes	10,000	0	25,806	25,806
Conservation	2,000	236	273	37
Depot	79,290	33,788	34,249	461
Drains	698,557	295,200	303,160	7,960
Pumping Stations	191,080	52,473	52,793	320
Joint Admin/Witham House	164,112	61,012	60,839	(173)
Consents & Enforcement	15,054	0	0	0
Director of Operations/Engineers	116,226	44,955	42,409	(2,546)
Contribution to/(from) Reserves	(23,500)	0	(25,806)	(25,806)
PWLB	0	0	0	0
Rechargeable Works	113,500	38,502	19,109	(19,393)
EA Precept	170,163	85,082	83,413	(1,669)
FRS17 Pension Adjustment (net)	0	0	0	0
Wages & Plant Holding Account	0	(1,842)	10,062	11,904
(Surplus)/Deficit	0	(94,026)	(101,293)	(7,267)

The Board was showing a positive variation position against budget of (£7,267).

Drainage Rates income as at 31.08.22 was [£227,106.43], a collection rate of 81.6% compared with 83.2% for the comparable month 5 last year. After adjustments, £51,308.52 income remains to be collected by the Board. First reminders were despatched to account holders on 15th August 2022 and final reminders will be despatched in October 2022. A court date will be set for January 2023. All historical outstanding rating queries are now resolved and only land issues raised in-year are now outstanding.

Special Levies had been received (£477k) for the first half-year payment from the 5 relevant councils. The second Special Levy half-year payments are due on 01st November.

Highland Water claims had been submitted to the Environment Agency for the balance owed on the 2021/22 actual claim, with a further balance of (£47,906) due, and for 80% [£177,600] of the estimated total claim for 2022/23 (£222,000), i.e., total income due to the Board of (£225,506). These amounts are not included in these figures, as the income is not yet received.

For one-off schemes, the main scheme to be undertaken is the refurbishment works at Pyewipe Pumping Station originally totalling £368,950 with FDGIA grant awarded to the Board of £282,950. Further funding of £71k has been received in the last financial year 2020/21, underwritten initially by the Environment Agency's RFCC. The remaining funding of £15k has been transferred to the reserve in 2021/22 as the Board's agreed contribution to the scheme. So far, (£322,100) has been received (FDGIA £251,100 and RFCC £71,000) in previous financial years to undertake these works. Contracts have been awarded for various elements of the scheme and costs of £26k incurred so far. The (£71k) advance on the developer contribution will be repayable to the RFCC but this is replaced by (£141k) of developer funding to meet the cost of the replacement Automatic Weedscreen Cleaner (AWC). Due to escalating costs of the project from increases in building materials, equipment costs, etc, an additional claim was submitted to the EA to seek additional funds to complete the now £713k scheme, and this had recently been confirmed, as follows:

	Original Scheme Funding	Updated Scheme Funding	Revised Scheme Funding	Additional Resources
FDGIA	-£ 282,950	-£ 282,950	-£ 557,517	-£ 274,567
Developer Contribution	-£ 71,000	£ -	-£ 140,654	-£ 69,654
RFCC	£ -	-£ 71,000	£ -	£ -
Board Contribution 2021/22	-£ 15,000	-£ 15,000	-£ 15,000	£ -
	-£ 368,950	-£ 368,950	-£ 713,171	-£ 344,221

The Telemetry scheme has also been agreed by the Anglian [Northern] RFCC and the funding of up to £118,224 is awaited. Xylem Site visits are underway with the engineering and operations teams, and the roll-out across 39 sites in Upper Witham, Witham Third and Witham First districts will be completed in this financial year.

Electricity may be a significant cost pressure in this financial year. This Board has a budget of £48k for the Pumping Stations electricity and to date £13.8k has been spent. This equates to nearly 30% of the annual budget. ESPO have notified the Board that when the Boards come to renew their contract from 01.10.22 a further increase will occur (the last increase was October 2021), and to expect at least a 100% increase in rates. This, if coupled with additional usage if a heavy rainfall event occurs, will put significant pressure on the budget. There appear to be steep increases in the cost of day/ night usage rates but also in the standing charges element of electricity costs at pumping stations.

The insurance renewals were undertaken in July 2022. The main policies renewed from 1st or 8th July 2022 with some smaller policies renewed from 22nd April and 19th May 2022. Whilst there has been a 10.9% increase in premiums cost this time it is much lower than the 72% increase last year. The Boards are due to market test their insurances for next year's 2023 renewals.

The national inflationary pressures are affecting many of the Board's costs. Electricity, fuel, plant and vehicle maintenance, insurances, mobile phones, supplies costs like stone and timber etc have escalating costs. Where possible, these are locked into contracts so not all the impact is being felt currently, but it will feed through into future

costs putting pressure on the latter half of this financial year's budgets and next year's budgets. Additionally, the availability of materials, spare parts and suitable companies to carry out works is causing additional downtime and delays.

On bank balances and investments, as at 31.08.22 these were as follows:

Lloyds Current	£	156,484.04
Lloyds Deposit	£	5,000.00
Nationwide Instant Access	£	663,634.10
Nationwide 90 Day Notice	£	14,509.98
Total	£	<u>839,628.12</u>

PWLB Loan - Balance Outstanding

2.68%

£ 1,104,146.15

Original loan £1,200,000. Loan period 30 years from 18/01/2019. Maturity date 15th November 2048. Repayments made 15th May and 15th November each year.

Members NOTED the 2022/23 financial performance for the 5 months to 31st August 2022.

32.22 Write off of Drainage Rates.

A report had been circulated with the agenda and was presented by the Director of Finance & Governance.

The Board has a policy for writing off Drainage Rate demands under £2.50, as raining invoices on these accounts is agreed as uneconomical. The following 29 accounts were outstanding as at 31st August 2022, but are under £2.50 for 2022/23:

Account	Value £	Account	Value £
0021	0.75	0297	1.20
0081	1.13	0364	2.12
0085	1.50	0441	1.73
0087	2.26	0470	1.88
0100	0.68	0481	1.88
0120	0.23	0484	2.10
0128	2.41	0493	0.45
0173	2.26	0523	1.88
0179	2.18	0593	2.10
0184	1.20	0594	1.43
0189	1.35	0617	0.60
0213	2.33	0644	1.58
0248	2.26	0779 (20/21)	2.21
0258	2.41	0779 (21/22)	2.26
0289	1.80	0779 (22/23)	2.41
0295	1.80	TOTAL	52.38

As each account is under £2.50, the Board was recommended to write off the debt, for the sum of £52.38.

On a land transfer issue, following a Land Registry search on 10-0615-1, the land in question was sold in June 2020, leaving an amount of £2.72 outstanding. The new owner's account is fully paid up to date. Several letters/reminders have been written to the previous owner with no response received to date. It was therefore requested that the Board writes off £2.72 for this account as uneconomical to collect.

Account number 10-0092-9 had a change of use to two residential properties and gardens. It has been moved from agricultural land to other developed land and therefore to Special Levy for 2023/2024, but there is an outstanding balance of £423.49

It was requested that the Board writes off £423.49 for this account, as it is unlikely to be collected.

Following discussion Board Members APPROVED the sum of £478.59 be written off as follows:

Under £2.50 accounts	£52.38
Land Transfer	£2.72
Special Levy	£423.49
TOTAL	£478.59

33.22 Health and Safety Report.

A Health & Safety report had been circulated with the agenda and was presented by the Director of Operations.

Summer maintenance programmes means Operatives are lone working more than in winter. This gives the opportunity to allow an Operative to come to work with Covid-19 provided they a) feel well enough and b) can work with no interaction with others. Failing to meet those 2 criteria would mean having to stay at home until 2 all-clear LFT test results (on separate, consecutive days).

Witham House office is open to members of the public and visitors. We have removed the need to wear a mask when walking around the office or along corridors and in circulation areas. Masks and other PPE are still provided for those who wish to use them. We are returning to a form of normality, but very conscious that we need to keep everyone safe and ensure we can deliver all work required. These arrangements and the Risk assessments are reviewed weekly at Management Team Meetings, and any change to national guidance is kept under review.

Cope, the 4 Boards' Health and Safety advisors have completed their annual visit to all four Boards now with NELDB and UW being the final ones to receive their visit. Cope have supported the review of risk assessments as part of the follow-up work after the visits.

We have had no reportable accidents since the last report. On 12th August 2022 an Operative walked into equipment (in the field). The accident was investigated, and no further action was required.

Near-miss reporting is regularly discussed with the teams and the effect this can have in the reduction of accidents. We have had 2 near-miss reports since the last report, on UW and on W1st.

On Upper Witham an Operative had a member of the public walk under his excavator arm whilst weed cutting in Lincoln. The member of public then proceeded to be verbally abusive to the Operative about not having room to pass whilst dog walking and not looking out for passers-by. This person did later phone in and complain. Speaking to the Operative, he was concentrating on what he was doing with the machine but said before moving on to repeat the cycle he would always look to see if anyone needed to pass but would routinely be in position each time for around 5 minutes before needing to move. When reviewing this incident, we looked at training, electronic proximity devices and signage on the machines. Training in this instance was not the issue,

proximity devices are very expensive and would need installing on every machine we have. We decided to look at the signage option and are currently waiting for signs to be delivered. The reason for this decision is it is the first time we have had someone take such a risk in all the years we have used machinery, so even though it was high risk to the person involved it is low risk of it being repeated. The signage will say "Please ensure you have the driver's attention before attempting to walk past this machinery".

On Witham First the incident involved a tractor/ flail driving on the public highway. The Operator indicated to turn right and the vehicle behind him remained where it was. The vehicle behind that one decided to overtake, as the tractor started to turn. Both the Operator and overtaking driver were forced to take evasive action. The car failed to stop. The review of this incident is a difficult one, this does happen to Operators of slow-moving vehicles. Most tractor drivers will have stories of this happening to them. The vehicle immediately behind our tractor was a large van and could not be seen over, the car passing both did not appear in our Operative's mirrors when he looked. We meet all legislation to be on the highway. It is difficult to know what different action could have been taken, so we have just reiterated to all Operatives about vigilance on the highway.

We have some new Operatives undergo NPORs excavator training. Their assessments have been completed and their subsequent training is booked in. We have undergone forklift truck training for 6 x Operatives with more booked in soon. Manual handling training and working at heights training is booked for December, for all staff and Operatives.

The Risk Manager joined the Boards on 27th June 2022 and is currently working on the PSCA support works with the Operational Team and the Emergency Planning to support the National FloodEx Exercise planned for 14th to 18th November 2022, together with a review of the 4 Boards' Emergency Plan and Business Continuity Plan.

Ian Powell requested more detailed metrics on the health and safety report in future. He stated that without specifics, for example, number of Operatives on each training course and total number of Operatives the work cannot be measured. If it cannot be measured, he felt it cannot be managed.

Andrew Buckley argued that as the Health & Safety management by the Board's staff was independently assessed by COPE further detail was not required to be presented at Board meetings.

Officers agreed to discuss further and consider what further information may be applicable for future reports.

Members received, discussed and **noted** the Health and Safety report and update.

34.22 Annual Environment Report.

A report had been prepared and circulated with the agenda. It was presented by the Head of Engineering & Technical Services, Mr Guy Hird.

As a public body, under the Natural Environment and Rural Communities Act (2006), Internal Drainage Boards must have regard to the purposes of conserving biodiversity in a manner that is consistent with the exercise of normal functions such as policy and decision-making. 'Conserving biodiversity' may include enhancing, restoring, or protecting a population or habitat. An IDB has a legal duty to protect and enhance the environment, set out in a wide range of legislation.

The report set out the agreements and achievements of the Board's environmental activities from September 2021 to September 2022.

In conclusion, the Board continues to monitor and record the barn owl and kestrel numbers across the district with this year being a huge success. Badger sets, specifically those that may potentially cause damage to flood banks are being reported and closely monitored. A carbon emission audit is being carried out with the aim of reducing the 4 Boards' carbon output. The 4 Boards' Environment & GIS Officer continues to represent the Boards at environmental forums and steering groups, whilst also taking on the role of Secretary for the ADA Lincolnshire Branch Environment Committee.

Cllr Robert Oates noted that he would like to see further detail to allow him to get a sense of range of protected species and habitats across the district. He would be very interested to know how many species we are impacting.

Following discussion Board members were content to APPROVE the purchase of ten House Martin nests for a trial at Pyewipe PS and to replace poor condition owl boxes with new boxes.

35.22 Operations Report.

A report had been circulated with the agenda and was presented by the Director of Operations.

Summer maintenance is well under way on all four Boards, the dry season we have had is taking its toll on machinery. Weed cutting dry watercourses and flailing grass that is like straw means we are using more wearing parts than normal.

Upper Witham have completed their approved winter maintenance schedule along with the major phase 2 repair of the Thorpe flood bank off Tillbridge Lane and bushing maintenance works under the PSCA agreement for the EA on the River Till, to a value of £58,000 and Boultham Catchwater to the value of £30,000. The team are well on with summer maintenance but have had a couple of short-term breakdowns. The Spearhead SPV had a major hydraulic pipe fail under the machine on 03.09.22, the repair took around 2 days due to the number of parts needing to be removed just to get to the failed pipe. The new Case tractor/flail combination has had an ongoing issue with the add blue injector, this is being resolved by Sharman's at Grantham and Case but is an intermittent problem and has caused about 4 days of down time to date.

The Spearhead SPV also has a long-term issue with the rear chassis cross member, this has cracked in one corner. A repair has been undertaken by Ireland's Farm machinery by plating the chassis and welding it up, but this too has now failed. It transpires we have one of three machines in the UK to which this has happened. Several discussions with Irelands and Spearhead have taken place, and Spearhead have had discussions with the manufacturer, Energreen in Italy. Spearhead and Ireland have said that they will stand by this machine and get it repaired, the discussions are now around the kind of repair they undertake. To repair this correctly would mean the machine returning to Italy and being put in the jig used when assembling the machines, to ensure there is no twisting of the side chassis rails when they remove the rear rail. But to get a machine to Italy and back with the current customs and excise problems could prove problematic and time consuming [there is no substitute machine for the Board to use]. It can be repaired effectively by other means, but it would always be a

repair and the concern is the resale value of a machine with a repaired rear chassis. This does not prevent the machine from being used, and we have that written assurance from Spearhead.

The theft of about 200 litres of Red Diesel from an excavator took place when a machine was parked overnight at the back of a farmyard after finishing works to Thorpe flood bank. This was reported to the police for statistics, a crime number was issued but no further investigation ensued.

Burton Weed screen is still ongoing, the work will be undertaken once we can get the outfall desilted. The silt has built up, preventing the outfall being dammed off.

Sandsyke no1 pump is away for refurbishment and upon completion no2 will follow. The cost of no1 pump refurbishment is £14,142.81.

Whilst undertaking routine maintenance at Saxilby pumping station to the old pump recently, it was noticed the discharge pipe has a section that is rotten and in danger of falling off with the pressure of water coming through the pipe. This will be addressed in the very near future, once we know the extent and costs of repair works.

Following what was an extremely difficult quoting session with the EA for 2022/23, we are now undertaking PSCA works for another season and these works are well underway. We are still having issues with receiving maps and required paperwork, but a change in staff at the EA may improve this.

Witham Third have had an incident. The EA fisheries department have found an area on the Barlings junction with Welton Beck where too much of the bed has been removed and the toe of the bank has been damaged. This has occurred very close to a spawning ground for Trout. We are currently investigating the incident ourselves and awaiting a decision from the EA as to how they are going to proceed with their investigation.

Members received and NOTED the Operations report and update.

36.22 Engineering Report.

The Engineering Report had been circulated with the agenda and was presented by the Head of Engineering and Technical Services, Guy Hird.

Local Resilience Forum (LRF)

'FloodEx2022' is a significant regional simulation exercise taking place in September 2022 [19th to 22nd] involving all the LRFs along the Trent Catchment as well as all the East Coast LRFs, covering both Tidal and Fluvial Flooding.

The exercise will test the interaction between LRFs including the Humber which is also looking at a scenario like the tidal event in 2013. For our 4 Drainage Boards are the Humber LRF, the Lincolnshire LRF and Nottinghamshire LRF.

Several meetings have taken place to finalise the proposed exercise. The exercise involves several virtual meetings, physical meetings, attendance at the control room and workshops. This involves IDB officers from our Boards and others in Lincolnshire. The invitations are currently being sent out to the people involved.

It will give an opportunity to consider how we engage with the LRF(s) and the exercise to maximise protection of the districts, reduce the impact of flooding and potentially have access to national resources for future events.

Whilst funding for 'in event' additional costs incurred is potentially available through the Bellwin Formula, this is only providing certain trigger criteria for the District Council are met [and IDB costs may not trigger such]. There is no funding mechanism available post emergency response phase for the recovery phase. So, for example, there is no additional money to clear away the sand and debris washed in by the sea, clear and reinstate the drainage channels or repair pumping stations or embankments. It is an opportunity to raise this issue in the National Forum.

No Section 19 Flood Investigation information requests from Lincolnshire County Council had been received since the last Board meeting. It is known that there are still a large number outstanding. This may raise issues as to the timeliness of reports, should any enforcement action arise from the investigations. There have been changes in personal within the Flood Team at LCC, there has been an effort to clear the backlog and streamline the process.

Many of the flooding incidents are localised surface water related with obstructed systems or exceedance of the design capacity.

Information requests received since the last Board meeting:

- Upper Witham IDB
 - None

Final reports received that have been commented on, some for a second or third time:

- Upper Witham IDB
 - UD-4967-2019-FLD - S19-332 / S19-370 Stragglethorpe Lane, Stragglethorpe
 - UD-5669-2020-FLD - S19-303 - Brecks Lane, Stapleford, Lincoln, LN6 9LA
- Upper Witham IDB extended area
 - UE-5616-2021-FLD - S19-388 Ingham Road, Stow, Lincoln, LN1 2DG

The actual addresses have been removed, because this is sensitive information.

The final reports are internal Lincolnshire County Council reports and although the Boards and other Flood Risk Management Authorities are now able to review and comment on the full report, any comments and recommendations do not have to be taken up by Lincolnshire County Council as the LLFA.

Further information on Section 19 investigations, including an interactive map and spread sheet, can be found on the Lincolnshire County Council website:

<https://www.lincolnshire.gov.uk/flood-risk-management/flood-investigations>

Drainage and Wastewater Management Plan (DWMP)

The Drainage and Wastewater Management Plan (DWMP) is a project lead by Anglian Water to improve the lives of people and the environment, in the East of England over the long-term. It will use it to plan for investment in drainage, treatment and sewerage systems. This collaborative and long-term strategic plan will highlight the known and

expected future risks to drainage and treatment and identify the solution strategies to mitigate.

The DWMP is a long-term plan covering 2025-2050, looking at the risks in 2025, 2030, 2035 and 2050. There have been several general meetings starting in January 2020 followed by catchment specific meetings. On 12th October 2021 there was a meeting looking at the catchments of Louth and Horncastle which was attended by Internal Drainage Boards, ELDC and the EA. Following the survey meetings, a focus group for Internal Drainage Boards was held on 19th January 2022.

The draft plan is now open for consultation since July and closing at the end of September 2022.

Further information can be found on this website:

<https://www.anglianwater.co.uk/about-us/our-strategies-and-plans/drainage-and-wastewater-management-plan/>

North Hykeham Relief Road, NHRR (Southern Bypass Link)

This is a proposed new highway to complete the Bypass around Lincoln from the A46 to the A15. A meeting was held with Lincolnshire County Council Highways, they have confirmed that the proposed scheme has been approved and a tender will be awarded as a Design and Build contract. It is expected some initial works to be carried out on site in 2025 with the main works commencing in 2026. The route affects six Upper Witham IDB watercourses as well as the River Witham. Periodic meetings are due to be held with LCC and consultants to ensure the proposals have minimal impact on the Board. The route extends beyond the Upper Witham district into the extended area and then into the extended area of Witham First DIDB.

There has been information in press, LCC have selected Balfour Beatty on a Design and Build contract. A planning application is expected to be submitted during 2023. Start on site is programmed for 2025 and it is hoped it will open in 2028.

The cost is between £179m and £212m with Department for Transport funding of £110 and the rest from LCC and developer contributions.

An initial meeting was held with the consultant programme team and the EA with the main discussion on modelling of the drainage for normal day to day situation, the flood event scenario and a breach from the River Witham. This is to ensure there is no detriment post construction.

Telemetry upgrade for Upper Witham IDB, Witham First DIDB and Witham Third DIDB

An opportunity arose following successful FDGiA grant funding schemes for other Boards within Lincolnshire to upgrade Telemetry systems. Georgina Nichols, Capital Projects Officer for our 4 IDBs and 3 other Lincolnshire Boards, is working on a business case for upgrading the systems for 3 of the 4 Witham & Humber Boards [not NELDB who had to switch telemetry provider 2 years ago] which would need to upgrade their telemetry systems in the next couple of years as 2G and 3G is switched off and copper lines are discontinued.

The proposed system is from Xylem, a multinational company including the diversion that was formally known as Flygt. The system is the web based 'VTScada' installed

successfully in NELDB pumping stations and several other stations across the Witham Boards.

The previous generation server based 'AquaView' system is currently used for existing Upper Witham stations with telemetry, two Witham 3rd stations and one Witham 1st station will require upgrades for the equipment on site to enable communication to the web-based system. All other stations across the Boards will require new equipment picking up existing telemetry ready provision where available and new connections as required.

Following the formal confirmation being received from the EA, initial site visits have taken place with Xylem to finalise the units and equipment required at the stations.

Pyewipe Pumping Station

Work to refurbish this site has begun. Tenders for various elements of work were received and orders for the following elements have been awarded.

- Motor Control Centre – Paktronic Engineering Ltd., Grantham - £171,331.94
- Automatic Weedscreen Cleaner – Aquatic Control Engineering Ltd., Retford – £121,065
- Fosdyke Canal Syphon Penstock [Pyewipe side] - Aquatic Control Engineering Ltd., Retford – £8,950
- Control House & other civils work elements – Ken Wood & Sons, Gainsborough – 128,783.21

An application for additional FDGiA monies has been made to the Environment Agency. This has been made necessary due to the rise in actual costs to £713k compared to those estimated at the time of OBC application. The delay was due mainly to restrictions put in place during the Covid-19 pandemic, some scheme additions like the relocation and new/reconditioned transformer and raising this to above defence level.

A Western Growth Corridor S106 contribution for the provision of the automatic weedscreen cleaner has been requested of Lindum the developer to cover the cost at £140k [previously £71k]. This includes the cleaner itself plus new foundations and their design.

Additional work proposed to be undertaken at the same as that originally planned includes the refurbishment and relocation of the high voltage mains transformer. The relocating of the transformer will raise it above the Canal's defence level and reduce the risk of it flooding.

This work is due for completion before 31st March 2023.

Westborough

During the high rainfall events of 2020, it was noted that the flap valve protecting the outfall of the Long Lane Drain had been opened by the flow of the water in the River Witham backwater allowing water into the Board's system. To reduce the risk of this happening it is planned to construct a small 'wing wall' to deflect flows away from the flap valve. This will be completed at the end of the summer maintenance programme as part of the Board's winter works programme.

Lincoln Flood Alleviation Scheme

Officers have been involved in detailed discussion with the EA concerning their proposals to automate the operation of this washlands scheme. The electrical control gear of the sites is due for replacement this financial year and the EA are to combine this with the provision of automation and remote operation through an improved telemetry system.

The thresholds of operation and the schemes effect upon the Board maintained systems and stations remains unchanged and will continue to be as previously agreed. Provisions have been made for inclusion by the EA, of the Board's telemetry system.

Pump control panels are installed and working. There are several minor works to be undertaken to complete the project. Works are almost complete.

A memorandum of understanding will be produced with the EA to provide clarity of operation and the interaction with the board. No further update.

Western Growth Corridor, WGC

At the Board meeting in June 2013 the Board confirmed its objection in principle to the development within flood plain. However, it was agreed that Officers would continue to co-operate and take part in multi-agency meetings to safeguard the Board's interests and minimise the impact on the pumped drainage system maintained by the Board.

In anticipation of the City of Lincoln Planning Application (2019/0294/RG3) for the proposed development being granted monthly progress meetings took place attended by all the agencies together with individual meetings/site inspections relevant to the different agencies. Periodic multiagency progress meetings have now resumed after a break, with the first one taking place on 28th July 2022.

At the meetings several topics had been discussed that relate to the Board including:

- Contributions for infrastructure
- Land Drainage and Byelaw consents
- Scheduling of watercourses by the Board

Several site visits and meetings had been held with the new project lead at Lindum. Each with more details of how the development will progress over the different phases and how this will affect the Board's pumped drainage system in the area.

At the appropriate time Lindum will be able to give a presentation to a Board meeting.

Lincoln Water Transfer Limited (LWT)

Following the dry start to the year it has continued to be dry and the transfer pipes at both Oxpasture and Saxilby have been open for extended periods. Most of the available water has been used and at times individual abstractors have run out of water. This has needed the 'pool' water to be redistributed.

The LWT Directors' meeting is due to be held in early November and the AGM is due to be held at the end of January or early February 2023.

The licence period runs from 01st April to the 31st October 2022.

Railway footpath level crossings to Pyewipe Pumping Station

The Board had been approached by Network Rail to permanently close two footpath level crossings from Skellingthorpe Fen to Pyewipe Pumping Station over the railway. They are designated BHP3 and SPD3. This is following incidents of the current gates in the palisade fence being broken and trespassing occurring. The crossings are on a bend and are dangerous to cross because of limited visibility.

At the November 2021 Board meeting it was agreed that the Board would accept the Network Rail offer to pay the Board £5,000 compensation and professional fees of £2,000 for the Board to relinquish this historical access route of 2 footpath crossings.

The Board's solicitor Sills and Betteridge and Network Rail's solicitor Addleshaw Goddard LLP have now completed the agreement and it has been signed. It is due to be enacted when the trees which are obstructing the access to Pyewipe have been removed and trimmed back to the Board's satisfaction by contractors working for Network Rail.

Long Bennington – LCC Flood Alleviation Scheme

Lincolnshire County Council continue to develop this scheme to increase the capacity of the highway surface water drainage system to reduce flooding in the village. Several high-level documents have been received and a notice that they do not intend to produce an 'Environment Statement'. The scheme is due to be undertaken in Spring 2023 and the works summary is:

- Install several gullies on Vicarage Lane to collect the overland flow,
- Desilt the roadside watercourse on Vicarage Lane
- Increase capacity in the culvert/sewer that takes the watercourse to the eastern side of Main Road,
- Install additional gullies at Sparrow Lane and between Sparrow Lane and the Royal Oak Public House to collect the overland flow
- In Main Street, outside the Royal Oak Public House, install a chamber that allows an overflow to be directed through the land to the south and east of the public house to outfall into the River Witham.

It should be noted that very little of Long Bennington is within the Board's district, including the area benefitting from this system, but given history the scheme is very much welcomed.

Members received and NOTED the report and update.

37.22 Planning and Consultations Report.

A report had been prepared and was presented by the Head of Engineering & Technical Services, Guy Hird.

There were no recommendations to the Board on this occasion, the information within the report was for information.

The Board had received several consultations and commented on various planning applications to the different Local Planning Authorities [LPAs]. A full schedule was provided.

There was one item highlighted to members:

Variation of condition 2 (plans) of planning permission 2021/0879/FUL to revise the proposed layout and remove Xpress centre | Morrison Supermarket Centaur Road Lincoln Lincolnshire LN6 7QL

Thank you for the opportunity to comment on the above application. The site is within the Upper Witham Internal Drainage Board district. The car park runs alongside the Board maintained Boultham Pump Drain (24200).

The Board has no objection to the revised position of the Xpress Centre and WBAC kiosk as indicated on drawing 062_PL_02 rev B. This is following a site visit to discuss the original positions.

Under the terms of the Board's Byelaws, the prior written consent of the Board is required for any proposed temporary or permanent works or structures in, under, over or within the byelaw 9m distance of the top of the bank of a Board maintained watercourse. At this location the full width is expected to be clear of all obstructions to allow maintenance by heavy plant.

Members were advised that it was hoped the structure would be removed through the planning process.

Members received and NOTED the report.

38.22 Consents and Enforcements Report.

The Head of Engineering & Technical Services introduced the Consents and Enforcements Report which had been circulated with the agenda and set out the position, both within the drainage district and in the extended rainfall catchment where the Board acts for and on behalf of LCC, as the LLFA. For this Board, the consents had been steadily increasing since the last report, and the enforcement workload continues to increase:

A date is shown when the consent has been given, or an enforcement issue closed.

Byelaw Consent Applications:

Reference	Location	Applicant	Details	Date
UD-5744-2021-CON	Pike Drain Diversion, Lincoln (25200)	Wates Construction	Attenuated discharge from school, Hykeham Rd	12/7/22
UD-6043-2022-CON	Shire Dyke (28100)	Anglian Water	Proposed directional drilling under Shire Dyke, Fernwood	26/8/22
UD-6161-2022-CON	Saxilby Pump Drain West (22600)	Castle Square Securities Limited	Discharge of surface water and other works - Enterprise West Lindsey, Saxilby	25/8/22

Section 23 Land Drainage Act Consent Applications – District:

Reference	Location	Applicant	Details	Date
UD-5752-2021-CON	Meadow Lane, North Scarle	Trent Valley IDB	Minor urban flood alleviation scheme	12/8/22
UD-6041-2022-CON	Bransby Horses, Bransby	Bransby Horses	Drainage link to provide alternative flow route into swale.	29/7-/22
UD-6101-2022-CON	Station Road, North Hykeham	Stirlin Developments	Surface water outfall	7/7/22

Section 23 Land Drainage Act Consent Applications – Extended Area:
The Board acts as Agent for Lincolnshire County Council, the Lead Local Flood Authority

Reference	Location	Applicant	Details	Date
UE-5937-2022-CON	Doddington Lane, Claypole	Lindum BMS	Propose access culvert for housing development	8/7/225
UE-6146-2022-CON	Tillbridge Road, Sturton by Stow.	Panson Homes	Proposed attenuated surface water outfall headwall.	1/8/22

Enforcement Issues – District:

Reference	Location	Description / Comments	Actions
UD-4851-2019-ENF	The Fosdyke Delph, Lincoln	Material restricting access	Further site meeting arranged with Network Rail.
UD-5245-2020-ENF	Unit 15 -17 Allens Business Park, Skellingthorpe Road, Saxilby, Lincoln LN1 2GH	Debris and equipment on West of Saxilby Outfall Drain downstream of the railway	Informed that items had been removed. Site visited and confirmed bank had been cleared. CASE CLOSED on 10/08/22.
UD-5447-2021-ENF	Burton	Potential maintenance of riparian watercourses adj to Fosdyke Navigation and A46 By-pass	National Highways have completed the necessary works. CASE CLOSED on 26/07/22
UD-5719-2021-ENF	East Till, Stow	Outfall in poor condition	Estate's Manager contacted and made aware of works required. CASE CLOSED on 04/05/22
UD-6047-2022-ENF	Westerdale Road, Grantham	Potential bank collapse.	Site visited and confirmed that there was no slip and/or erosion. No enforcement action required. CASE CLOSED on 18/05/22
UD-6091-2022-ENF	Valentine Road, Lincoln	Parked vehicles obstructing access for maintenance to watercourse.	Notices placed on vehicles and emails sent to nearby premises advising of date of maintenance. Maintenance was successfully completed. CASE CLOSED on 25/07/22
UD-6094-2022-ENF	Doddington Road, Lincoln	Willow trees planted within byelaw distance of watercourse.	Landowner contacted and trees removed. Site visit confirmed this action was complete. CASE CLOSED on 10/08/22
UD-6102-2022-ENF	Newark Road, Lincoln.	Obstruction in road culvert.	Discussion to take place with Operations Team to carry out the works instead of Highways Dept.

UD-5789-2021-ENF	Adjacent to Fossdyke Navigation, Lincoln	Trees obstructing access to Pyewipe PS	Further site meeting taken place and Network Rail are due to remove them in September/October
UD-6123-2022-ENF	Old Wood, Skellingthorpe.	Potential works/maintenance to watercourse.	Site visited and confirmed that de-silting and removal of vegetation was required to watercourse. Works confirmed as completed. CASE CLOSED on 30/08/22.
UD-5810-2021-ENF	Newark Road, Lincoln	Fallen tree, over Newark Road Drain.	Tree removed. CASE CLOSED on 10/08/22.
UD-5837-2021-ENF	Open watercourse, Brant Broughton	Potential obstruction and maintenance of riparian watercourse.	Remainder of works due to be completed at the end of September 2022.
UD-5846-2021-ENF	Watercourse adjacent to A46	Potentially obstructed watercourse adjacent to A46 by-pass.	National Highways have liaised further with landowner re plans of land drains in order to clear localised areas.
UD-5733-2021-ENF	Shire Dyke, Long Bennington	Hedge without consent	Landowner has agreed to maintain the hedge to a height of 1 metre. CASE CLOSED on 17/07/22
UD-5899-2022-ENF	Running Furrows, Manthorpe	Hay bales causing blockage in watercourse	Hay bales have been removed. CASE CLOSED on 15/06/22.
UD-6011-2022-ENF	Morrison's Car Park, Tritton Road	Maintenance access blocked by single storey building	Variation of Condition has been submitted to Planning Department and awaiting further update.

Enforcement Issues – Extended Area:

The Board acts as Agent for Lincolnshire County Council, the Lead Local Flood Authority

Reference	Location	Description / Comments	Actions
UE-4730-2019-ENF	Dyke off Long Leys Rd, Lincoln	Maintenance to watercourse	Work has been completed. CASE CLOSED on 15/06/22
UE-5866-2021-ENF	Loveden Beck, Denton	Potentially obstructed watercourse – outfall submerged.	Section 19 investigation has been commenced by Lincolnshire County Council.
UE-5422-2020-ENF	Bulby Lane Fulbeck	Potentially obstructed watercourse	Landowner contacted again and has requested a further call next week to discuss potential completion date.
UE-5757-2021-ENF	Carlton Road, Sudbrook	Flooding in the village, potential obstruction in watercourse.	Works on watercourse at the side of the road have been completed. Awaiting further advice from Legal Department at Lincolnshire County Council in relation

			to outstanding works on the watercourse which runs perpendicular to the road.
UE-6067-2022-ENF	Hawthorn Avenue, Waddington	Flooding to garden of property	Site visited and determined that the issue was a ground water one. No enforcement action to be taken as there is no IDB remit. CASE CLOSED on 09/06/22
UE-5836-2021-ENF	Linga Lane, Lincoln Road	Potential flooding	AJET have attended and their subsequent report has been forwarded to Highways Department for consideration.

Members received and NOTED the report on consents and enforcement cases.

39.22 Any Other Business.

There were no further items of business and the meeting closed at 16:25.

40.22 Date, Time and Place of Next Meeting.

The next meeting of the Board, incorporating the Annual Public Meeting, was confirmed for Monday, 21st November 2022 at 2pm in Witham House.

.....Chairman..... Date
UW BM 26.09.22.