

UPPER WITHAM INTERNAL DRAINAGE BOARD

Minutes of a meeting of Upper Witham Internal Drainage Board held on Monday 22nd May 2017 in South Hykeham Village Hall, Lincolnshire at 2.00pm

Present:

- Mr J. Boyall
- Mr. B Charlesworth
- Cllr. N. Craft
- Cllr. C. Goldson
- Cllr. P. Gowen
- Cllr. G Hewson
- Mr. J. R. Hollis
- Cllr. Mrs S. K. Howe
- Mr. D. Jackson
- Ms E. E. Jenkinson
- Mr. V. Kerr
- Mr J. Lee
- Mr. F. H. Myers - **Chairman**
- Cllr. L. J. Pennell
- Mr. R. J. Phillips
- Mr. P. J. Roe
- Mr. C. Smith
- Mrs. J.S. P. Smith
- Cllr. T. Speakman
- Cllr. I Stokes
- Cllr. P. Vaughan - **Vice Chairman**
- Mr. S. H. White
- Cllr. Mrs. P. A. Woodman, MBE
- Mr. P Wright

In Attendance

- Miss Jayne Flower, Executive Assistant.
- Mrs. Jane Froggatt, Chief Executive.
- Mr. Steve Larter, Finance Consultant.
- Mr. Martin Shilling, Director of Operations & Engineering.
- Mr. David Gowing, Internal Auditor.

Apologies: Apologies for absence were received from Mr. R. H. P. Ballerini, Cllr D. Clarke, Mr R. Epton, Mr. R. Parker, Mr. G. Porter, Mr. J. Scarborough (**Vice Chairman**), Mr. B. F. White and Miss. R. Longbottom

01.17 Declarations of Members' Interests.

Members nominated by the 5 Councils declared interests relating to respective Councils (City of Lincoln Council, North Kesteven District Council, South Kesteven District Council, West Lindsey District Council and Newark & Sherwood District Council).

02.17 Chairman's Announcements.

The Chairman welcomed members and introduced Jayne Flower, Executive Assistant to the four IDB's, who started on 10th April. It was advised that apologies had been received from Miss Longbottom who replaces Liz Massey on the Board as a member nominated by City of Lincoln Council. A welcome was extended to new member Cllr. Johnno Lee, a member nominated by Newark and Sherwood District Council who replaces Cllr. David Clarke.

The Chairman took the opportunity to welcome Mr. David Gowing, Internal Auditor, and put on record his thanks to David for his contribution to governance in IDBs and to wish him a long and happy retirement.

Members were asked to indicate their interest and availability for the Summer Inspection which will take place on Wednesday 19th July. The programme had yet to be determined, but it was likely to be a 2pm start from Witham Third DIDB's depot in Woodhall Spa with a return to the depot at approximately 6.30pm, followed by dinner.

03.17 Minutes of the Board Meeting on 30.01.17.

The Minutes of the Board meeting held on Monday, 30th January 2017 were proposed by Cllr. Pat Vaughan, seconded by Mr. Colin Smith and APPROVED as an accurate record.

MATTERS ARISING:

03.17.1 Westborough Flood Alleviation Scheme (minute 72.16.1 refers):

It was advised that finally a start date of 12th June had provisionally been agreed, subject to a survey of nesting birds. Members noted that following receipt of £8k FDGiA monies and a further £33k on 5th May, the scheme was ready to start and a contractor (J. E. Spence) had now been appointed.

04.17 Minutes of the Finance and General Purposes Committee meeting 10.05.17.

The minutes of the Finance and General Purposes Committee meeting held on Wednesday, 10th May 2017 were proposed by Cllr. Lance Pennell, seconded by Mr. Peter Roe and APPROVED as an accurate record and the recommendations to the Board were NOTED.

MATTERS ARISING:

04.17.1 Operations and Engineering Services (item 9 refers):

It was noted that it had been a very successful winter 2016/17 programme, but very challenging. There just remains a small element to finish at Skellingthorpe on the pumped system and then 10.9 miles will have been completed.

05.17 Minutes of the Joint Services Committee meeting held on 15.05.17.

The minutes of the Joint Services Committee meeting held on Monday, 15th May 2017 and recommendations to the four Boards were noted.

MATTERS ARISING

05.17.1 Joint Services Budget Monitoring Report 2016/17, to 31.03.17 (minute 7 refers).

Members noted the final financial monitoring report 2016/17 for the then group of three IDBs as at 31st March 2017 had been presented to the JSC on 15.05.17. This showed overall financial performance was as planned for the year, as follows:

Joint Services 2016/17				
	Budget	Actual	Variance	%
	2016/17	2016/17	2016/17	Variance
JAC Services	405,762	414,743	8,981	2.21%
Other Services	325,985	320,219	- 5,766	-1.77%
Total	731,747	734,962	3,215	0.44%
Consents & Enforcement	39,860	42,529	2,669	6.70%

It was noted performance was therefore as planned.

05.17.2 Joint Services Budget for 2017/18 (minute 5.1 refers).

It was noted that the Group of three IDBs had now extended to four Boards, the new Joint Service Agreement having been signed by all four Chairmen and coming into operation from 01.04.17. The four Boards had each approved contribution percentage rates and Estimates containing the Joint Services Budget for 2017/18 at their January 2017 meetings, as follows:

UW	33.40%	£260,705
NEL	16.50%	£125,345
W1st	20.90%	£158,768
W3rd	29.20%	£242,751
Total	<u>100.00%</u>	<u>£787,569</u>

05.17.3 Pay Award 2017/18 (minute 6.1 refers).

Members were asked to note the recommendation from the Joint Services Committee to all four Boards in respect of the Pay Award for 2017/18 and that this be considered alongside the next agenda item (i.e. that both the 1% recurrent uplift to all salary and wage scales plus an unconsolidated further 0.4% for 2017/18 only be paid).

06.17 Chief Executive's Report, including a recommendation on the 2017/18 Pay Settlement.

The Chief Executive's report had been circulated with the agenda and issues highlighted included:

06.17.1 Pay Award 2017/18

Members were asked to determine the Pay Award for 2017/18 and the Chief Executive declared an interest, as a member of staff. Members were reminded of the ADA Lincolnshire Branch's recommended pay settlement of 1% consolidated into all salary and wage scales and a further discretionary 0.4% unconsolidated uplift for 2017/18 only. The Internal Auditor's advice that 1% only should be paid, given IDBs are 'smaller public authorities' was also highlighted as too was the contrary view from the Joint Services Committee meeting on 15.05.17 that both

the 1% and the 0.4% unconsolidated should be paid (as this had the staff ballot support via UNISON).

There followed discussion and Mr. Ray Phillips pointed out the high cost of the LGPS. It was proposed by the Chairman and seconded by Cllr. Gary Hewson that the Board pays both the 1% and the further 0.4% unconsolidated award for 2017/18. Members had a vote on the proposal and this was 22 in favour, one against and one abstention. **It was therefore RESOLVED that the pay settlement for 2017/18 would be 1% across all salary and wage scales recurrently and a further 0.4% unconsolidated for 2017/18 only.**

06.17.2 Insurance Renewals from 19.05.17

The cost of insurance renewals from May 2017 was highlighted in comparison with 2016. The two main changes were firstly to insure this year for cyber liability / crime cover (given the risks of on-line financial transactions and use of remote devices through the main server) and that the Board's provider for Business Combined and Engineering Services had switched after many years from Allianz to Axa. The breakdown of policy costs was as follows:

Summary of Insurance Renewal Costs 2017/18					
Upper Witham IDB					
	2016/17	2017/18	Diff	%	
Personal Accident	£ 9,978.73	£ 247.41			
Business Combined		£11,058.50			
Contractors & Hired in Plant	£ 1,166.90				
	£ 11,145.63	£ 11,305.91	£ 160.28	1.44%	
Loss Recovery	£ 400.77	£ 402.60	£ 1.83	0.46%	
Engineering Inspection	£ 3,739.47	£ 3,105.49	-£ 633.98	-16.95%	
Engineering Insurance	£ 337.55	£ 347.36	£ 9.81	2.91%	
Management Liability	£ 1,053.06	£ 1,066.14	£ 13.08	1.24%	
Professional Indemnity	£ 1,284.34	£ 1,298.48	£ 14.14	1.10%	
Small Craft	£ 240.90	£ 244.20	£ 3.30	1.37%	
Motor Fleet	£ 12,925.38	£ 13,424.44	£ 499.06	3.86%	
Motor Legal Expenses	£ 268.64	£ 278.67	£ 10.03	3.73%	
Commercial Legal Expenses	£ 109.50	£ 110.00	£ 0.50	0.46%	
	£ 31,505.24	£ 31,583.29	£ 78.05	0.25%	
Cyber Cover	£ -	£ 1,040.00	£ 1,040.00		
	£ 31,505.24	£ 32,623.29	£ 1,118.05	3.55%	

Members received and NOTED the Chief Executive's report and update.

07.17 Risk Register.

The Risk Register had been circulated with the agenda.

It was clarified that this report is submitted to the Board twice a year, and the reasons for this and the timing are down to discussions with the Internal Auditor. The Risk Register should be approved before Estimates for the year are approved, and secondly, as members are

asked to sign an Annual Governance Statement for the year, to make sure they are satisfied with outturn reports. The amendments are clearly shown now in the document, and it was suggested to substantially review the next version before January 2018 as it was originally done in 2012.

Cllr. Hewson noted that in the current format the Register does not identify where improvements have been made. It was requested that it would be useful to see colour throughout the main body of the report. It was acknowledged and agreed that the improved Risk Register should show trend analysis.

The Chief Executive brought to the attention of members paragraph 3.2.2. For avoidance of doubt regarding the White Book, it could read in number of ways. The action point that the ADA Branch review of the White Book was completed and issued before 1st April 2017, but an update was done purely by an employment law solicitor who went through with a view to update to ensure compliance with recent legislation. There was no update for renegotiation of terms. There will be another Pay and Conditions Committee meeting to focus on White Book issues in September.

Cllr. Pennell asked for 4.2.10, page 31 to clarify that the Board should now be including within that update, following the insurance discussion and review meetings as of 19th May, that the Board does have in place cyber insurance (costing £1,040).

Steve Larter reassured members that the server in the office had been updated, the staff have changed back up arrangements. Therefore now it can be confirmed that all computers are backed up to the external computer provider each day at 7am and their site is backed up to a further external site. So, in effect we have three versions. This is a more robust system to ensure no information can be lost.

After discussion, the revised Risk Register was APPROVED.

08.17 Internal Auditor's Report on 2016/17.

The Internal Auditor's independent report on 2016/17 had been circulated with the agenda and was presented by Mr. David Gowing. His main audit findings for the three Boards he set out as:

- continued good control, management and governance of the Boards
- accurate and well presented accounting records
- the majority of agreed recommendations from previous audits have been implemented. However, it is disappointing to find that to date a total of 20 members have failed to complete the current Register of Members' interest form. This is an important governance control so reflects poorly on each Board. If this continues it is possible that the external auditor could qualify the accounts
- improved information and action on drainage rate records and arrears with excellent collection rates of approximately 99%
- the Boards have approved a local discretion for the calculation of sick leave
- two investment accounts (one of £507,200) are not supported by current bank statements although it is understood that any transaction on the account would result in a statement being provided
- good workshops and training on Board policies have been held but more is required to ensure policies are complete, understood and implemented by staff. These include Data Protection and Whistleblowing.
- it is noted that the Boards approved payment of the 2016/7 pay award including a "one-off" 0.4% discretionary payment which is in breach of the Government's pay cap.

This was on recommendation from the Lincolnshire ADA branch and reasons for the additional 0.4% were provided. At least one IDB believes the pay cap does not apply to IDBs and is seeking clarification.

- the arrangement with contractors as noted in a previous audit report has continued without new benchmarking or tender. In addition, introduction of new tax and national insurance legislation (IR35) could have an impact on this. The Boards need to mitigate against the potential risk of significant financial penalty if the HMRC determine that this legislation is contravened and to comply with Financial Regulations.

Of these findings, the Internal Auditor highlighted the pay settlement recommendation, whilst noting the decision just taken by the Board and the reasons for this. He also highlighted that the Boards monitor the latest guidance on IR35 guidance and reassess the position for all contractors, notably providers of finance and HR services.

Members noted the agreed action plan at the end of the report and accepted the overall rating for 2016/17 of "Adequate Assurance".

Finally it was noted that on this basis the Internal Auditor's certificate on 2016/17 had been completed and signed (a copy was enclosed with the agenda) for submission as part of the IDB Annual Return to external Auditors Grant Thornton.

The Chairman thanked Mr David Gowing for his report and presentation and wished him well in his retirement.

09.17 Statement of Expenditure for 01st January to 31st March 2017.

The Statement of Expenditure for the three months to 31st March 2017 had been circulated with the agenda.

Expenditure totaled £299,968.05 gross or, net of £28,893.94 reclaimable VAT, £271,074.11 net. Of this, £12,757.22 was rechargeable to other Boards.

Issues raised included:

- item 106: Mr. Hollis queried the £520.20 *net payment to Pioneer Agri for a LR tipping trailer, breakaway cable. (* post meeting note: the breakaway cable was actually £6.59, a second breakaway cable was £6.59 and £507.02 was expenditure on spare parts for flails).
- Items 194 and 195: £19.95 and £19.95 to World Pay Ltd for February 2017, Mr Peter Roe queried whether this was double counting. (post meeting note: one payment was for February 2017 and the second payment for the same amount should have been recorded as a payment for March 2017).
- Items 108 to 111: It was clarified that the AVC payments are entirely financed by the staff who choose to make Additional Voluntary Contributions to their LGPS (pension scheme).
- Item 66: £435 (net) to Lincoln Rural Training for Operatives' training. Members queried what this covered. (post meeting note: this was B&E trailer training for an Operative)

Members NOTED the Expenditure incurred in the three months period.

10.17 Financial Performance Outturn Report for 31.03.17.

The final financial performance report on 2016/17, as at 31st March 2017, had been circulated with the agenda and was presented by the Finance Consultant. This report provides the detail on the close of the last financial year and in effect was the source document for subsequent financial reports on the agenda.

In summary, the Board ended 2016/17 with a surplus position of (£8,901) in line with the forecast. This contains the cost of some items of expenditure without utilising reserves.

On income, it was noted this was (£105k) ahead of budget profile. Special Levy Payments from the five councils had been received in full for 2016/17, and a large drainage rates account in query for a long time had now been resolved. Rechargeable works income was (£53k) ahead of profile, mostly due to PSCA works undertaken for the Environment Agency.

Highland Water claims had been received as income for 80% of the claim estimates for 2016/17 (£136,000) together with the balance on the 2015/16 actual of a further (£17k) income. An actual claim for 2016/17 costs had now been submitted to the Environment Agency for £176,097, which is (£22k) above the budget. The balance adjusted for actual spend (£40k) together with 80% of the 2017/18 claim estimate (£134k) is payable by the Environment Agency by 30.09.17. Other income included the FDGiA payments of (£10k) for the Lincoln Catchment Study and (£8k) towards Westborough FAS. Also on income, sales of plant and vehicles had generated a surplus of (£16.5k) over estimates in 2016 /17.

On expenditure, the main variances included £19k for additional improvements at the depot (new fuel tanks, concrete hard standing and health and safety items). On drains and pumping stations expenditure there was £11k in additional overtime, repairs and maintenance was £13k above budget, fuel was (£11k) saving on budget and maintenance / servicing was £7k greater than budget. There was conclusion of a staffing issue at £18k. Electricity costs were (£13k) less than budget.

On drainage rates collection for 2016/17, this was 98.5% (96.0% in 2015/16) with a sum of £3,531.33 outstanding as at 31st March 2017. First reminders were sent 01.08.16 and final reminders on 12.09.16, with Court liability orders awarded on 30.11.16.

Bank balances as at 31st March 2017 were set out as follows:

Lloyds	£ 98,579.91
Nationwide Instant Access	£ 243,661.73
Nationwide 90 Day Notice	£ 13,989.87
Total	<u><u>£ 356,231.51</u></u>

A detailed breakdown of approved budget, actual spend and variances for all budget headings was provided at pages 7 to 12 of the report (this information being provided to members twice each year).

On reserves, members were reminded that the Board has a General Reserve Policy of 10% to 15% of budgeted annual income/expenditure, which currently has an allocation of £137,844 and is compliant. Other earmarked reserves exist for Plant and Machinery and One Off Projects. It was recommended that the surplus of (£8,901) be allocated to the General reserve, giving a closing balance of £146,745 (12%).

After discussion members:

- NOTED the financial performance for 01st April 2016 to 31st March 2017 and the surplus outturn position of (£8,901).
- APPROVED the (£8,901) surplus be allocated to the General Reserve.
- NOTED that this outturn position had been used to compile other financial reports for 2016/17.

11.17 Annual Governance Statement 2016/17.

The Chairman invited members to consider the eight questions in the Annual Governance Statement for 2016/17 in order to assure themselves that the Board had ensured a sound system of internal control applied in the preparation of the Accounting Statements.

The Board approved the annual governance statement, authorising the completion of the return and that the Chairman and Chief executive sign this statement as part of the IDB Annual return.

12.17 Annual Report and Statement of Accounts for 2016/17.

The Annual Report and Statement of Accounts for 2016/17 had been circulated with the agenda.

It was noted that the status of the Accounts would remain as “unaudited”.

Members APPROVED the Annual Report and Statement of Accounts 2016/17.

13.17 IDB Annual Return, Accounting Statements for 2016/17.

A copy of the completed IDB Annual Return Accounting Statements had been circulated with the agenda. It was highlighted that these, when approved, would be submitted with the Internal Auditor’s certificate and the Annual Statement of Governance to the Board’s External Auditors, Grant Thornton.

Members approved the IDB Annual Return Accounting Statements for 2016/17 and authorised the Chairman and Chief Executive to sign these for submission to the External Auditors.

14.17 IDB1 Return.

The IDB1 return for 2016/17 is awaited from Defra (and should be available shortly after the 08.06.17 General Election). A draft return had been completed for 2016/17, based on last year and this would be updated with additional information likely to be requested by Defra for submission by 31.08.17. Members APPROVED the draft IDB1 Return for 2016/17.

15.17 Health & Safety.

A health and safety report had been circulated with the agenda.

Health and safety issues highlighted included the completion by the Operations Manager and COPE of a “Risk Assessments” manual, which both the Chief Executive and Director of Operations and Engineering had reviewed and signed off. It was also noted that Hi-Vis clothing had been ordered for Operatives and the depot would be a Hi-Vis work area.

The report was received and NOTED.

16.17 Director of Operations & Engineering Services' Report.

The Director of Operations and Engineering Services' report had been circulated with the agenda and this was presented. Highlights included:

• Planned Maintenance Programme

The planned winter maintenance programme is drawing to a close with a number of jobs to be completed.

<u>Watercourse</u>	<u>Length [km]</u>	<u>Miles</u>	<u>% Completed</u>
Marlborough Drain	1.15	0.7	100%
Camringham Drain	2.1	1.3	100%
Skellingthorpe Pumped system	11.4	7.1	80%
Bells Dyke	0.4	0.25	100%
Internal Catchwater Drain	0.5	0.3	100%
Green Lane, Beckingham	0.6	0.35	0%
Fillingham Nth & Sth Drains	Install Culvert	0.0	100%
Hobba Dyke	Install Culvert	0.0	100%
Causeway Drain	1.4	0.9	100%
East Brant Syke	Install Culvert	0.0	100%
Totals	17.55 km	10.9 miles	88 %

Work had continued on the winter planned programme with progress demonstrated above. This work included a combination of de-silting to restore the channel original profiles and capacity and the removal of trees and bushes that either obstruct flow within the channel or access to it. In addition to these items other work had been undertaken. For example, an access gate had been installed adjacent to the Pike Drain on Station Road, North Hykeham that improves machine access and removes the need to enter via an electric supply sub-station compound that required the co-operation of the power company.

• Plant

The new JCB JS180LR tracked excavator, ordered from TC Harrison JCB Ltd. of Lincoln is due for delivery to the Board's depot in early June. This machine has been fitted with a Prolec device which can control the height of the machine jib and slue of the machine and is used to reduce the risk of striking utility cable, pipes or other potential obstruction. The net tender value for the machine was £89,950 with the addition cost of approximately £6,000 for the provision and fitting of the Prolec device. The Board approved a budget of £130,000 for the provision of this machine.

• Pumping Stations

As part of a planned maintenance programme and budget, both pumps had been lifted for inspection and refurbishment during this period at Torksey Syke Pumping Station. No major faults were reported and only the degree of time related wear and tear found once the pump had been dismantled. The total cost of this work was approximately £16,800 (charged in 2016/17).

The contractor, Perry's Pumps of Lincoln, were also instructed to lift one of the 2 pumps at Coulson Road after it was reported a 'noise' was heard whilst the pump was in operation. When lifted, it was found that the wooden handle of a spade had been pulled through the weed screen into the pump intake. Once removed, the pump operated without fault.

• Re-Chargeable Work

The Board had received orders from the Environment Agency to complete work required under the Public Sector Co-operation Agreement for the year 2017/18. This amounted to a value of £26,262 and consisted of both grass cutting and vegetation control; some mechanical, some by hand.

The Board will work on the following watercourses during the summer and this programme of work continues until 31st March 2018 for the Environment Agency:

Boultham Catchwater Drain	£ 9,095.00
Skellingthorpe Beck	£ 5,874.00
Skinnard Drain	£ 1,760.00
Cardinal Drain	£ 1,874.00
Shire Dyke	£ 2,691.00
Foston Beck	£ 4,968.00

£ 26,262.00

A detailed meeting was held with the Environment Agency on 20th April when the amount of work allocated to the Board under this agreement for the year 2017/18 was agreed and the programme for the forthcoming three years was verbally confirmed.

The Board's workforce was also instructed to undertake some additional work during this period which included additional bushing work on the Foston Beck upstream of the A1.

The Board has also installed an access culvert and security fencing within the Whisby Nature Park reserve on a re-chargeable basis and completed the de-silting of a number of watercourses within the Aubourn Estate of H&J Neville & Son.

Workforce

Following a day of competitive interviews, two new Operatives were appointed to the workforce. These appointments bring the workforce number up to full strength. Martin Needham started on 18th April with Dale Finch joining on the 03rd May. These appointments ensure full use of all the Board's plant during the busy summer season and will enable the element of hand work in the programme to be completed in-house.

These appointments coincided with the retirement at the end of May, after nearly 30 years' service to the Board, of Alfie Turner one of the workforce excavator drivers.

Richard Wright has joined the Engineering Services team at Witham House where he will be assisting with the determination of planning applications, designing and managing small improvement works and assisting with the operations within the four Boards.

Westborough Flood Alleviation Scheme

After numerous delays, a contractor has been appointed to undertake the construction required. The tender from JE Spence & Son of Skegness was accepted and it is anticipated that work will commence on site in early June.

This scheme has been delayed for a number of reasons, including a re-design at the request of a new land owner, along with delays from the consultant contracted to manage the scheme. This scheme is subject to Grant in Aid funding from the Environment Agency and total of £38k has been received by the Board to date (£33k of which was on 05.05.17).

Members received and NOTED the report and presentation.

17.17 Consents & Enforcements.

Byelaw Consent Application

Reference	Location	Applicant	Details	Date
UD-3274-2017-CON	Saxilby Pump Drain Wesr	Lincs Civil Engineering Ltd	Surface Water outfall from 4no. Small industrial units	28/03/2017
UD-3275-2017-CON	Pike Drain, Whisby Quarry	FCC Environment	Outfall for pumped discharge	29/03/2017
UD-3315-2017-CON	Delph Pond, Lincoln University	University of Lincoln	Cess for Board plant	10/04/2017

Section 23 Land Drainage Act Consent Application - District

Reference	Location	Applicant	Details	Date
UD-3166-2017-CON	Boundary Lane, South Hykeham	Boundary Lane Developments	Access culvert and highway drainage outfalls	07/02/2017
UD-3273-2017-CON	Boundary Lane, South Hykeham	Boundary Lane Developments	Roof run-off outfall and treated foul outfall	28/03/2017

Section 23 Land Drainage Act Consent Application - Extended Area

The Board acts as Agent for Lincolnshire County Council, the Lead Local Flood Authority

Reference	Location	Applicant	Details	Date
UE-3252-2017-CON	Sand Lane, Marston	Dyer & Butler	Lining of railway culvert	16/03/2017
UE-3351-2017-CON	Little Thorpe Lane, Thorpe-on-the-Hill	Mr A F Hughes	Connect surface water outfall into culvert	18/04/2017

Enforcement Issue - District

Reference	Location	Description / Comments	Actions
UD-3255-2017-ENF	Burton Pump Drain North	New otter fence erected without consent	Investigation in progress.

Enforcement Issue - Extended Area

Reference	Location	Description / Comments	Actions
UE-2457-2015-ENF	Royal Oak, Main Road, Long Bennington	Loss of watercourse	New development has resulted in loss of watercourse. Awaiting response from LCC to the course of action.
UE-2458-2015-ENF	Vicarage lane & Costa Row, Long Bennington	Flooding due to lack of maintenance	Maintenance work completed. Notified LCC some land is not registered
UE-2648-2016-ENF	Bennington Road, Westborough	Possible blocked culvert	Awaiting further investigation
UE-2747-2016-ENF	Church Lane Navenby	Possible maintenance required to watercourse	AWS to carry out work
UE-2989-2016-ENF	Long Lane South Hykeham	Maintenance to watercourse required	Work complete 24/04/17

UE-2989-2016-ENF	Springfield Garage Long Lane South Hykeham	Rubbish in watercourse	Awaiting response to letter

Members received and NOTED the report on consents and enforcements both within the drainage district and within the extended catchment where the Board operates under a MoU for Lincolnshire County Council as the Lead Local Flood Authority (LLFA).

18.17 Engineering Services' Report.

Members received and NOTED the report on Engineering Services issues, particularly planning applications.

19.17 Environment Report for 2016/17 and detail of plans for 2017/18.

The Environment and GIS Officer had prepared a report which had been circulated. Members noted the report which would be submitted to the Greater Lincolnshire Nature Partnership.

20.17 Any Other Business.

There being no further items of business, the meeting closed at 15:55.

21.17 Date, Time and Place of Next Meeting.

The next meeting of the Board was confirmed for Monday, 18th September 2017 at 2.00pm in South Hykeham Village Hall.

.....Chairman.....Date
UW BM 22.05.17