

WITHAM THIRD DISTRICT INTERNAL DRAINAGE BOARD

Minutes of the one hundred and sixteenth meeting of Witham Third District Internal Drainage Board, held on Tuesday, 21st September 2021 in Tattershall Village Hall at 09.30am.

Present:

Mr. R. Armstrong
Mr. J. Boyall
Mr. I. M. Clark
Cllr. I. G. Fleetwood
Mr. R. Hairsine
Cllr. G. Hewson
Mr. D. C. Hoyes MBE
Mr. D. Jackson
Cllr. T. Kemp
Cllr. Mrs. F. M. Martin MBE
Mr. I. R. Parker (Chairman)
Mr. M. I. Thomas (Vice Chairman)
Cllr. P. J. Vaughan
Mr. R. J. Weightman
Mr. T. Williams

In attendance:

Mr. Ian Coupland Acting Director of Operations.
Miss Jayne Flower Executive Assistant.
Mrs. Jane Froggatt Chief Executive.
Mr. Guy Hird Acting Head of Engineering & Technical Services.
Mr. Steve Larter Director of Finance and Governance.
Mr. Martin Shilling Director of Engineering & Technical Services.

2903 Apologies for absence.

Apologies for absence were received from Cllr T. Ashton, Cllr S. Avison, Mr B. Charlesworth, Mr W. S. Crane, Cllr S. England, Mr R. J. Garner, Cllr W. H. Gray, Cllr Mrs C. Grimble, Cllr W. Grover, Ms J. F. Holland, Mr J. Huthwaite, and Mr S. Matthews.

2904 Declarations of Interest.

Declarations of interest were received from members nominated by City of Lincoln, East Lindsey District and West Lindsey District Councils in matters relating to their respective Councils.

2905 Chairman's Announcements.

The Chairman welcomed everyone to the September meeting of the Board, his first in-person meeting since becoming Chairman. He was delighted that the Board was finally able to meet again in-person, the last 5 meetings having been via video-conference due to the Covid-19 pandemic. However challenging and impersonal, technology had meant officers had been able to keep the Board's business going during the pandemic. Throughout the last 20 months officers had been able to keep communications going, internally and with staff in other organisations. Office business continuity, site visits, pump lifts and repairs, depot functions,

summer and winter maintenance programmes and delivery of some schemes like the timber revetment maintenance works at Minting Beck in July 2020, the Kirkstead Headwall scheme, the Reepham Brook bank reinstatement scheme completed in December 2020 had all continued, with appropriate Covid-19 risk assessments and mitigation measures.

Members were advised that Denis Hoyes MBE was attending his final Board meeting today. Denis had taken the decision not to seek re-election to the Board in October, standing down from the Board. He had served almost 37 years as a Board member having been elected and attending his first Board meeting on the 08th January 1985, to fill the vacancy in Kirkstead following the death of Cllr John Smithson [father of Mr John C Smithson, former Chairman himself until 2013].

Denis advised that his grandson Mark Hoyes [of Grange Cottage, Stixwould], was willing to join Witham Third and succeed him on the Board. The Chairman looked forward to the continuity of having a member of the Hoyes family serving on the Board. Thanks were given to Denis for planning that succession, it was very much appreciated.

It was put on record the Chairman's personal thanks and the thanks of Board members and officers, past and present, to Denis for his long service and for his significant contribution to the Board's work over such a long period of time. As a token of appreciation, he presented Denis with a gift, a bottle of single Malt.

Another very long-serving Board member, Bob Armstrong, had also taken the decision not to stand for re-election. The Chairman put on record his personal thanks and those of members and officers, past and present, to Bob for his long service. A similar gift was also presented to Bob as a token of appreciation.

Bob had arranged for his son James Armstrong to stand for election, providing continuity and input from the Armstrong family. The Chairman thanked Bob for planning that succession.

The Chairman reminded all directly elected members of the Board, rather than those members nominated by the 3 Councils as Board members, to please complete and return Election Nomination Papers which were posted on 31st August [with an envelope for return] to the office at Witham House by no later than 12 noon next Friday, 01st October. Early submission would be very much appreciated.

2906 Minutes of the Board Meeting, 25.05.21.

The Minutes of the Board's previous meeting held on Tuesday, 25th May 2021 had been circulated with the agenda and were proposed, seconded and APPROVED as an accurate record.

MATTERS ARISING:

There were no matters arising, all items being covered by the agenda.

2907 Minutes of the Board's Standing Committee meeting, 07.09.21.

The Minutes of the Board's Standing Committee meeting held on Tuesday, 07th September 2021 had been circulated with the agenda and were proposed, seconded and APPROVED as an accurate record.

MATTERS ARISING:

There were no matters arising all items being covered by the agenda.

2908 Minutes of the Board's Joint Services Committee meeting, 19.07.21.

The Minutes of the 4 Witham & Humber Boards' JSC meeting held on Monday, 19th July 2021 had been circulated with the agenda.

MATTERS ARISING:

2908.1 Update on Insurance Renewals (minute 8 refers).

It was highlighted to members that there had been detailed discussion at the JSC meeting in July on the insurance renewals from 08.07.21. This year the policies had been renewed on a Group basis across the 4 Boards, which had achieved some economies such as one cyber policy. However, the whole renewals process had proved difficult this year, which had been a significant issue not only for our 4 Boards but for the 112 IDBs nationally. Some of this difficulty related to the impact of the Covid-19 pandemic on the insurance market nationally and some relates to the reticence in the market to insure IDBs given the claims history arising from the floods in Autumn 2019 and winter 2020. Although each Board's budget had been uplifted in anticipation of renewal, the cost of insurance this year was in excess of budget. For Witham Third DIDB the actual costs in last year 2020/21 were £51,081 against a budget of £30,340 and, although the budget was increased to £55,0000 for this year 2021/22, the actual renewal cost for the Board was £68,902.

It was noted that future insurances are going to be a key issue for the Boards, both from the perspective of cost and from a liability impact of what items can and cannot be insured. Flooding is a key issue with the insurance companies, and so we may have to be realistic in what level of insurance cover we can obtain, particularly for pumping stations. Also, the age of the assets has resulted in mechanical breakdown cover being essentially withdrawn, and the additional requirements for vehicle security may mean operational changes may be required.

Self-insurance was recognised to be a partial way forward, and work would be undertaken in the next 12 months to plan the extent of this approach.

Members NOTED the discussion at the JSC meeting, and the minutes of that meeting.

2909 New Model Byelaws.

A paper proposing adoption of new Byelaws had been circulated with the agenda and was introduced by the Chief Executive.

2909.1 As previously advised, IDBs nationally have been awaiting Defra's support to amend current Byelaws. The new Model Byelaws for IDBs [& Councils] have been published by Defra and Ian Moodie at ADA had sent them through to all IDBs, along with the process for approval. The purpose of these Byelaws is to give Boards powers to prevent an increase in Flood Risk or to effectively manage Land Drainage

As with the exercise for revised Standing Orders recently completed, a set of new Byelaws for each of the 4 Boards had been drafted in the Defra prescribed format. The new model does provide for a maximum 9 metres Byelaw distance

[the maximum a Board can set without making a special case to the Minister]. At present the current Byelaw distances are W3rd and W1st both 9 metres, NELDB 7 metres and UW 6 metres. So, this aspect is unchanged for Witham Third DIDB.

2909.2 Before we advertise the Byelaws for consultation, the Board must agree them and get the 'appropriate persons' (i.e., Chief Executive, Chairman) to sign and date them. They are brought to the September 2021 Board meetings (NEL 14th September, UW 20th September, Witham Third 21st September and Witham First 28th September 2021) for this purpose and to commence the process for approval.

If approved today, the Board must publicise the proposed Byelaws. The advertising should show that whatever media is used, it gives everyone an equal opportunity to object to the proposals. For example, advertise online and in at least one local newspaper in the area affected by the Byelaws, and write to all affected parties [including the EA, Natural England, all 3 District Councils relevant for Witham Third, LCC etc]. The Board must provide a copy of the Byelaws at the office for public inspection, for a period of at least one month.

Boards must advise anyone who wants to object to the proposals to write to the Board at Witham House with their objections.

In order to comply with the spirit of these requirements, it is proposed that following approval of the proposed Byelaws by all 4 Boards by 29th September 2021, we advertise the proposed new Byelaws on the 4 Boards' website for the required period of one month from Thursday 30th September to Monday, 01st November 2021. It is also necessary to place the notice of proposed new Byelaws in a newspaper in the relevant drainage district, so we propose for Upper Witham, Witham First District and Witham Third District IDBs to use the Lincolnshire Echo and for NELDB to use the Scunthorpe Telegraph and Grimsby Telegraph.

We will respond to any/all objectors in writing, explaining why we believe the proposed Byelaws are justified, or how we intend to change them in response to their comments.

The Boards are also required to invite objectors to consider withdrawing their objections, giving a period of at least 2 weeks for them to withdraw or sustain their objections, or offer further comments. If objectors do not respond, their objections stand.

If we significantly amend the Byelaws, to meet objectors' concerns, the Boards should then further advertise the amended Byelaws. Affected parties can then comment on the new proposals [in effect, a second consultation process].

If any objections are not withdrawn or resolved before we submit the proposal to the Defra Minister for confirmation, the Minister may consider those objections when a Board submits the proposed Byelaws for confirmation, one month after either of the following:

- the date of publication of the notice [i.e., 30.09.21].
- the last date of publication if more than one newspaper is used [date TBC].

Each Board must send to Defra 2 sealed copies of the Byelaws [i.e., sealed with the Board's seal] signed by an authorised person, i.e., the Chairman and Chief Executive, and:

- an explanation of why the Byelaws are necessary.
- a statement of where the Byelaws were deposited and advertised, with the dates and times.
- a copy of the newspaper pages and any website pages where the Byelaws were advertised, with a statement that the Board made appropriate efforts to reach all affected parties.
- copies of any objections sent to the Board and your response. If the Board did not receive objections, include a statement explaining that there were no objections
- a statement of when the local and other public authorities (Environment Agency, Natural England, local navigation authority or harbour authority) were notified.

2909.3 Assuming all four Boards approve and sign the Byelaws at the September 2021 meetings, and it was reported that so far NELDB and UW where the Byelaw distance was changed had done so, then complying with the advertising process and inspection period of at least one month, we propose the consultation period on the Byelaws commences from 30th September and closes on Monday, 01st November 2021. Therefore, the Byelaws will be available and advertised for at least the duration of October, beyond depending upon what date of newspaper publication is used.

Any objections received will be responded to in writing, and we will then give objectors a period of 2 weeks to withdraw the objection.

Following this period of at least one month we can then apply to the Defra Minister for confirmation.

The Boards may have the new Byelaws in place before the end of this year, subject to consultation responses/objections received and whether a second consultation period is therefore required before applying for Ministerial Confirmation. The process then is dependent upon the time taken for Ministerial Confirmation of the Byelaws.

Following discussion members were content to APPROVE the revised Byelaws for the Board and authorise the Chairman and Chief Executive to sign them, prior to commencement of a period of consultation as set out.

2910 Chief Executive's Report.

The Chief Executive's report had been circulated with the agenda and issues highlighted included:

2910.1 Covid-19.

The Prime Minister's announcement on 19.07.21 removed all restrictions in England, although advice was given to continue to observe safe social distancing, hand washing and the use of face coverings in public spaces e.g., when using public transport

We have had several unannounced HSE Covid-19 compliance visits to both Witham Third DIDB and Upper Witham Depots, all were satisfactory to the Inspector.

The 4 Boards' insurers are encouraging a precautionary approach to reopening full services, doubtless mindful of future potential claims against the Boards.

Witham House is open to the public and visitors, but by prior appointment. We limit use of main office space to 4 staff at any one time, with bookings through Jayne Flower. In practice the office is staffed during office hours now during most of the working week. Staff are working a hybrid, flexible pattern of sometime in the office, sometime working from home including videoconference meetings [ICT equipment having been purchased last year] and some of their time out at site meetings. Operatives are largely busy with the weed cutting programme and continue to observe a one person per vehicle cab policy wherever this is practicable.

The Boards continue to make PPE available for all staff. This includes face masks, gloves, sanitiser, wipes and aerosol disinfectant spray for use in vehicles.

2910.2 Staff.

There are Land Drainage Operative vacancies in both Upper Witham and Witham Third DIDB [appointments were made in both Boards, but candidates withdrew days before their start dates, illustrating that the current labour market is buoyant for excavator drivers and IDBs cannot compete with the construction sector at present]. Following readvertisement of the posts, interviews were scheduled for Thursday, 09.09.21 but unfortunately no full-time appointments were made. One part-time Land Drainage Operative appointment was confirmed, that of Katie Scotney to Witham Third DIDB, predominantly in the Pumping Stations Team and on a tractor/flail and mini digger.

Following a recruitment process with both external and internal candidates, Wayne Bourne, Witham Third DIDB's Forman, had been appointed to the post of Operations Supervisor for 3 of the 4 Boards. This post and NELDB's Works Supervisor role will provide reciprocal cover during periods of leave etc.

Following the appointment of Wayne Bourne to the Operations Supervisor role, we have a vacancy for a Forman for Witham Third. The post has been advertised externally and internally and the closing date was 14.09.21, with interviews scheduled for Monday 04.10.21

2910.3 Responsible Finance Officer.

A report was presented to the 4 Boards' Joint Services Committee on 19.07.21 which set out the rationale for designating a Responsible Finance Officer [RFO] role for each of the 4 Boards, and what that role entails. There is no requirement under the Land Drainage Act 1991 to have an equivalent role to that of the Section 151 officer role in the Local Government Act 1972. However, as part of improving clarity and transparency in our Boards' governance arrangements, it is good practice to designate who carries the RFO role.

The JSC had recommended that the RFO role be agreed, as set out in the minutes of its meeting on 19.07.21 and with no cost consequences to the Boards. Each Board was therefore recommended to approve that the RFO role be assigned to the 4 Boards' Director of Finance & Governance post. This recommendation was **AGREED** by members.

2910.4 Training

The Boards did not host a member training event last year, the last being in Woodhall Spa on 27.11.19. To follow the Elections and APMs in November, it was suggested that Officers host a member event in late November/early December. Members were asked for their views on whether an on-line training event or an in-person event was preferable. A potential date was Wednesday, 01.12.21.

2910.5 Capital Schemes

An update was provided on Minting, a renewal of rotted timber revetments having been completed by the Board in July 2020, in keeping with the Board's obligation to maintain this stretch of Minting Beck. However, the Board had no duty to provide any betterment nor to stabilise structures like patios or garden fences which may have been installed within the Board's Byelaw distance of 9 metres of the watercourse. A scheme as a potential alternative to timber revetments had been designed and the Board would undertake this work, but probably not now until spring 2022, given the summer weed cutting programme and planned winter works coupled with Operative vacancies this summer. Members noted the position and Cllr Fiona Martin and Cllr Tom Kemp asked that Officers keep them informed of any developments as they were heavily involved with residents, Cllr William Gray being the relevant ELDC ward member for Minting.

Members received and NOTED the Chief Executive's report and update.

2911 External Auditors' Notice of Closure on the IDB Annual Governance and Accountability Return [AGAR] for 2020/21.

The Annual Governance & Accountability Return [AGAR] for 2020/21 was agreed at the Board meeting held on 25th May 2021, subsequently published on the website for public inspection and despatched to the External Auditor PKF Littlejohn LLP on 11th June. The External Auditor completed their audit and published the formal Completion of Audit Certificate (section 3 of the Annual Governance and Accountability Return (AGAR)), it being issued and received on Sunday 20th September 2021.

This confirmed that regulatory requirements had been met with no comments or qualifications, i.e., it was a clean audit. In other matters not affecting the opinion of the External Auditor they draw to the attention of members that the AGAR was not accurately completed before submission. This was due to a transposition error in the previous comparative year 2019/20 box 4, staff costs [two digits transposed], which was corrected and signed. The revised version had been published.

This completes the External Audit for 2020/21 and pleasingly all 4 Boards received the same Audit clean opinion. All Notices of Closure would be displayed at the office, depots and on the www.witham3idb.gov.uk website.

Members noted the External Audit Notice of Closure on the IDB Annual Return 2020/21.

2912 Election 2021.

The Chief Executive provided an update on the Elections process currently underway in all 4 IDBs in the Group. The current 3-year term of office for those directly elected members of all

4 Boards in the group expires on 31.10.21. The new terms of office will run from 01.11.21 to 31.10.24.

For Witham Third DIDB, those members nominated by the 3 relevant Councils are unaffected by these elections.

A list of actions and the timetable to complete the elections process within the required timelines was approved at each of the 4 January 2021 Board meetings and the Chief Executive was appointed as Returning Officer.

The four Electoral Registers had been prepared, validated and advertised as available for Inspection from Friday, 30th April to Thursday, 20th May 2021.

There had been no objections, inaccuracies or anomalies raised by any inspections by c.o.p. 20.05.21, and each Board formally approved the Electoral Register in May 2021, following which the approval of the Electoral Register was advertised on the website and at Witham House.

Members were reminded that Nomination Papers were issued on 31st August 2021, to be completed and returned by members standing for election by no later than Friday, 01st October 2021. Any members not wishing to stand were requested to advise the Chairman or Chief Executive at their earliest opportunity.

Members noted the current position in the 4 Boards' Elections 2021 process.

2913 Revised Financial Regulations.

A summary of 5 minor updates to the proposed revised Financial Regulations and Statement of Internal Control had been circulated with the agenda and was presented by the Director of Finance & Governance.

The current Regulations had last been revised in 2018 and the proposed full document had been presented to the JSC at its meeting on 19th July 2021. Members of the JSC were content to recommend the revised Financial Regulations for approval at all 4 September Board meetings.

Members noted the summary presented and were content to APPROVE the revised Financial Regulations.

2914 Schedule of Expenditure, 01.04.21 to 31.08.21.

The Schedule of Expenditure for the five months' period 01st April to 31st August 2021 had been circulated with the agenda and was presented by the Director of Finance and Governance. The schedule relates to those invoices paid in the period, not the period itself.

Gross expenditure totalled £904,209.61 or, net of £56,341.66 VAT, £847,867.95. Of this, £80,668.62 was recharged to other bodies.

Items highlighted to or raised by members included:

- Items 3 to 11: £various (net) to Aggregate Industries UK Ltd, Witham Third being the account holder with this supplier, the recharges for these purchases had been made accordingly between Boards.

- Item 99: £52,577.00 (net) to the Environment Agency for Flood & Coastal Erosion Risk Management Precept (1st of 2 IDB precept payments, total due £105,154.00).
- Item 101: £17,731.00 (net) to Fenflow Ltd for the Greetwell Pumping Station pump overhaul/refurbishment works.
- Item 244: £16,150.00 (net) to John H Rundle Ltd for Shortferry Pumping Station repairs and refurbishment of the WSC Trolley. These repairs were fully reimbursed by Paktronic Ltd.
- Item 318: £10,829.71 (net) to Mastenbroek Environmental Ltd for Herder spares for the 21/22 season.
- Items 503 & 504: £10 and £10 (net) to Shogun Vehicle Leasing for admin charges relating to 2 x parking tickets received on vehicle FT19 WJC.

Members received and NOTED the expenditure incurred in the five months from 01.04.21 to 31.08.21.

2915 Financial Performance Report to 31st August 2021.

The Director of Finance & Governance presented the Financial Performance Report to 31.08.21, month 5 of 2021/22, which had been circulated with the agenda. The summary position was:

| | 2021/22 Estimate | Profiled Budget | Actual | Variance |
|----------------------------------|-----------------------------|----------------------------|---------------|-----------------|
| | £ | £ | £ | £ |
| Income | (1,372,291) | (585,405) | (614,143) | (28,738) |
| Board & General Admin | 20,200 | 8,217 | 10,482 | 2,265 |
| One Off Schemes | 10,000 | 0 | (2,734) | (2,734) |
| Conservation | 2,000 | 563 | 518 | (45) |
| Depot | 31,510 | 25,862 | 23,654 | (2,208) |
| Drains | 586,660 | 231,096 | 250,241 | 19,145 |
| Pumping Stations | 232,530 | 79,463 | 87,672 | 8,209 |
| Joint Admin/Witham House | 153,288 | 110,566 | 116,636 | 6,070 |
| Consents & Enforcement | 14,842 | 16,683 | 6,550 | (10,133) |
| Director of Operations/Engineers | 104,004 | 50,850 | 54,585 | 3,735 |
| Contribution to/(from) Reserves | 0 | 0 | 0 | 0 |
| PWLB | | | | 0 |
| Rechargeable Works | 110,000 | 33,325 | 108,110 | 74,785 |
| EA Precept | 107,257 | 53,629 | 52,577 | (1,052) |
| FRS17 Pension Adjustment (net) | | | | 0 |
| Wages & Plant Holding Account | 0 | 39,333 | (30,089) | (69,422) |
| (Surplus)/Deficit | 0 | 64,182 | 64,059 | (123) |

The Board's budget profile was an anticipated deficit position as at 31.08.21 of £64,182 compared with the actual month 5 budget position of a budget deficit of £64,059, therefore on profile with a very minimal positive variance of [£123].

There were some rechargeable works expenditures of £65k (mainly PSCA works), which had yet to be recharged to the EA and these would be submitted as of 30th September when the month 6 invoices were sent out.

Members were reminded that some of the 'high risk' spend areas had not yet been incurred (e.g., overtime during cutting season not yet finished, electricity usage during winter months, etc). However, at this stage there were no significant issues of concern.

In relation to Income, Special Levies income from the three councils had been received (£421k) in May for the first half-year payment. The second Special Levy half-year payment was due in November. Ongoing action was taking place against unpaid drainage rate accounts. The collection rate for Drainage Rates was 80.7% (82.2% at the same point in 2020/21), with £160,753.88 collected to 31.08.21 and, after adjustments, a remaining £38,459.75 income outstanding to the Board. First reminders were despatched on 17th August 2021, with final reminders going out within the next week. A court date would be set for January 2022. All historical outstanding rating queries were resolved and only land transfers from in year were being actioned.

PSCA Rechargeable Works were being undertaken again for the EA, however no invoicing for these works had yet taken place. Expenditure incurred to date was at £65k.

Highland Water claims had been submitted to the Environment Agency for 2020/21, this being the balance of the actual costs incurred last year of (£52,824) due and 80% (£175,200] of the total estimated claim [£219,000] for 2021/22. This £228,024 total was due to be paid by 30th September 2021, with the balance adjusted for actual 2021/22 spend incurred payable by the EA in September 2022. These amounts are not included in these figures, as the income is not yet received.

The contribution from Lincolnshire County Council relating to Lincoln Eastern Bypass, as agreed at the last Board meeting, had been received at a total of (£10.4k) income to the Board.

The report set out bank balances and investments as at 31.08.21, as follows:

| | | |
|---------------------------|----------|-------------------|
| Natwest | £ | 365,772.23 |
| Nationwide Instant Access | £ | 82,274.08 |
| Nationwide 95 Day Notice | £ | 424,457.23 |
| Total | £ | 872,503.54 |

Members NOTED the financial performance report for 01st April to 31st August 2021.

2916 Write off of Drainage Rates.

A report had been circulated with the agenda and was introduced by the Director of Finance and Governance. The Board has a policy for writing off Drainage Rate demands under £2.50, these being uneconomical to pursue. The following 29 accounts were outstanding as at 31st August 2021, but were under £2.50 for 2021/22:

| Account | Value £ |
|---------|---------|
| 0728 | 0.97 |
| 0740 | 1.45 |
| 0745 | 1.93 |
| 0822 | 2.42 |
| 0869 | 1.93 |
| 0903 | 2.42 |
| 0918 | 1.06 |
| 0943 | 0.97 |
| 0992 | 1.45 |
| 1035 | 1.93 |
| 1082 | 1.93 |
| 1146 | 0.48 |

| Account | Value £ |
|---------|---------|
| 1300 | 0.97 |
| 1303 | 2.42 |
| 1353 | 2.22 |
| 1385 | 1.93 |
| 1411 | 1.16 |
| 1455 | 1.64 |
| 1468 | 1.55 |
| 1474 | 2.51 |
| 1475 | 0.87 |
| 1494 | 0.58 |
| 1501 | 0.97 |
| 1517 | 1.84 |

| | |
|------|------|
| 1170 | 1.45 |
| 1192 | 2.42 |
| 1248 | 1.45 |
| | |

| | |
|--------------|--------------|
| 1523 | 2.22 |
| 1559 | 1.64 |
| | |
| TOTAL | 46.78 |

In addition to these 29 Accounts, Account 1362 is the Drainage Rates account for Railway Paths. This charity operates the riverside cycle path between Lincoln and Boston. They own two small land parcels where the cycleway deviates from the River Witham slightly, and this is the land on which Drainage Rates are charged. Since 2007 an invoice for the rates has not been issued, owing to an historical dispute between the two parties. This has now been informally resolved at a local level. As we have not billed them for so long, and the dispute has been resolved, the accrued Drainage Rates of £143.18 require approval for write-off. For the next year 2022/23, the land will be transferred into Special Levy.

Drainage Rates on Special Levy accounts.

In addition, Account 1477 contains land now used as residential housing that should have been included in the Special Levy calculations for this year 2021/22. Unfortunately, we were not made aware of this land movement until after the rates demands were issued. We also use the Land Drainage Act 1991 guidance of refunding the current year, plus the one previous, meaning that in most cases two years of drainage rates become due for 'write-off'. It was requested that the Board therefore writes off £2.61 for this account, and these parcels will be transferred to the 2022/2023 Special levy calculations as part of known land movements as at 31.12.21.

Following discussion members AGREED to write off the following amounts:

| | |
|--------------|----------------|
| Under £2.50 | £46.78 |
| Account 1362 | £143.18 |
| Special Levy | £2.61 |
| TOTAL | £192.57 |

2917 Health and Safety Report.

A Health and Safety update had been circulated with the agenda and was presented by the Acting Director of Operations.

In all 4 IDBs we are now extremely busy with the summer work programme; this in itself makes having one man on one machine easier but does create the problem of moving vans and machinery from site to site. Whilst it may seem easy just to send two Operatives in a vehicle, we have not been without our cases of Covid-19 or people having to isolate so are very conscious of being able to provide cover should we have a wet weather event. We are having to move machinery by low-loader more than normal and in some instances hiring a car transport trailer to move vans from site to site. All staff are still issued with the necessary PPE and equipment to undertake their daily duties.

Office Staff are still working from home wherever possible, and measures remain in place to make the office accessible to a limited number of staff at any one time. Although we are starting to have small face to face work meetings from time to time, this is being managed by a booking system, with Jayne Flower managing the requests.

The office is currently open to members of the public, but by prior appointment only.

The 4 September Board meetings are planned as face-to-face meetings, this one being the third of the four, and as such have been subject to risk assessments and these were circulated prior to the meetings.

These arrangements and the risk assessments are reviewed weekly at the Management Team Meetings and any change in national guidance is kept under review.

Cope, external Health and Safety provider, completed their annual audit visits to all Four Boards. NELDB had their first visit from Cope on the 22nd June and this was a very positive visit with a few recommendations, i.e., domestic electrical checks to all buildings, some extra signage, some hand rail replacements and steps with handrails to be fitted at remote screens. Witham First very similar, new signage at stations and barriers at North Kyme Booster pump. At the time of writing this report I am still awaiting the report for the Upper Witham audit. Witham Third's report and actions had been previously reported.

We have had two near misses reported across all Boards since the last report. Both involved a vehicle driving through long grass and dropping the front wheel over the edge of a bank slip. These have both been investigated internally and tool box talk given to remind Operatives to drive as far from the edge as is possible, and if not sure of the conditions, then do not drive through long grass. This does highlight the importance of Health & Safety flailing cuts before drains banks are driven on. This is made easier with the use of the front flails we now have.

We have had one accident reported, this was on Witham First and involved a cable strike. This was a BT cable and not a powerline but is taken just as seriously. Our internal investigation concluded that the Operative did not set the height limiter because it was a BT cable, he has been advised and will receive further training.

We have always instructed all our Operatives to treat all overhead cables as if they are live and as such measure them using the provided 'Suparule', complete the relevant paperwork and set the machines height limiter. Annual training is taken by all Operatives for working around overhead powerlines

We have held a Health and Safety representatives' meeting with no new issues to report, the main concerns were for winter piling works on bank slips. This activity has now been risk assessed by Cope, the external H&S advisors, and different suppliers of equipment are developing options to make this process safer.

Thirteen staff have now undergone awareness training for CDM Regulations 2015, to ensure we have a better understanding of the requirements on the industry and what changes we need to make to ensure compliance.

We have also had some of the teams undertake Underground cable training and the latest recruits have completed Overhead Cable Avoidance training. We have completed the first round of excavator training, which means that all Operatives on machines have now completed their basic and tracked excavator training There was a meeting in early September with the training provider to arrange the second phase, to organise the conversion training from tracked to wheeled excavators and to discuss getting attachment tests on some of the equipment that can be classed as high risk, e.g., excavator mounted tree shears. Undertaking this training will also help the Boards to evidence that our Operatives are competent in the duties they undertake, which is increasingly something we need to be able to do. Annual overhead powerline avoidance training is booked for the 26th and 27th October 2021.

The company retro fitting the excavator Cab Hand Rails has now fitted them to all relevant Witham First DIB machines, Witham Third DIB machines outstanding and Upper Witham's

machines. It is good to be able to report that this exercise is completed, it being one of the issues that was delayed due to Covid-19 and factory closure.

Members received, discussed and NOTED the Health and Safety report and update.

2918 Environment Update.

A detailed report prepared by the Environment and GIS Technician, Fiona Scott, had been circulated with the agenda and was presented by the Acting Head of Engineering and Technical Services.

As a public body, under the Natural Environment and Rural Communities Act (2006), Internal Drainage Boards must have regard to the purposes of conserving biodiversity in a manner that is consistent with the exercise of normal functions such as policy and decision-making. 'Conserving biodiversity' may include enhancing, restoring or protecting a population or habitat.

The report set out the agreements and achievements of the Board's environmental activities from January to September 2021. There were no recommendations to the Board on this occasion.

The Board continues with successful monitoring, box maintenance and box replacement (where necessary) of the owl box scheme. The wildlife site at Southrey remains successful with the new wildflower meadow planted in spring 2021 after the shed removal. Otter sightings in the district are widespread, signifying improvements in species population numbers.

The Boards' Environment & GIS Technician is using the new ADA guidance to update the Boards' Nature Strategy and is now representing the GLNP on the Waterlife Recovery East Steering Group.

Members received and NOTED the update.

2919 Revised Plant Programme for 2022/23.

A Briefing Note had been circulated with the agenda and was presented by the Director of Finance and Governance and the Acting Director of Operations.

The plant, vehicle, machinery and equipment replacement programmes are considered by the Board annually as part of the budget setting process for the subsequent financial year. It is important that when the programme is approved, the Board can demonstrate that it is affordable in terms of the initial purchase costs (resourced from the Plant Replacement Reserve) and the annual depreciation charges met from its Revenue Budgets.

The proposed replacement programme showed the preceding financial year 2020/21 actual spend, the current financial year 2021/22 actual spend to date and/or budgeted spend, and the budgeted spend for the following financial years from 2022/23 to 2027/28.

For the last couple of years two main issues have arisen. Firstly, the initial cost of machine purchases is increasing, especially items that are manufactured abroad. This has been notable for example with wheeled excavators. As many firms increase prices from 01st January, the Plant Programme now comes to the Board in September each year enabling the procurement process to be started and invitations to tender to be sent to potential suppliers, evaluations and orders to be placed by December before prices increase.

Secondly, the lead-in timescales from order placed to receipt of goods has also extended considerably, with plant often arriving after the start of the weed cutting season in early July [even when delivery by June has been specified]. This can give operational issues if the old plant and machinery is traded in. Hence, it is prudent to place orders by December, with intended delivery by 30th June the following year.

The 2021/22 purchase of the planned Tree Clipper is yet to take place but will be during this financial year. The purchase of the proposed paddock flail happened in the last financial year 2020/21, due to the poor condition of the paddock flail it replaced and continuing significant repairs.

The renewal of the lease vehicles in November 2020 [for the 4x4's] and January 2021 [vans] gave the opportunity to purchase 2 ex-lease 4x4s as depot trucks and to dispose of the 3 then surplus existing depot trucks. Two have been disposed of and the Ford Ranger will be disposed of once it is no longer in use.

The Board has a policy of replacing machines at 7 years. Due to the condition of the current Atlas 150W wheeled excavator, hours and maintenance costs, it was proposed to defer this purchase until the next financial year 2023/24. Furthermore, it is requested that an additional item is purchased in 2022/23. This is a 'hook-lift' trailer system to comprise a main unit and some roll on/roll off bins. This was discussed in detail and supported at the Standing Committee meeting on 07th September 2021. The Standing Committee has recommended this change in the plant programme to the Board.

An assessment had been carried out regarding the affordability of both the initial purchases (to be met from the Plant & Machinery Renewal Reserve) and the ongoing affordability of the depreciation charges to be made to the Revenue Account.

It was confirmed that the initial purchase cost could be met from the Plant Renewal Fund based on this programme and estimated financial values.

It was also confirmed that the additional depreciation in the short to medium term will be an additional £11k in 2023/24 with no further increase required until 2026/27, when this will be £5k based on the current programme and values.

A snapshot of the Plant and Machinery Renewal Reserve and Depreciation Budget was presented to members.

Members APPROVED the revised Plant & Machinery Replacement Programme for 2021/22 and 2022/23. The programme for the subsequent six years 2023/24 to 2027/28 was also approved, subject to the proviso that any required changes would be referred to the Board for approval.

2920 Operations Report.

The Operations Report had been circulated with the agenda and was presented by the Acting Director of Operations, Ian Coupland. Highlights included:

Across the group of Boards, Operatives are currently busy with our summer maintenance programme, which involves grass and hedge cutting and in-channel vegetation control. We are noticing this year a difference in the crops grown around the area, there seems to be less oil seed rape and peas. The harvest of these crops tended to be earlier, and this gave us some arable land to start working from in order to maintain watercourses. With a change in the last couple of years to crop patterns and lot of later crops being grown, everything seems to be coming off the land at once, providing a real challenge of a short timescale in which to

undertake our maintenance work before the fields are worked. This, on top of the disappearance of a lot of the grass margins we used to work from, is going to lengthen our summer maintenance season.

A winter maintenance programme for 2021/22 is now being organised.

Witham Third Operatives have started their season an Operative down. We advertised, interviewed, and offered the position to someone, only for them to inform us a few days later they are not joining us. This means we had to readvertise and following subsequent interviews on 09th September we have not appointed a full-time Operative, although we are pleased to have Katie Scotney appointed part-time [3 days in week 1, 2 days in week 2]. Due to this shortage, we are juggling people and machines. It is the wheeled excavator that is short of a driver and the wheelies are critical to the Boards during the dry months of summer.

Unfortunately, therefore it is necessary to stand a tracked machine to utilise the wheeled excavator and this down time may be visible at present to some members. There have been some breakdowns; the John Deere tractor had the cab door window smash from a stone thrown up by the flail. Due to the excess on the insurance, these breakages are having to be paid for in full by the Boards. The Atlas 150w excavator height limiter has failed beyond repair and is having a replacement unit fitted, this is also a different brand. This machine also had a tyre blow out; these tyres are no longer available which means we must have a pair to match them up. One tyre in the UK has been sourced but the other one is coming from Holland in 3/4 weeks. The cost of these tyres is £1900 each. The cost from Atlas via UK distributor TDL was £2600 each + £1000 shipping [if we wanted them any sooner than the 6 weeks delivery time]. The Herder flail on the Massey Ferguson tractor had to have a hydraulic valve replaced that controls the movement of the flail head. An Operative had his van vandalised while parked outside his home, this was not a specific attack at the Board or the Operative as several vehicles on the street were targeted. Lincolnshire Police did apprehend the person and we are awaiting further information.

We are going out to Tender for a new tree clipper/shears as per the 2021/22 plant replacement programme.

The Board is currently an estimated 4 weeks behind on the summer maintenance programme this season, for the reasons outlined.

Red Diesel use in Tractors.

The Red / White diesel issue is still being challenged by ADA and other parties. As it stands, we have kept our excavators on red and our tractors that are not used for haulage on red diesel. Keeping the tractors on red is a slight risk as Customs and Excise have confirmed that travelling from one site to another or flailing watercourses in a City, Town or Village would never be classed as an agricultural duty. But to put the infrastructure in place i.e., purchase fuel bowsers on each Board so we can fuel red and white is not affordable or practical when it looks like we will have to put everything on white from April 2022. We can then flush our current bowsers and tanks out and we are just delivering one fuel again. If we do not get the agricultural classification, it is going to be open season on our machines left on site overnight, we fear they will be soft targets. In keeping with the rest of the IDB sector, we are planning on implementing the changes from April 2022.

Staffing.

The interviews have taken place for the Operations Supervisor for the three Boards with their own workforces, these were completed over two days, and we interviewed eight applicants. The outcome was an internal appointee, Wayne Bourne, the current Witham Third Foreman. Wayne has accepted the role, which in turn does mean Witham Third is advertising for a new

Working Foreman [closing date was 14.09.21]. This post will be a mirror post to and provide reciprocal cover for the Works Supervisor role in NELDB.

We also interviewed for Land Drainage Operatives, but an update advised that neither W3rd nor UW appointed full-time Operatives. As part of the recruitment processes, we have appointed a part-time [0.5 FTE] Operative starting w/c 13.09.21 with Witham Third DIDB. Katie Scotney will be initially joining the Pumping Stations Team across the Boards, but she will also be trained to provide additional flail capacity. Katie's background is in Horticulture, and she worked for ELDC in the Street Scene team at Jubilee Park.

Supplies, Plant and Machinery.

It was apparent across all industries, all prices were increasing regularly, and stock availability was sometimes weeks or months. This was highlighted to members, as our repairs and servicing bills are increasing along with the time machinery is sometimes stood idle whilst we are waiting for parts to come from overseas.

Marsh Lane Pumping Station.

Marsh lane no.1 pump has been removed and is now away along with the motor for inspection and overhaul. Once this pump is reinstated No.2 will be removed and sent away for inspection and overhaul.

The weed screen cleaner at this station requires new wire ropes on the grab hoist.

Greetwell Pumping Station.

Greetwell pumping station transformer has had its annual service. The company EME have recommended that the transformer is moved, as the base it sits on is subsiding and moving. Currently the transformer is leaning at an angle, this means the oil in the transformer is not where it should be and could cause problems later if it is not rectified. They did bring to our attention that the transformer is a good deal older than the station and was probably a reconditioned one when installed, it dates to the mid-fifties.

Stamp End Pumping Station.

Still waiting for LCC to respond to our request for the station to be put in order before hand-over to the Board, have tried numerous times to get a response.

Kirkstead Pumping Station.

The Weed screen Cleaner at this station needs new hydraulic hoses throughout, due to exposed wires and perished pipes.

Bardney Fen Drain.

The Bardney fen reform scheme has been completed. A berm has been installed and the drain widened, to try and accommodate the bank movement on the river side.

Members received and NOTED the Operations report and update.

2921 Engineering Report.

The Engineering Services Report had been circulated with the agenda and was presented by the Acting Head of Technical & Engineering Services, Guy Hird.

Flood Events.

There had been no flood events to report.

Multi agency Rain Gauge Project (JA-5378-2020-ASS)

Officers are exploring on behalf of all four Boards whether to be involved with this multi-agency scheme. Potential partners across Greater Lincolnshire are the 3 Lead Local Flood Authorities [LLFAs] namely Lincolnshire County Council, North Lincolnshire Council and North East Lincolnshire Council. Other partners include Anglian Water and other Internal Drainage Boards (but not the EA). The scheme is proposed to be part funded by the Anglian (Northern) RFCC Local Levy and a draft bid was submitted by Lincolnshire County Council in November 2020. The proposal is to have 'live' web-based rainfall data available to partners during heavy rainfall events and historic data for post event investigations including the LLFA led Section 19 investigations. Approximately 50 sites would be located across the area hosted by partners in appropriate secure sites which potentially could be the Boards' Pumping Stations. However, we need to understand more about locations, potential ongoing maintenance costs for which the Boards may be liable etc before agreeing to participate in what is currently an expression of interest stage project. There has been no change since the May meeting and information is awaited from Anglian Water.

Lincolnshire Local Resilience Forum (LRF) (JA-1400-2014-ORG)

The next full six-monthly meeting is due to be held on 12th October 2021. In addition to the main meetings the 'LRF Flood Group' subgroup is due to meeting on the 2nd September, the agenda includes 'FloodEx2022' which is a significant regional exercise taking place in September 2022 involving all the LRFs along the Trent Catchment as well as all the East Coast LRFs covering both Tidal and Fluvial Flooding.

Lincoln Eastern By-pass (TD-478-2013-PLN)

At the May meetings Witham First DIDB and Witham Third DIDB accepted the contributions offered by Lincolnshire County Council for the impact of the Lincoln Eastern By-pass. The contributions have now been received, as follows:

| | |
|---|---------|
| Witham First District Internal Drainage Board | £19,800 |
| Witham Third District Internal Drainage Board | £10,400 |

Section 19 Investigations.

A small number of Section 19 Investigation information requests from Lincolnshire County Council have been responded to, and it is known that there are still a large number outstanding.

No further Section 19 reports from Lincolnshire County Council have been received on which to comment.

Gautby & Minting Beck, Minting (TD-4297-2018-DRA)

The Board is reevaluating this scheme and considering if there are any works to can be undertaken or afforded. In the meantime, further repair works to the existing timber revetments will be undertaken as and when they are required to maintain flow in the channel, a significant repair having been completed in July 2020.

Willingham Fen Marina Project (TD-3733-2017-PLN)

Willingham Fen Marina Project is also known as Cherry Marina. The land owner continues to construct the earth banks that form the Marina and is actively looking for a house builder to partner with. Discussions are ongoing to ensure the Boards interests are protected.

Bardney Fen Drain (TD-5554-2021-DRA)

The work has been completed.

Scothern Flood mitigation scheme by LCC (TD-5454-2021-PRO)

Soon Lincolnshire County Council is due to start a scheme to replace the surface water highway drainage system on Sudbrooke Road and Church Street, in response to flooding in the village. The £400k scheme will provide more gullies and oversized pipes to provide attenuation.

The report was received and noted.

2922 Planning and Consultations Report.

A report had been circulated with the agenda and was presented by the Acting Head of Engineering & Technical Services.

The Board had received several consultations and had commented on various planning applications to the various planning authorities. A full schedule was provided where responses included no objections or minor standard comments referring to soakaways the requirement for consents.

The following issues were highlighted to members on this occasion:

Detailed Particulars - Erection of 14No. Dwellings and 13No. Holiday Lodges and a Reception Building. FORMER RAILWAY SIDINGS, WITHAM ROAD, WOODHALL SPA

The application which is within the Witham Third District Internal Drainage Board area. The Board maintained watercourse 'Barrow Pits' is adjacent to the site.

Further to the previous correspondence from the Board and the PAD meeting on the 6th July 2021 the site layout is still unacceptable and would prevent the Board being able to maintain Barrow Pits which along with a number of other watercourses in the area which are critical to the effective drainage of Woodhall Spa some of which are maintained by the Board and others are riparian.

Therefore, the Board maintains the **OBJECTION** to the Planning Application.

The Board has to maintain Barrow Pits with a large 20t tracked excavator as part of a wider number of watercourses maintained on a route because the difficulty of offloading points. On the attached map the red line illustrates the route normally taken (the actual route is slightly different to avoid trees and bushes), coming from the North under Kirkstead Bridge and entering the former railway sidings to maintain Borrow Pits then returning to the old railway track on to Woodhall Sewer and other watercourses. Using the access on to and off Witham Road is not an option because of the required slewing on the road. There needs to be provision to be able to get from the old railway to Barrow Pits through the site, which can easily be accommodated through the holiday let are. The old railway also would need to be cleared post development as I understand there is a right of way along it.

As discussed at the PAD meeting a larger grass verge is required to be able to effectively maintain the Barrow Pits for the future, it is too narrow as detailed, it really needs to be a minimum of 5m. As stated, any vegetation cut or silt removed from the watercourse has been deposited on the adjacent strip or bank. In addition, it is best to avoid working on any road surface as the Board would not be liable for any damage or removal of any mud or other material which will inevitably be deposited. At least 7m from the top of the bank needs to be kept clear of all obstructions this includes the gate that is shown and any street furniture, lighting, planting etc. I appreciate this is more difficult with the road not being adopted and also the cycle route requirement, the discussion of having it as a separate dedicated route simply does not fit.

The watercourse on the map shown blue is a critical one for the drainage of Woodhall Spa, it flows into this system which is pumped rather than gravity. I understand that ELDC has even taken an active role in maintaining this watercourse (talk to Steve). The watercourse flows south into the 'pits' before going under the old railway into Barrow Pits.

Although the vegetation on the site makes it difficult, I understand that instead of the indicated watercourse there are a series of interconnected pits that flow north under the old railway into Barrow Pits as above. Further investigation and detail needs to be provided on this.

The applicant is aware of and the need for Byelaw Consent for any works within 9m of the top of the bank, however Consent for the current layout would **not be granted**.

No development should be commenced until the Local Planning Authority, in consultation with the Lead Local Flood Authority has approved a scheme for the provision, implementation and **future** maintenance of a surface water drainage system, including the attenuation pond.

**Detailed Particulars relating to erection of 150 dwellings to include the demolition of the existing bungalow at 101 Witham Road,
Land to the rear of Witham Road, Woodhall Spa.**

Thank you for the opportunity to comment on the above application. The site is within the Witham Third District Internal Drainage Board area. Board maintained watercourses are adjacent to the site on the Northwestern, Abbey Lane Drain Extension (2104), and Southwestern, Woodhall Sewer (2047). See attached plan

The Board wish to reiterate our previous comments: -

Comment and information to Lincolnshire CC Highway SUDs Support

No development should be commenced until the Local Planning Authority, in consultation with the Lead Local Flood Authority has approved a scheme for the provision, implementation and future maintenance of the surface water drainage system and other drainage within the site. In general, the Board is satisfied with the outfall arrangement to the Board maintained watercourses.

Comment and information to Agent/Applicant

Under the terms of the Board's Byelaws, the prior written consent of the Board is required for any proposed temporary or permanent works or structures in, under, over or within 9 metres of the top of the bank of a Board maintained watercourse. This includes all outfalls, culverts, bridges, planting, fencing etc. At this location (Northwestern, Southwestern boundaries of the site) the full 9m will be required to be made available to the Board to access the watercourse to undertake maintenance, repairs and improvements. Suitable access arrangements to this strip though the developed site also need to be agreed. Note any 'shared access' needs to be agreed with the Board and any surfacing is required to be designed for the heavy plant the Board uses.

There have been a number of PAD (Pre-Application Discussions) meetings hosted by East Lindsey District Council to discuss this and the adjacent site.

**Outline erection of up to 49no. dwellings.
Land off, Tattershall Road, Woodhall Spa, Lincolnshire.**

Thank you for the opportunity to comment on the above application which is within the Witham Third District Internal Drainage Board area.

The Board wishes to reiterate our comments from the previously associated planning application reference S/215/01969/19:-

Comment and information to Lincolnshire CC Highway SUDs Support

No development should be commenced until the Local Planning Authority, in consultation with the Lead Local Flood Authority has approved a scheme for the provision, implementation and future maintenance of a surface water drainage system. The proposed 5l/s attenuated discharge is acceptable to the Board.

The proposed discharged routes from either of the watercourses to the North or South of the site is via culverted sections. Both these have recently been subject to Board Enforcement. To ensure security of discharge further investigations should be carried to establish the suitability and condition of the culverts.

The application refers to watercourses to the North and South boundaries, it is essential who is responsible for the maintenance of these is identified and which side access is required. A permanent undeveloped strip of sufficient width should be made available adjacent to the top of the bank of all watercourses on and adjacent to the Site to allow future maintenance works to be undertaken. Suitable access arrangements to this strip should also be agreed. Access should be agreed with the Local Planning Authority, LCC and the third party that will be responsible for the maintenance in consultation with the Internal Drainage Board.

Comment and information to Agent/Applicant

Under the terms of the Land Drainage Act. 1991 the prior written consent of the Board is required for any proposed temporary or permanent works (Inc. outfalls) within any watercourse including infilling or a diversion. Consent forms can be found on the Board website.

**Erection of 9no. detached houses each with associated garages and construction of a vehicular and pedestrian access.
LAND REAR OF 24, MILL LANE, WOODHALL SPA**

Email to East Lindsey District Council following a PAD meeting.

As part of the PAD yesterday when we were talking about the Land of Mill Lane (Phase 3 of Clinton Way) a footpath link over Manse Drain was mentioned,

I see from the Decision it is included, the issue the Board has is it would seriously affect the ability to carry out maintenance if it runs along the strip. It needs to just go over the western end straight across the strip and the watercourse. The issue run along the strip are;

- Health and Safety conflict with the public
- Any ground raising for the footpath in can tip the machine and increases risk particularly when it is wet
- Potential damage to footpath
- There is nowhere to put the cut vegetation and there are obvious issues if it is on a footpath. **Removing material is not an option.**

Can you keep me informed and also inform whoever promotes it to contact the Board to discuss Byelaw Consent.

The report was discussed at length by members. Cllr Fiona Martin raised concerns over SUDs schemes and the lack of long-term guarantees over future maintenance plans. Cllr Martin asked what could be done to ensure SuDs are built at the earliest opportunity whilst construction is underway. Guy Hird advised that this needs to be enforced via the LPA planning process and was not an action for the Board. Cllr Tom Kemp agreed to take the issue and raise it with the Planning Department in ELDC.

Members NOTED the report.

2923 Consents and Enforcements Report.

The Consents and Enforcements Report had been circulated with the agenda and was presented by the Acting Head of Technical & Engineering Services:

Byelaw Consent Applications

| Reference | Location | Applicant | Details | Date |
|------------------|--|-----------------------------|--|-------------|
| TD-5685-2021-CON | Tupholme Beck | John Tomlinson | Access culvert | |
| TD-5703-2021-CON | Scothern South (Fen) Drain / Main Street, Scothern | Lincolnshire County Council | Discharge from highway | 01-07-21 |
| TD-5751-2021-CON | Crofts Drain, Tattershall Road, Woodhall Spa | McCarthy & Stone | Restricted 5.0l/sec from 49no. dwellings | 16-07-21 |
| TD-5764-2021-CON | Tattershall Thorpe / Kirkby, Hunters Lane | Lincolnshire County Council | Ancillary works for Household Waste Recycling Centre | 16-08-21 |

Section 23 Land Drainage Act Consent Applications – District

| Reference | Location | Applicant | Details | Date |
|------------------|---|--------------------|---|-------------|
| TD-5663-2021-CON | Campney Grange Farm, Campney Lane, Bucknall | Pingle Poultry Ltd | Surface water discharge to ditch from a dwelling | 20-05-21 |
| TD-5681-2021-CON | Land off Winceby Gardens, Thunker Drain, Horncastle | Gleeson Homes | Restricted 10l/sec discharge from 89no. dwellings | 01-06-21 |

Section 23 Land Drainage Act Consent Applications – Extended Area

The Board acts as Agent for Lincolnshire County Council, the Lead Local Flood Authority

| Reference | Location | Applicant | Details | Date |
|------------------|-----------------------------|------------------|---|-------------|
| TE-5626-2021-CON | Off Horncastle Road, Wragby | Gleeson Homes | Farm access culvert – development accommodation works | 26-05-21 |

Enforcement Issues – District

| Reference | Location | Description / Comments | Actions |
|------------------|------------------------------|---|---|
| TD-5193-2020-ENF | Woodenderby Lane, Haltham | Potential flooding | Monitoring |
| TD-5494-2021-ENF | Main Street Scothern LN2 2UW | Flooding / blocked dyke / neighbour issue | Following a multi-agency site meeting it was agreed the |

| | | | |
|------------------|--------------------|---------------------|---|
| | | | 'watercourse' is redundant. Case closed 27-8-21 |
| TD-5660-2021-ENF | West Lane Haltham. | Unconsented culvert | Although the culvert was not consented, it is not a nuisance and no action is necessary. Case closed 19-5-21 |

Enforcement Issues – Extended Area

| Reference | Location | Description / Comments | Actions |
|------------------|--|--|---|
| TE-5567-2021-ENF | Woodlands Cottage, Wellsyke Lane, Roughton/ Kirkby on Bain, Woodhall Spa | Flooding Issues with culvert under highway | A temporary repair was carried out which is inadequate. LCC have agreed to undertake a permanent reconstruction. Waiting for installation. |
| TE-5730-2021-ENF | 18, Heather Close, Woodhall Spa, LN10 6YO | Garden flooding from manhole | Watercourse was inspected and there is no action required. Case closed 27-8-21 |
| TE-5741-2021-ENF | 101 Lady Meers Road Cherry Willingham LN3 4BP | Concerns about the drainage ditch alongside property | Watercourse was inspected and there is no action required. Case closed 27-8-21 |
| TE-5763-2021-ENF | Kennel Lane, Reepham | Potential watercourse clearance Reepham Beck | Watercourse was inspected and there is no action required. Case closed 27-8-21 |

Members received and NOTED the report on Consents and Enforcement cases.

2924 Any Other Business.

There being no further items of business, the meeting closed at 11.10.

2925 Date, Time and Place of the Board's Next Meeting.

The Board's next meeting, incorporating the Annual Public Meeting, was confirmed for **Tuesday, 16th November 2021** at **09.30am**, format and venue TBC.

..... Chairman Date
W3rd B.M. 21.09.21.