

WITHAM THIRD DISTRICT INTERNAL DRAINAGE BOARD

Minutes of the one hundred and tenth meeting of Witham Third District Internal Drainage Board, held on Tuesday, 28th January 2020 at Minting Village Hall, Bricken Field Lane, Minting, LN9 5RX at 09.30am.

Present:

Mr. R. Armstrong
Cllr. S. M. Avison
Mr. J. Boyall
Mr. B. Charlesworth
Mr. I. M. Clark
Mr. W. S. Crane
Cllr. W. H. Gray
Cllr. Mrs. C. Grimble
Mr. R. P. Hairsine
Cllr. G. Hewson
Mr. D. C. Hoyes MBE
Mr. P. R. Hoyes (Chairman)
Mr. D. Jackson
Cllr. T. Kemp
Mr. S. Matthews
Mr. I. R. Parker
Cllr. P. Vaughan
Mr. R. J. Weightman
Mr. T. Williams

In attendance:

Miss Jayne Flower	Executive Assistant
Mrs Jane Froggatt	Chief Executive
Mr Steve Larter	Director of Finance and Governance
Mr Martin Shilling	Director of Operations and Engineering Services

2772 Apologies for absence.

Apologies for absence were received from Cllr. T Ashton, Cllr. S. England, Cllr. I. G. Fleetwood, Mr. R. J. Garner, Ms. J. F. Holland, Cllr. Mrs. F. M. Martin MBE, and Mr. M. I. Thomas (Vice Chairman).

2773 Declarations of Interest.

Declarations of interest were received from members nominated by City of Lincoln, East Lindsey District and West Lindsey District Councils in matters relating to their respective Councils.

2774 Chairman's Announcements.

The Chairman welcomed members to the January meeting of the Board. With regret he started the meeting on a note of sadness, advising members of the death of Mr. John Clifton Smithson on 13th December. John was known to many as a former long-serving member of the Board and as former Chairman of the Board for many years. John died suddenly at home in Woodhall Spa aged 79 years, and his funeral was in Boston on 15th January which the Chairman attended to represent the Board.

The Chairman asked members to stand for a few minutes to pay respects to John.

A key feature of the agenda was for the Board to approve budget estimates for 2020/21 and the Chairman therefore highlighted that key to setting a balanced budget for next year is the Board approving the Annual Value as at 31st December 2019, approving the in-year land movements to 31st December 2019 and setting the Penny Rate. Members noted there was a 2.00% proposed increase in the Penny Rate in the pound. By approving this, members then set for next year the drainage rates and special Levies for the three relevant councils.

With the support of members, given heavy rainfall events until recently, the Chairman proposed taking the agenda to the Chief Executive's report and then bringing forward the Director of Operations and Engineering Services' Report. This was supported.

2775 Minutes of the Board and Annual Public Meeting, 26.11.19.

The Minutes of the Board's previous meeting, incorporating the annual public meeting held on Tuesday, 26th November 2019, had been circulated with the agenda and were proposed, seconded and APPROVED as an accurate record.

MATTERS ARISING:

2775.1 Minutes of the Board Meeting 22.05.19 Public Sector Co-operation Agreements (PSCAs) (minute 2761.1 refers).

It was confirmed that a meeting, arranged by ADA (national) with the Environment Agency for 05th December 2019 in London, had been attended by the Chief Executive and amendments discussed and agreed to the national PSCA template.

2775.2 Electricity Costs Summary (minute 2763.1 refers).

Electricity at Pumping Stations is one of the big cost drivers for IDBs and we do see a correlation between high rainfall, pumped hours and electricity costs. October 2019 was a high cost month.

A detailed breakdown of electricity costs by Pumping Station, by Board, by month for the last 3 years to October 2019 had been undertaken (this is separately available). Some headlines include:

<u>Board</u>	<u>Oct 2019 Costs</u>	<u>Cumulative Costs 7 months April to Oct 2019</u>	<u>Budget 2019/20</u>	<u>Oct-18</u>
W1st	£ 44,633.22	£ 77,121.80	£ 56,485.00	£ 2,366.48
W3rd	£ 14,343.73	£ 42,186.56	£ 60,000.00	£ 2,481.77
NELDB	£ 7,542.25	£ 17,206.44	£ 13,000.00	£ 467.49
UW	£ 8,603.65	£ 27,114.29	£ 41,000.00	£ 2,743.35

Costs in Witham First DIDB for October 2019 stand out as an outlier. This is in part the many more hours than usual pumped, the lack of a gravity alternative (contrast say, with NELDB) and the additional water feeding into the Board's systems and Pumping Stations from breaches / overtopping of the EA's main river systems. A list of additional pumping had been collated to calculate the additional cost impact and a 'Statement of Claim' had been submitted to the EA in December

2019. However, it was noted that Witham Third had spent £42.2k in the first 7 months of 2019/20, well above usual spend levels.

2775.3 Proposed Pay Settlement 2020/21 (minute 2763.3 refers).

Cllr Lance Pennell, Upper Witham Board member, represents the 4 IDBs on the ADA Lincolnshire Branch Pay & Conditions Committee. He and the Chief Executive attended the last meeting on 08.10.19 (he chaired the meeting). Management and staff side discussed the pay settlement for 2020/21 (to resolve this for inclusion in January budgets).

After discussion, the Committee agreed to recommend to the ADA Lincolnshire Branch and to Unison for a staff consultative ballot, a pay settlement of 3.7% for 2020/21 and the introduction of a pay formula on the same basis for 3 years from 2020/21. The exact wording of the agreement being:

“Proposal 1

As per the Office for National Statistics EARN01 Average Weekly Earnings – Total pay, Great Britain (Seasonally adjusted) Provisional July figure, published in September, for the Public Sector, 3 month average (KAC9), % change year on year.
For the financial year 2020/21 this is 3.7%

Proposal 2

As per proposal 1 for three years 2020/21, 2021/22 and 2022/23 and carrying on beyond that unless 12 months’ notice given by either party (Employers or employees) to re-enter negotiations.

All subject to any national legislation being introduced.”

The ADA Lincolnshire Branch met on 17.10.19 and agreed the Committee’s recommended proposals for a pay settlement. This will form the basis of ADA White Book pay scales from 01.04.20.

It was confirmed to members that all 4 Boards had agreed the recommendation and the 3.7% uplift would therefore be implemented from 01.04.20.

2776 Minutes of the Standing Committee meeting, 14.01.20.

The minutes of the Standing Committee meeting held on Tuesday, 14th January 2020 had been circulated with the agenda and were proposed, seconded and APPROVED as an accurate record, and the recommendations to the Board were noted.

MATTERS ARISING:

2776.1 Minutes of the Board’s Annual Public Meeting 22.05.19 Electricity Costs (minute 4.2 refers).

At the November Board meeting the cumulative costs of electricity for the 7 months to 31.10.19 were noted at £42,186.56 against an annual budget of £60,000 for 2019/20. The invoices for November and December had now been received and paid and it was noted that the cumulative cost of Electricity for the 9 months to 31.12.19 was £78,320.80 (with 2 Pumping Station invoices yet to be received for Bardney Abbey and Bardney Fen).

2777 Minutes of the Joint Services Committee meeting, 13.01.20.

The minutes of the Joint Services Committee meeting held on Monday, 13th January 2020 were NOTED.

MATTERS ARISING:

2777.1 Chief Executive's briefing: Joint Services Agreement (minute 6.1 refers)

Members were advised that the Joint Services Agreement between the 4 Boards became operational on 01.04.17. It specified each Board's contribution rate to the cost of joint services, and a review period of 3 years.

Officers now had almost 3 years' experience of the issues and workload generated in each Board and felt, on balance, that some modification is justified from 01.04.20 to the percentage contributions. It was outlined that factors such as income and expenditure, Special Levies and drainage rates accounts (including complexity and number of accounts), Operatives/Contractor workload, consents/enforcements and planning applications (numbers and case complexity) had been compared. The following changes were recommended to the JSC:

	Current % Contribution	Proposed % Contribution
Upper Witham	33.4%	30%
Witham First	20.9%	20%
Witham Third	29.2%	30%
North East Lindsey	16.5%	20%

The JSC meeting to be held on 16.12.19 had been postponed, enabling completion of the draft Budget Estimates for 2020/21 for each Board, so that members would not take decisions in isolation about the proposed joint services budget but would see this in the context of overall affordability.

The overall joint services budget 2020/21 is £911,050 which on the proposed revised contribution rates is:

Upper Witham	£	273,315
Witham First	£	182,210
Witham Third	£	273,315
North East Lindsey	£	182,210

There had followed discussion at JSC about the Joint Services Agreement, the impact on each Board, the need not to look at the first 3 years of assimilation of one IDB into the Group but to set what is fair as a formula thereafter. Members felt that if challenges were made to the respective contribution rates from April, there should be a regular review (say every 3 years) but unless there was a specific reason there should not be great variations to contributions. The recommendation that the two larger Boards each contribute 30% and the two

smaller Boards each contribute 20% of costs gave the greatest savings to Upper Witham and the greatest increase to North East Lindsey.

Following discussion about achieving an equitable position for all 4 IDBs, Mr Philip Hoyes proposed and Mr. Peter Gilbert seconded the approval of the recommended contribution rates (UW 30%, W1st 20%, **W3rd 30%** and NEL 20%) from 01.04.20 and that these be fixed for a 3 years period and reviewed for 01.04.23. This was supported and approved by all present.

Mr. I. M. Clark noted that the discussion had been very thorough and stated that when North East Lindsey Drainage Board joined the group it was quite an unknown quantity and all members of the JSC had agreed that the revised contributions were a very fair arrangement.

2777.2 'Statement of Claim' for the IDBs to 30.11.19 (minute 6.2 refers).

The Chief Executive drew to members' attention the impact of the 6 heavy rainfall events on the Boards, both in meeting their own impact of those events but for 3 of the 4 Boards (**and 2 in particular, W3rd and W1st**) the issue has the impact of taking water from failures of the EA's main river systems be that through bank breaches, bank overtopping or significant bank seepage.

A paper had been circulated with the agenda for discussion later, but at this stage in the meeting she wished to highlight the forecast year-end financial position for each Board. On the assumption that no external funding is made available from the EA, the Anglian (Northern) RFCC or indeed from Defra, a reasonable estimated 31.03.20 year-end position is as follows:

Upper Witham	£97k deficit
Witham First	£132k deficit
Witham Third	£104k deficit
North East Lindsey	£12k deficit

Members discussed the case for the reimbursement of costs to 3 of the 4 Boards and agreed that the Chief Executive and team should seek to claim reimbursement through the avenues currently being pursued. If, however, by 31.03.20 there was no assurance of reimbursement of direct costs incurred, an additional meeting of the JSC would be convened to discuss options.

2777.3 Joint Services Budget for 2020/21 (minute 10 refers).

The proposed Joint Services budget of £911,050 for 2020/21 had been discussed at the meeting. At the revised 01.04.20 percentage IDB contribution rates this would be distributed between Boards as:

<u>UW</u>	<u>NELDB</u>	<u>W1ST</u>	<u>W3RD</u>	<u>Total</u>
<u>30%</u>	<u>20%</u>	<u>20%</u>	<u>30%</u>	<u>2020/21</u>

£273,315 £182,210 £182,210 £273,315 £911,050

A full breakdown of all budget headings included within Joint Services had been circulated, which showed for each the 2019/20 approved budgets and amendments and the proposed budget for 2020/21.

There followed discussion about the impact of the revised Pension Employer Contribution Rates for the next 3 years from 01.04.20, following the triennial review by Pension Fund Actuary, Hymans Robertson. The current and next 3 years rates compared:

Employer Pension Contribution Rates				
	NEL	UW	W1	W3
Current (2019/20)				
Primary %	17.9%	18.4%	26.8%	24.0%
Secondary £	£ 17,000	£ 58,000	£ 5,000	£ 39,000
Overall % of Pay	59.2%	35.4%	29.1%	31.7%
2020/21				
Primary %	20.7%	19.7%	19.3%	18.9%
Secondary £	£ 1,000	£ 51,000	£ -	£ 26,000
Overall % of Pay	23.3%	33.9%	19.3%	23.7%
2021/22				
Primary %	20.7%	19.7%	19.3%	18.9%
Secondary £	£ 1,000	£ 53,000	£ -	£ 26,000
Overall % of Pay	23.3%	33.9%	19.3%	23.7%
2022/23				
Primary %	20.7%	19.7%	19.3%	18.9%
Secondary £	£ 1,000	£ 54,000	£ -	£ 27,000
Overall % of Pay	23.3%	33.9%	19.3%	23.7%

Members discussed the apparent improved position for Boards, the Lincolnshire pension fund having apparently had good investment results. These revised ECRs had been fed through into the proposed 2020/21 budget.

It was highlighted that the 2020/21 proposed budget of £911,050 is an increase of £71,430 (8.51%) on the approved budget of £839,620 due to:

- Pay award 3.7% approved by each Board for 2020/21, incremental point movements, NI and Pension revised rates of £49k.
- General inflation on support contracts, NNDR, ICT, utilities etc at £7k
- Uplift of ICT budget by £9.5k (to £20k) to better reflect current usage / cost of licences etc.
- Increase in external support budget of £3.5k
- Creation of an Annual Joint Inspection budget in joint services of £2.5k (with corresponding saving in each Board's budget).

It was confirmed that, based on the following assumptions, the Joint Services budget could be contained in the 4 Boards' individual Budget Estimates for 2020/21 and each can set a balanced budget:

- Pay award 3.7%
- Revised pension ECR as per triennial revaluations
- Additional Operatives on W1st and on W3rd
- Additional depreciation for increased plant and machinery costs on UW, W1st & W3rd
- Uplift of pump maintenance budget in all 4 Boards from £25k to £30k

- Pumps Supervisor costs apportioned 50% to W3rd, 25% to UW, 25% W1st.
- Increased ICT budget by £9,5k to £20k
- Increased external support from £21.5k to £25k (W3/JSC)
- Moved annual inspection budget from individual Board Admin in all Boards to JSC.
- Increased budget for NEL mowing contract for all drains annually by £4k for agreed 4.75% uplift rate increase to extend the mowing contract by 2 years to 2021/22.
- Reduced NEL insurance budget by £3k to match actual costs.
- Retained £25k in W1st budgets for one off projects.
- W1st contribution to reserves of £17,250 (from £15k in 2019/20).
- Assumed 2% increase in the Penny Rate in the £ in all 4 Boards.
- Land movements as at 31.12.19 included and impact on Special Levy paying Councils.

Following discussion, Mr. Peter Gilbert had proposed, Mr. Nick Craft had seconded, and it was agreed unanimously to approve the proposed 2020/21 Joint Services budget at the revised percentage contributions and that the £911,050 be apportioned accordingly in the 4 Boards' Budget Estimates for 2020/21.

2777.4 Date, Time and Place of Next Meeting (minute 14 refers).

Cllr. G. Hewson asked why the Joint Services Committee would continue to meet at an external venue for 2020, rather than using the new facilities that would be provided with the new joint office at Meadow Lane in North Hykeham (Upper Witham IDB depot premises).

It was confirmed that venue booking had taken place in early November when the calendar of meeting dates had been agreed. The JSC members had felt that Riseholme was a fair and equitable distance for all members to travel. However, this would be discussed again at future meetings.

Members noted the minutes of the Joint Services Committee held on Monday, 13th January 2020.

2778 Chief Executive's Report.

The Chief Executive's report for January 2020 had been circulated with the agenda. Issues highlighted included:

2778.1 High Rainfall Events.

Since the last Board meeting in November, the high rainfall events continued into December and the drainage districts continued to feel the impact, e.g. on 29.11.19 a further breach of EA main river occurred, this time at Timberland Delph, impacting on Witham First DIDB and Blankney Pumping Station in particular.

Regular telephone conference calls between the IDBs, the EA and the NFU continued and the IDBs continued to provide mutual aid and support to the EA as necessary.

The cost impact of the Boards dealing with water not intended to come into IDB systems has been qualified to 30.11.19 in a 'Statement of Claim', available as a separate paper on the agenda. For individual Boards, the impact is significant:

W1ST	£ 110,572.47
W3RD	£ 52,530.19
NELDB	£ 22,703.80
UW	£ -
TOTAL	<u>£ 185,806.46</u>

Members were advised that figures were now available to include December costs and for this Board the total claim was now standing at £59,930.00. The full claim for all four Boards was now totalling £211,000.00.

Endeavours are being made to seek reimbursement of these costs, December costs too will be claimed, but there is as yet no assurance that these additional costs will be reimbursed.

Members received and NOTED the report and verbal update.

2779 Schedule of Expenditure, 01.11.19 to 31.12.19.

The Schedule of Expenditure for the two months' period 01st November to 31st December 2019 had been circulated with the agenda and was presented by the Director of Finance and Governance. The schedule relates to those invoices paid in the period (so, for example, electricity costs at Pumping Stations for December would not be received and paid until January).

Gross expenditure totalled £377,833.42 or, net of £21,477.65 VAT, £356,355.77. Of this, £13,229.98 was recharged to other bodies.

Items highlighted to or raised by members included:

- Item 71: £52,577.00 (net) to Environment Agency for Flood and Coastal Erosion Risk Management Levy, being the 2nd payment of 2 for 2019/20.
- Items 83 and 84: £5,793.28 and £2,646.64 (net) to Inspiring Lives Ltd. Mr. R. P. Hairsine asked what these payments referred to and it was confirmed that this is the 2 days per week for the HR Consultant.
- Items 86 and 87: 2 x payments of £1,450.00 (net) to Inter Lec Ltd for Xylem My Connect telemetry systems at Shortferry and Southrey Pumping Stations.

Members received and NOTED the expenditure incurred in the two months from 01.11.19 to 31.12.19.

2780 Financial Performance Report to 31st December 2019, month 9 of 2019/20 and forecast year end position as at 31.03.20.

The Director of Finance & Governance presented the Financial Performance Report to 31.12.19, month 9 of 2019/20. This had been circulated with the agenda. The summary was:

	1	2	3	4	5	6
	2019/20 Estimate £	Profiled Budget £	Actual £	Variance £	Provisional Outturn £	Variance (5-1) £
Income	(1,185,403)	(1,123,036)	(1,230,798)	(107,762)	(1,287,747)	(102,344)
Board & General Admin	21,260	10,448	11,812	1,364	18,656	(2,604)
One Off Schemes	90,000	0	48,577	48,577	48,577	(41,423)
Conservation	2,000	1,461	339	(1,122)	1,452	(548)
Depot	30,939	28,318	37,120	8,802	44,424	13,485
Drains	551,205	446,610	432,963	(13,647)	580,755	29,550
Pumping Stations	211,818	164,787	229,232	64,445	281,083	69,265
Joint Admin/Witham House	123,881	147,440	171,578	24,138	143,267	19,386
Consents & Enforcement	14,290	29,599	34,177	4,578	15,949	1,659
Director of Operations/Engineers	94,003	81,908	86,425	4,517	94,754	751
Contribution to/(from) Reserves	(76,250)	0	(48,577)	(48,577)	(48,577)	27,673
PWLB				0		-
Rechargeable Works	15,000	13,405	106,735	93,330	106,735	91,735
EA Precept	107,257	107,258	105,154	(2,104)	105,154	(2,103)
FRS17 Pension Adjustment (net)				0		-
Wages & Plant Holding Account	0	14,461	19,076	4,615	0	-
(Surplus)/Deficit	0	(77,341)	3,812	81,154	104,482	104,482

In terms of the overall position, the profiled budget indicated an anticipated month 9 31.12.19 surplus of (£77,341), the actual position was a deficit of £3,812 and so there was a negative variance of £81,154.

On income, the approved Estimates for 2019/20 were (£1,185,403) full year, with a profiled income estimated to 31.12.19 of (£1,123,036) and an actual income to 31.12.19 of (£1,230,798), a positive variance of (£107,762).

On main categories of income, both tranches of Special Levies from the 3 relevant Councils had been received on 01.05.19 and 01.11.19.

Also, on income the Highland Water claim was submitted to the EA. This was firstly the balance on the actual claim for 2018/19 of (£44,962) and in addition 80% (£156,800) of the total estimated claim of (£196,000) for 2019/20. The EA paid (£201,762) to the Board by the 30.09.19 due date.

On Drainage Rates income, of a total £188,219.75 raised for 2019/20, £187,895.40 income had been received as at 31.12.19, which is a collection rate of 97.4%. First reminders had been posted on 01.08.19 and final reminders were despatched on 23.09.19. A court date had been attended in Lincoln for unpaid account holders on 29.11.19 and court liability orders had been issued.

The Board was showing a negative variation of £81,154 against budget profile, as these figures included the bulk of the additional electricity and call out/overtime for the Operatives during the rainfall events in October and November. Additional electricity in December to March will not show until the next monitoring report, to be presented to the Board at the May meeting. So, Members were made aware of the need for the Board to be reimbursed some of the third-party costs it had incurred (e.g. as a result of the Barlings Eau bank breach).

At this stage there were concerns that the Board may not be able to contain these additional costs within the agreed Budget as shown in the provisional outturn. A projected outturn of over £104k deficit was predicted, although it was stressed this was on a 'worst case' scenario with the following assumptions:

- No further income from the EA for PSCA works (rechargeable works).
- No additional Highland Water income above that already received relating to 2018/19 claim and that originally estimated to receive for 2019/20. The reality is this claim is

likely to be higher due to the additional pumping costs incurred but is not a guaranteed payment as it is a discretionary payment.

- Electricity is assumed at budgeted spend for December 2019 to March 2020 plus the variance for the year so far to 31.12.19 (i.e. November electricity invoices).
- Overtime restricted for rest of financial year, unless required for a rainfall event situation.
- Only bank slips that can be completed by own staff and machines are undertaken until the end of the financial year or within the £10k bank slip budget.

Some of the variations, up and down, were then highlighted on income and expenditure:

- One off schemes, £49k. Part payment for new control panel at Southrey Pumping Station, final payment for the Catchment Study undertaken and an interim payment for the Kirkstead flood wall scheme, all to be met from reserves. There is an ongoing insurance claim regarding the new control panel at Southrey PS following an electrical fire and therefore, on the advice of the insurance company, outstanding payments to the contractor are currently being held
- Joint administration / Witham House, £24k. The first 6 months of invoices to 30.09.19 had been produced and recharged between the group of 4 IDBs. The next invoices will be prepared as at 31.12.19.
- Consents and Enforcements, £5k. The actual costs 2019/20 will be invoiced to LCC at the year end, as per the Memorandum of Understanding with LCC to 31.03.21 as the Lead Local Flood Authority.
- Rechargeable works, £93k. Additional works undertaken by the Board to be invoiced to other bodies, mainly the EA for PSCA works undertaken on main rivers.
- EA IDB precept (£2k). First payment (of two) made by the Board to the EA of £52,577 in July 2019. Second payment due in November.

The total of all the stated variations is £81k, being a negative variance at this month 9 position.

Members were advised that the financial impact of additional electricity costs and Operative call out and overtime to deal with the rainfall events in October and November have had a serious impact on the Board's 2019/20 financial position, which will not be contained within budgets. The position will be improved if the Statement of Claim is reimbursed by the EA as requested.

Finally, the report set out bank balances and investments as at 31.12.19:

Natwest	£	36,187.90
Nationwide Instant Access	£	310,593.28
Nationwide 95 Day Notice	£	518,636.36
Total	£	<u>865,417.54</u>

Members received and noted the financial performance report to 31.12.19, month 9 of 2019/20 and the forecast year end position as at 31.03.20.

2781 Corporate Risk Register

A paper had been circulated with the agenda and was presented by the Director of Finance and Governance.

The four IDBs share a common Risk Management Policy, Risk Strategy and Risk Register, which was last approved at the September Board meeting.

The Corporate Risk Register attempts to capture the high-level risks the four Boards face. These are generic to all four Boards with any specific risks to a particular Board highlighted.

Following the recent heavy rainfall events during 2019, a number of risks have been reviewed in light of this. The key changes are:

- Paragraph 1.1 risk likelihood has been increased due to the pumps running many more hours than normal. This will be mitigated by reviewing the pump lift programme and lifting some pumps earlier than currently planned where excessive additional hours have been incurred.
- Paragraph 4.4 likelihood of insurance claims increased, and direction of travel moved upwards as a result of flood damage.
- Reputational impact due to complaints and issues received, mainly resulting from EA main river breaches and failures, but which has affected drainage rate payers adversely.

The Risk Register is considered by the Boards at least twice annually, in January ahead of agreeing the Budget for the following financial year and in May when the Annual Governance Statement is completed.

Members reviewed and approved the Risk Register as at January 2020.

2782 Estimates for 2020/21.

A report had been circulated with the agenda and was presented by the Director of Finance and Governance.

Detailed work had been undertaken to review the actual income and expenditure as at 31st December 2019 and this has been projected forward to provide an indicative outturn position as at 31st March 2020. This position was used to inform the budgets for 2020/21, together with any known cost pressures, necessary developments and known savings.

	1	2	3
	Approved 2019/20 Estimate	Draft 2020/21 Estimate	Variance
	£	£	£
Income	(1,185,403)	(1,257,517)	(72,114)
Board & General Admin	21,260	19,260	(2,000)
One Off Schemes	90,000	85,000	(5,000)
Conservation	2,000	2,000	-
Depot	30,939	31,280	341
Drains	551,205	557,309	6,104
Pumping Stations	211,818	216,730	4,912
Joint Services	123,881	144,615	20,734
Consents & Enforcement	14,290	14,388	98
Director of Operations/Engineers	94,003	99,678	5,675
Contrib to/(from) Reserves	(76,250)	(75,000)	1,250
PWLB	-	-	-
Rechargeable Works	15,000	55,000	40,000
EA Precept	107,257	107,257	-
FRS17 Pension Adjustment (net)	-	-	-
Wages & Plant Holding Account	-	-	-
(Surplus)/Deficit	-	-	-

In terms of inflation and other factors, pay and associated costs have been increased by 3.7% as previously agreed by the Board, NNDR by 2.5%, with all other costs having a 0% inflationary uplift unless any adjustment has been required to rebase the budget to known or required spend. Budgets for the impact of the new depot and office facility are already included.

A balanced budget position can be achieved for 2020/21 based on these assumptions and a recommended 2.00% penny rate increase.

A new Joint Services Agreement signed by all 4 Boards became operational from 01st April 2017. This included agreed cost sharing arrangements of Upper Witham (UW) 33.4%, Witham First (W1) 20.9%, **Witham Third (W3) 29.2%** and North East Lindsey (NEL) 16.5%. As part of the agreement these allocations are to be reviewed after 3 years and therefore need reviewing for the 2020/21 Budgets from 01.04.2020

As the new arrangements have now been in place for 3 years, Officers have a better understanding of the volume of works involved in supporting all 4 Boards. At the JSC meeting on 13th January 2020, revised JSC allocations were recommended for approval to each Board as follows:

	UW	NEL	W1	W3
2019/20	33.40%	16.50%	20.90%	29.20%
2020/21	30.00%	20.00%	20.00%	30.00%

These revised allocations (UW 30%, **W3 30%**, W1 20% and NEL 20%) had been used in compiling the attached budgets and associated JSC budgets.

For 2020/21, revised Pension Employer Contribution Rates have been certified by the Lincolnshire Pension Fund Actuary, Hymans Robertson as part of the triennial revaluation of

the Pension Fund. The following table set out the changes, applicable for the following 3 years:

Employer Pension Contribution Rates				
	NEL	UW	W1	W3
Current (2019/20)				
Primary %	17.9%	18.4%	26.8%	24.0%
Secondary £	£ 17,000	£ 58,000	£ 5,000	£ 39,000
Overall % of Pay	59.2%	35.4%	29.1%	31.7%
2020/21				
Primary %	20.7%	19.7%	19.3%	18.9%
Secondary £	£ 1,000	£ 51,000	£ -	£ 26,000
Overall % of Pay	23.3%	33.9%	19.3%	23.7%
2021/22				
Primary %	20.7%	19.7%	19.3%	18.9%
Secondary £	£ 1,000	£ 53,000	£ -	£ 26,000
Overall % of Pay	23.3%	33.9%	19.3%	23.7%
2022/23				
Primary %	20.7%	19.7%	19.3%	18.9%
Secondary £	£ 1,000	£ 54,000	£ -	£ 27,000
Overall % of Pay	23.3%	33.9%	19.3%	23.7%

These revised rates have been used in the compilation of this Board's as well as JSC Estimates for 2020/21.

For preparing the Income budget, an increase has been included for Drainage Rates (£3k) due to the net impact of land movements and additional specialist values for intensive units and Special Levies (£28k) and assuming a 2.00% increase in the penny rate in order to set a balanced budget 2020/21 (and to protect the baseline in line with inflation).

The Rechargeable works income budget has been increased by £40k to cover the costs of the additional Operative which is to be met from PSCA income paid by the EA. Correspondingly, the budget for rechargeable works expenditure has also been increased by £40k.

The Highland Water budget has not been adjusted and remains at its base of (£175k).

Within the Board & General Administration budget there is a reduction for the Annual Inspection (£2k) which is now included in Joint Services.

For the 'One-Off' (Capital) there is a (£5k) change to the budget. This is for the previous schemes Shortferry Pumping Station automated weed screen cleaner to be refurbished £25k, a new control panel at Shortferry PS £35k and timber revetment works at Minting Beck £30k being removed from the budget along with the corresponding fund transfers. If these are not completed in 2019/20 then these will roll over into 2020/21 along with the corresponding fund transfers. A base budget of £10k has been retained which is likely to be used for bank slips during 2020/21.

The main increases to the Drain budget heading (Drains £6k/Pumping Stations £5k/Wages & Plant Holding Account £0 – Net £11k) are the inflationary increase for 3.7% pay award and

associated increase in on costs. £15k and an additional lease vehicle is for the additional Operative. The bank slip budget is to be retained at £10k and Electricity retained at £60k. The budget for Pump Lifts has been increased from £25k to £30k (this work is essential to ensure pumps are inspected on a regular basis and is a condition of the insurance policy).

The JSC on 13th January 2020 recommended the JSC Budgets to the 4 Boards for inclusion in each Boards detailed estimates.

The cost of Consents & Enforcement Officer is fully met by income from recharges to Lincolnshire County Council (costs allocated across the 3 Boards and income received by 3 Boards). The Memorandum of Understanding has been extended until March 2021.

Transfers from reserves of £76k for Shortferry Pumping Station automated weedscreen cleaner to be refurbished £25k, a new control panel at Shortferry PS £35k and timber revetment works at Minting Beck £16k have been removed from the budget along with the corresponding expenditure (see above). The fund transfer proposed for 2020/21 (£75k) is to meet the completion of the Kirkstead Flood Wall project.

An inflationary increase of EA Precept 2% was already included in the base for 2019/20 but no increase was made. Therefore, this uplift remains for any increase in 2020/21.

The total of all the stated variations is £0k. On this basis a balanced budget can be achieved for 2020/21 based on the assumptions stated for 2020/21 with a 2.00% increase in the penny rate.

Members have an agreed policy of holding a general 'Revenue Reserve' for emergencies of 10% to 15% of turnover and the balance held in 'earmarked reserves' for particular requirements.

It is proposed the fund balances be allocated on the following basis:

Reserve	2019/20 b/f 01.04.19 £	2019/20 c/f 31.03.20 £	2020/21 c/f* 01.04.20£
Revenue Reserve	(174,536)	(53,804)	(53,804)
Plant & Machinery	(304,936)	(280,512)	(261,292)
Emergency Events	0	(25,000)	(25,000)
Pumping Stations	(294,004)	(259,004)	(259,004)
AWC Renewal	(150,000)	(125,000)	(125,000)
One off projects	(83,991)	(8,991)	(8,991)
Office IT Renewal	(5,558)	(8,339)	(11,119)
Balance	(1,013,025)	(760,650)	(744,210)

*Assumes year end 2019/20 deficit of £104,482.

The Revenue Reserve is the general 'contingency' reserve and will be utilised for any unexpected or emergency purposes which cannot be contained in the revenue budget. This assumes a deficit on the Revenue Account at the end of this financial year so of £104k. The 2020/21 balance is 4.3% of turnover, so outside the Board's approved Policy on Reserves. This will be reviewed when the actual position for 2019/20 is known as part of the Outturn report, which will be reported to the Board in May 2020.

The plant and machinery reserve funds future purchases of Plant and Equipment. Depreciation charges replenish this fund on an annual basis to fund future purchases.

The Emergency Events is a new reserve established to meet the one-off costs of dealing with Emergency Events such as the recent rainfall event. It will initially be established during 2019/20 outturn with a £25k transfer from the Plant & Machinery Reserve.

The Pumping Station reserve can be used for maintaining the fabric, pumps, and other 'one off' spends required at pumping stations. This is judged as necessary given the age now of the fabric of the pumping station buildings and the pumps themselves.

A reserve for AWC Renewal & Installation will be utilised for the 'one-off' maintenance/replacement of Automatic Weed Cleaning systems. Not all the Board's pumping stations currently have AWC's.

The One-off Projects reserve helps to smooth expenditure between years for larger one off schemes. The balance on the reserve is earmarked for upgrading telemetry and completing the Kirkstead Flood Wall scheme. It was proposed the Kirkstead element £75k is utilised in 2020/21 to complete this project, leaving a balance of £8k earmarked for telemetry.

Following discussion Members were content to APPROVE the Estimates for 2020/21, based upon a 2.00% increase in the penny rate.

2783 Annual Value, Penny Rate, Drainage Rates and Special Levies.

A report detailing the Annual Values to be agreed as part of the formal setting of the Drainage Rates and Special Levies, before 15.02.20 for the financial year 2020/21 had been circulated with the agenda and was presented by the Director of Finance and Governance.

The Annual Values start with the brought forward from last year's rate setting, with then the movements required for land that has been developed and therefore comes out of Drainage Rates and is allocated to Special Levies for the appropriate Council.

The land movements between 01.01.19 and 31.12.19 that require transfer from Drainage Rates to Special Levy were shown. Land is transferred at the development rate of £4,287.44 per hectare.

<u>2019/20</u>	'Penny Rate'	Drainage Rates	City of Lincoln	East Lindsey DC	West Lindsey DC	Total
	£	£	£	£	£	£
Special Levy Transfer Value			£ 4,287.44	£ 4,287.44	£ 4,287.44	
As at 31st December 2017		£ 1,774,724	£ 2,776,055	£ 3,369,245	£ 2,071,528	£ 9,991,552
Movement during the Year		£ 251,382	£ -	£ 154,121	£ 88,004	£ 493,507
As at 31st December 2018		£ 2,026,106	£ 2,776,055	£ 3,523,366	£ 2,159,532	£ 10,485,059
Rate in Pound (+0.50%)	0.092511	£ 187,437.08	£ 256,815.62	£ 325,950.08	£ 199,780.46	£ 969,983.24

This results in the following Annual Values as at 31.12.19:

	Annual Values 31.12.18 £	Land Transfers 2019 £	Annual Values 31.12.19 £
Drainage Rates	2,026,106	(3,373)	2,022,733
City of Lincoln	2,776,055	0	2,776,055
East Lindsey DC	3,529,612	104,030	3,627,396
West Lindsey DC	2,153,285	33,078	2,192,610

Total	10,485,059	133,735	10,618,793
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The following 'penny rates' will be applicable if the 2.00% increase as proposed is agreed:

	Penny Rate (pence)
Current	9.2511
Proposed	9.4361

This increase to the 'penny rate' will increase the amount generated from Drainage Rates from £187,437 to £190,867 (+£3,430).

The increase to the 'penny rate' will have the following impact on Special Levies including the rebasing of the Annual Values for the land transfers for each Council as follows:

	Current 2019/20 £	Proposed 2020/21 £	Difference £	Increase %
City of Lincoln	256,815.62	261,951.33	5,135.71	2.00
ELDC	325,950.08	342,284.72	16,334.64	5.01
WLDC	199,780.46	206,896.83	7,116.37	3.56
TOTAL	782,546.16	811,132.88	28,586.72	3.65

Income to the Board increases by a net total of £32,017 (being an increase of £28,587 in Special Levy and a net increase in Drainage Rates of £3,430).

Following discussion, members were content to **APPROVE** the following:

1. The transfer of land from Drainage Rates to Special Levy as set out.
2. The land valuations as at 31st December 2019 upon which Drainage Rates and Special Levies are calculated be set at £10,618,793.
3. The 'penny rate' be increased from 9.2511 pence to 9.4361 pence (+2.00%) for 2020/21.
4. The Special Levies 2020/21 be agreed for each of the 3 Councils as:
 - a. City of Lincoln £261,951.33.
 - b. East Lindsey District Council £342,284.72.
 - c. West Lindsey District Council £206,896.83.

Therefore, the Chairman and Chief Executive were authorised to sign the 'Rate Book', applying the seal of this Board and publicise the revised penny rates, estimated Drainage Rates and Special Levies before 15.02.20.

2784 Statement of Claim.

A copy of the email sent to ADA representatives by the Chief Executive with a 'Statement of Claim' had been circulated with the agenda. This 'Statement of Claim' relates to excess costs

incurred responding to and recovery from support to colleagues at the EA. The points submitted on 20.12.19 were summarised by the Chief Executive as follows:

- The additional costs set out are only those excess costs incurred over and above the IDBs' costs of dealing in their systems and Pumping Stations with the impact of heavy rainfall events from June 2019 to 30.11.19. The Boards have dealt with the pressures of in-year wet weather events in their systems as in-year cost pressures and these costs are excluded from this Statement of Claim [e.g. running repairs at pumping stations given the many hours of additional pumping incurred, overtime costs for Operatives working extended hours into the night and weekends, the cost of materials for emergency repairs].
- The excess costs incurred for the 4 Boards total £185,806.46 to 30.11.19 [costs beyond 30th November have not yet been quantified, e.g. December PS electricity invoices will not be received until after 07th January 2020, overtime costs for December are still being incurred].
- The excess costs are defined as the financial impact of IDBs dealing with water where those IDB systems were not designed to accept water from that source [i.e. mainly the impact of EA main river systems having bank breaches, bank overtopping or significant bank seepages into the IDB systems].
- The excess costs breakdown for which financial assistance is sought is Witham First District IDB £110,572.47, **Witham Third District IDB £52,530.19**, North East Lindsey Drainage Board £22,703.80 and Upper Witham IDB £nil excess costs over and above those dealing with the Board's own rainfall events.
- The bulk of the additional costs incurred is by Witham First DIDB, where the impact has been severe on electricity costs at the 13 Pumping Stations. Against an annual 2019/20 electricity budget of £56,485, the costs incurred to 30.11.19 were £144,167.
- **Paragraph 5.12 provides a breakdown of costs incurred by Witham Third DIDB of the £23,700 labour and materials costs incurred to support EA incident sites in Lincolnshire and should be differentiated from those costs incurred, for which the Board is not claiming assistance, in responding to IDB incidents.**
- The impact on Witham First DIDB's financial plans would be severe, should financial assistance not be made available. This Board is now financially in good health, but due to legacy issues on Special Levy now remedied, it is only now developing a modest general reserve [which at this rate will be eradicated as at 31.03.20].
- **Support was provided in some instances as a repose to EA incident requests, e.g. support for sandbagging by Witham Third DIDB as set out and at Park Beck.** In some instances there was no other option but for the Board [in this case Witham First District IDB] to provide on-going mutual aid support over a period of say 7 weeks to a partner Flood Risk Management Authority, as the only means of evacuating a fen of water, e.g. Bank Breach of EA main river Dorrington Catchwater on 01.10.19 until sealed by EA contractor repairs on 22.11.19 [evacuated via a 60 year old syphon into a Board maintained drain taking all the water to the Board's Farroway Pumping Station, where it would not usually flow]. The formal LRF Emergency Command structure declared an emergency for only a comparatively short time period, from Thursday, 14th November 18.30 to Saturday, 16th November stood down at 10.00. Outside this short time frame agencies in Lincolnshire were working together and Incident Rooms were operational, but the situation was not a multi-agency formal emergency one.
- Colleagues at the EA, including the Area Director [Lincolnshire and Northants] are aware of the concerns that the IDBs have about the quantum of additional costs which has incurred by smaller public bodies in supporting them and 'understand the ask', but have not been able to underwrite any financial assistance as yet. Throughout this period, communications have been regular [alternate days of telecoms] between the EA's Area Director, the NFU and the Chief Executive.

- Approaches have been made to the two relevant Local Authorities to assess whether the Statement of Claim can be included within their Bellwin Claim. Both West Lindsey District Council and North Kesteven District Council have replied to confirm that the additional expenditure incurred by them does not meet the revenue threshold costs to trigger them invoking the Bellwin formula, so the IDBs do not have that claim mechanism via the Councils available to them on this occasion and it highlights that they have no alternative direct reimbursement mechanism available to them when excess costs are incurred.

Since the submission of the Statement of Claim the Chief Executive had been in further discussion with the EA representatives. £23,700 had been verbally agreed by the EA to be reimbursed. £17k was still in dispute. The EA are concerned about setting a precedent. ADA are supporting the Board and raising the issue with Defra to achieve some sort of Bellwin formula for such instances as these. However, the EA are taking legal opinion on the matter. The Chief Executive had suggested to the EA that a reimbursement of the precept that the Board pays to the EA (2 payments throughout the year totalling £105k would be a reasonable agreement).

A final resolution was awaited from the EA and the Chairman would be kept apprised of any discussions.

Members noted the contents of the email and the 'Statement of Claim'.

2785 Pensions Discretion Policy.

A report had been circulated with the agenda and was introduced by the Director of Finance and Engineering.

Members were advised that the Local Government Pension Scheme (LGPS) in England and Wales was amended from 01st April 2014. The provisions of the new LGPS, together with protections for members benefits accrued before 01st April 2014, are now contained in the Local Government Pension Scheme Regulations 2013 (the 'LGPS Regulations 2013'), the Local Government Pension Scheme (Transitional Provisions, Savings and Amendment) Regulations 2014 (the 'LGPS Transitional Regulations 2014') and the Local Government Pension Scheme (Amendment) Regulations 2018 ('LGPS Amendment Regulations 2018').

Under these regulations, there are various discretions that need to be approved by each individual employer

The draft LGPS Discretions Policy Statement was provided to members for review. This needs to be approved by the Board and submitted to the pensions administrators, West Yorkshire Pension Fund (WYPF), by the end of January 2020.

Members were content to APPROVE the LGPS Discretions Policy Statement.

2786 Health and Safety Report.

A Health and Safety update prepared by the Operations Manager had been circulated with the agenda and was presented by the Director of Operations and Engineering.

Unfortunately, one near miss had occurred since the last report on Witham Third. This involved the Long Reach Volvo 210 getting stuck after breaking the surface in an area of peat, on the North Delph at Greetwell. It had been classed as a near miss due to the hazards it posed in recovering the Excavator. The Excavator was very close to overhead cables with

a voltage of 32000 V. The machine kept sinking until the top of the cab was level with the ground. The machine was currently at SMT in Immingham for repair, as an insurance claim.

Pleasingly there were no Accidents to report.

The second Health and Safety meeting with the appointed Health and Safety representatives for staff was being held today, Tuesday, 28th January.

Training Courses had been delivered to Operatives for the Teleporter on Witham Third. One Operative from Witham Third was taking a Chainsaw course on Emergency Tree works on 16th and 17th January.

Following the accident that occurred on Upper Witham, as reported to Boards at the November meeting, the company fitting Cab Handrails to the Excavators were due to assess the machines week commencing 20th January 2020.

Members received and noted the update on Health and Safety issues.

2787 Environment Report

A report prepared by the Environment and GIS technician, Fiona Scott, had been circulated with the agenda and was presented by the Director of Operations and Engineering.

There was a slight change in the District this year compared to the owl box checks for 2018. The barn owl (*Tyto alba*) pair at box 2930 in Greetwell had one well-fed chick, compared to failing on eggs last year. Kestrels (*Falco tinnunculus*) had been present in two boxes at Greetwell PS and Dogdyke, however many kestrels bred very early this year, so these had already fledged before the checks. A failed tawny owl egg was discovered at the Horncastle Canal box in Tattershall, as was a roosting adult barn owl. A barn owl chick was also ringed at Dogdyke South Pump.

Fewer jackdaws (*Corvus monedula*) were present in boxes this year. However, a higher number of boxes were not in use, 6 in total.

The box camera at Southrey continues to work well, however the residents are currently stock doves (*Columba oenas*).

A replacement pole box had been ordered and once a suitable site had been identified it would be installed. Fiona and an Operative would be clearing out the owl boxes to prepare for the breeding season and also install the new box at this point.

The wildlife site at Southrey remains successful and is well used by the public. The persistence of broad-leaved dock (*Remex obtusifolius*) and horseradish (*Armoracia rusticana*) has subsided thanks to glyphosate spot treatment and soil turning, and a wildflower meadow was replanted in early September. The shoots have come through and is already showing signs of success. Summer 2020 will see the results.

There have been further regular sightings of the otter (*Lutra lutra*) in Stixwold Engine Drain and Turners Soke Dyke. A tell-tale sign of otter presence is swan mussel shells (*Anodonta cygnea*) on the sides of the bank, and otter spraints which will contain fish scales.

Members received and noted the report.

2788 Director of Operations & Engineering Services' Report.

The Director's report had been circulated with the agenda and was presented, together with a verbal update. This item was brought forward and a large proportion of the meeting was devoted to this item.

High Rainfall Event November - December 2019

- **General Catchment Conditions**

The 'Monthly water situation report', generated by the Environment Agency on a monthly basis, provides a factual description of catchment conditions and Octobers report confirms our experiences and fears. The summary states that:

- i) Rainfall for the catchment Witham to Chapel Hill was 'exceptionally high' with a total of 118mm, 255% of long-term average
- ii) Soil Moisture Deficits have varied between 'notably low' in June to 'exceptionally low' in October
- iii) River flows at Barlings Eau, Langworth are considered 'exceptionally high' being at 1073% of the long-term average for the month. River flows at Claypole have been measured as 580% of long-term average.
- iv) Groundwater level in the central Limestone area are 'exceptionally high' for the time of year

Numerous Flood Warnings and Alerts were issued during this period across the districts by the EA. These instigated many Operational, Tactical and Strategic control group meetings and teleconferences. These calls allowed Officers to communicate directly with other professional partners highlighting areas or specific sites of concern.

- **Barlings Eau Catchment**

The breach of the left-hand bank of the Barlings Eau, upstream of Shortferry Road was sealed by the use of steel sheet piling on 15th December. The piling to stabilise a large slip further upstream of the breach, was completed on 17th December 2019.

Temporary pumping arrangements were instigated and began pumping water from the flooded compartment on 18th December 2019. Shortferry Road was clear of water by 6th January 2020. Lincolnshire County Council Highways Authority began the assessment of its condition on 2nd January 2020. The road re-opened 27th January 2020.

Stainfield Pumping Station became accessible in mid-December and was clear of flood water between Christmas and the New Year. The motor was removed for assessment by the insurers. Other inspections of the pump, electrical gear and elements of the pumping station itself have been undertaken.

Given the extent of the damage sustained by the pumping station it will be necessary to install temporary pumping to manage levels within the fen once the flood water has been removed. The flood water is being evacuated by the EA with the use of 4 mobile pumps which have been operated continuously throughout the Christmas and New Year period.

- **Southrey Pumping Station**

The recently installed motor control centre [MCC] was damaged due to overheated wiring within the pump control section. This resulted in a number of elements being burnt out and the complete loss of the motor to pump no.1. This incident is in the hands of insurers following as assessment by an independent Engineer.

The repair of the motor damaged in the incident will be completed and the motor re-commissioned. The Board has received the instruction from insurers to begin the refurbishment of the motor.

	No.1	No.2	Station Total
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September	72 hrs	29 hrs	101 hrs
October	20hrs	184 hrs	204 hrs
November	0 hrs	353 hrs	353 hrs
December	0 hrs	137 hrs	137 hrs

- **Duckpool Pumping Station**

This single pump station has served the Stixwold Engine Drain catchment during this period of high rainfall. During the weekend of 27th October 2019, additional capacity was provided by the operation of the Stixwold Diesel engine.

	No.1	Station Total
September	4 hrs	4 hrs
October	167 hrs	167 hrs
November	231 hrs	231 hrs
December	183 hrs	183 hrs

- **Short Ferry Pumping Station**

This station has dealt with its usual flows coming out of Lincoln and the intervening land along with the overspill from Reepham Brook.

A factory visit has been arranged to view the new MCC for this station. This unit is being fabricated by Paktronic Ltd. of Grantham. The MCC is due for commissioning by the end of March.

	No.1	No.2	Station Total
September	15 hrs	20 hrs	35 hrs
October	183 hrs	153 hrs	336 hrs
November	293 hrs	201 hrs	494 hrs
December	157 hrs	175 hrs	332 hrs

- **Marsh Lane Pumping Station**

This catchment has been affected by the poor sealing of the timber pointing at the outfall of Park Beck. For reasons to be determined, these doors did not seal as required allowing high flows from the River Witham to enter this system. Levels from the Park Beck gravity system overtopped into the Marsh Lane pumped system. This caused land within the catchment to be flooded for a period. The Board assisted the EA with attempts to seal the doors. However, these attempts were only partially successful. Temporary pumping was put in place by the EA and the Board to provide some mitigation.

A structure that provided the support to an old slacker device failed and will need to be removed from the channel bed.

- **Stixwold & Fiskerton Diesel Pumping Stations**

The two diesel powered pumping stations were operated during the high flow events. These sites augmented the electrically powered sites during short periods of inundation caused by the overtopping of adjacent main river systems. Stixwold provided additional capacity that made up the shortfall created by the removal of one of the motors at Southrey Pumping Station.

- **Plant**

The Volvo EC210 tracked excavator became bogged-down in soft conditions adjacent to the North Delph near the Greetwell Pumping Station. Whilst completing the weed cutting of the Delph, the driver encountered very poor ground conditions and became stuck and unable to extricate the machine from the site. Machines were hired from Abba Plant Hire Ltd. to assist

with the recovery of the machine. The excavator is currently being assessed for damage prior to the submitting of an insurance claim covering the costs of refurbishment of the machine and recovery costs.

Members received and NOTED the report and the verbal update and presentation.

2789 Engineering Services Report.

The Engineering Services Report had been circulated with the agenda and was presented by the Director of Operations and Engineering Services.

There were no issues of concern to highlight to members.

Members received and NOTED the report and the comments submitted to Local Planning Authorities.

2790 Consents and Enforcements Report

The Consents and Enforcements Report had been circulated with the agenda and was presented by the Director of Operations and Engineering:

Byelaw Consent Applications

Reference	Location	Applicant	Details	Date
TD-4951-2019-CON	Ford Way/2051 Goulceby Beck, Goulceby	I J Building Contractors	Surface / treated foul water discharge, in pipe for 80m length	20-11-19
TD-4987-2019-CON	2016 Reepham Beck / Grange Farm, Barlings	Bransby Horses	5240m post and rail fencing to be erected over 10 years	18-12-19

Section 23 Land Drainage Act Consent Applications – District

None received

Section 23 Land Drainage Act Consent Applications – Extended Area

The Board acts as Agent for Lincolnshire County Council, the Lead Local Flood Authority

Reference	Location	Applicant	Details	Date
TE-4645-2018-CON	South of St Augustine Road, Lincoln	Persimmon Homes South Yorkshire	Development requires two new culverts	
TE-4946-2019-CON	Ditch, tributary of River Waring, N of Low Toynton	L A Sharpe Ltd	4no. leaky barriers	20-11-19
TE-4947-2019-CON	River Waring, N of Belchford	L A Sharpe Ltd	8no. leaky barriers, 4no. log kickers	20-11-19
TE-4948-2019-CON	Ditch, N of Belchford	L A Sharpe Ltd	4no. leaky barriers	20-11-19
TE-4949-2019-CON	Ditch, tributary of River Waring, N of Low Toynton	L A Sharpe Ltd	4no. leaky barriers	20-11-19
TE-4950-2019-CON	Ditch, N of Belchford	L A Sharpe Ltd	4no. leaky barriers	20-11-19
TE-4953-2019-CON	River Waring, N of West Ashby	L A Sharpe Ltd	4no. leaky barriers 2no. brushwood mattresses	21-11-19

TE-4970-2019-CON	Ditch, tributary of River Waring, E of Low Toynton	L A Sharpe Ltd	4no. leaky barriers	17-12-19
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Enforcement Issues – District

Reference	Location	Description / Comments	Actions
TD-4925-2019-ENF	44 Turnberry Drive, Woodhall Spa	Possible maintenance required	Awaiting investigation

Enforcement Issues – Extended Area

Reference	Location	Description / Comments	Actions
TE-3981-2018-ENF	Bleasby, Market Rasen	Road flooding	Awaiting response, follow up sent
TE-4636-2019-ENF	Reepham Beck	Possible Maintenance	Awaiting response from LLFA
TE-4921-2019-ENF	Bleasby, Market Rasen	Road flooding	Awaiting response, follow up sent

Members received and noted the report on Consents and Enforcement cases.

2791 Any Other Business.

There being no further items of business, the meeting closed at 11.35.

2792 Date, Time and Place of the Board's Next Meeting.

The Board's next meeting was confirmed for Tuesday, 19th January 2020 at **09.30am** in Minting Village Hall.

..... Chairman Date
W3rd BM 28.01.20.