

WITHAM THIRD DISTRICT INTERNAL DRAINAGE BOARD

Minutes of the ninety ninth meeting of Witham Third District Internal Drainage Board held on Tuesday, 30th May 2017 in Minting Village Hall at 10.00am.

Present:

Mr. R. Armstrong
Cllr. S. M. Avison
Mr. J. Boyall
Mr. B. Charlesworth
Mr. I. M. Clark
Mr. W. S. Crane
Cllr. I. G. Fleetwood
Cllr. Mrs. S. Gorst
Mr. R. P. Hairsine
Cllr. G. Hewson
Mr. D. C. Hoyes MBE
Mr. P. R. Hoyes (Chairman)
Mr. I. Parker
Mr. M. I. Thomas (Vice Chairman)
Cllr. P. Vaughan
Mr. H. Ward
Mr. R. J. Weightman

In attendance:

Mrs. Jane Froggatt	Chief Executive
Miss. Jayne Flower	Executive Assistant
Mr. Steve Larter	Finance Consultant
Mr. Martin Shilling	Director of Operations and Engineering Services
Ms. Sarah Walden	HR Consultant
Mr. David Gowing	Internal Auditor

2542 Apologies for absence.

Apologies for absence were received from Cllr. R. M. Avison, Cllr. S. England, Mr. J. R. Garner, Cllr. W. H. Gray, Cllr. W. Grover, Ms. J. F. Holland, Mr. D. Jackson, Cllr. Mrs. F. M. Martin MBE, Mr. J C Smithson, Mr. P. A. Spilman, Mr. D. J. Straw and Mr. T. Williams.

2543 Declarations of Members' Interests.

Members nominated by the three Councils declared interests relating to respective Councils (East Lindsey District Council, West Lindsey District Council, and City of Lincoln Council).

2544 Chairman's Announcements.

The Chairman reminded the Members who had not yet completed their entry for this year's Register of Members' Interests to please do so. Following each November AGM,

the new Register is compiled and held at Witham House, as both protection for the Board and for individual Members. It is one of the governance requirements, reviewed by the Internal Auditor.

West Lindsey District Council had advised that they have nominated the existing three members Cllr. Steve England, Mr. Terry Williams and Cllr. Ian Fleetwood to membership of the Board. In addition, the council has nominated new member Cllr. Giles McNeill (who had sent his apologies for the meeting). Miss. Jayne Flower, Executive Assistant, who joined on 10th April was welcomed to the meeting along with Mr. David Gowing, Internal Auditor, who attended his last meeting before retirement.

2545 Minutes of the Board Meeting, 31.01.17.

The Minutes of the Board’s previous meeting held on Tuesday, 31st January 2017 were proposed, seconded and APPROVED as an accurate record.

MATTERS ARISING:

There were no matters arising, all being covered by the agenda.

2546 Minutes of the Standing Committee Meeting, 09.05.17.

The minutes of the Standing Committee meeting held on Tuesday, 09th May 2017 were proposed, seconded and APPROVED as an accurate record and the recommendations to the Board were NOTED.

MATTERS ARISING:

There were no matters arising, all being covered by the agenda.

2547 Minutes of the Joint Services Committee Meeting, 15.05.17.

The minutes of the Joint Services Committee meeting held on Monday, 15th May 2017 were noted.

MATTERS ARISING:

2547.1 Joint Services Budget Monitoring Report 2016/17, to 31.03.17 (minute 7 refers).

Members noted the final financial monitoring report 2016/17 for the then group of three IDBs as at 31st March 2017 had been presented to the JSC on 15.05.17. This showed overall financial performance was as planned for the year, as follows:

Joint Services 2016/17	Budget 2016/17	Actual 2016/17	Variance 2016/17	% Variance
JAC Services	405,762	414,743	8,981	2.21%
Other Services	325,985	320,219	- 5,766	-1.77%
Total	731,747	734,962	3,215	0.44%
Consents & Enforcement	39,860	42,529	2,669	6.70%

2547.2 Joint Services Budget for 2017/18 (minute 5.1 refers).

It was noted that the Group of three IDBs had now extended to four Boards, the new Joint Service Agreement having been signed by all four Chairmen and coming into operation from 01.04.17. The four Boards had each approved contribution percentage rates and Estimates containing the Joint Services Budget at their January 2017 meetings, as follows:

UW at	33.40%	£260,705
NEL at	16.50%	£125,345
W1st at	20.90%	£158,768
W3rd at	29.20%	£242,751
Total	<u>100.00%</u>	<u>£787,569</u>

2547.3 Pay Settlement 2017/18.

The Chief Executive drew attention to the discussion at the Joint Services Committee meeting and the recommendation from the committee (which differed from her own and the Internal Auditor's advice). The JSC was recommending to all four Boards that the ADA Lincolnshire Branch's recommended pay settlement be paid in full, i.e. the 1% consolidated into all wages and salary scales plus a further 0.4% unconsolidated payment for 2017/18 only, across all wages and salary scales. She asked members to consider this recommendation alongside the next agenda item.

2548 Chief Executive's Report and Pay Settlement for 2017/18.

The Chief Executive's Report had been circulated with the agenda. Items highlighted included insurance renewals due 01.07.17 and the need for a new Internal Audit Service to the four Boards. In addition, members were asked to determine what they wished to implement as the 2017/18 pay settlement taking into account the ADA Lincolnshire Branch's recommendation, the advice from the Chief Executive and Internal Auditor to pay only the 1% uplift and the recommendations from the Joint Services Committee to pay both the 1% uplift and the 0.4% further unconsolidated uplift for 2017/18. After discussion, Cllr. Pat Vaughan proposed and Cllr. Gary Hewson seconded the Joint Services Committee's recommendation to pay both the 1% and the further unconsolidated 0.4% for 2017/18. **Accordingly: it was RESOLVED that the Board's pay settlement for 2017/18 would be an uplift of 1% across all wages and salary scales from 01.04.17 together with a further 0.4% uplift to wages and salaries only in 2017/18 and unconsolidated into pay scales.**

The following items were discussed:

- Cyber security for insurance purposes had been discussed for all four Boards and was being purchased from the 01.07.17 renewal date.
- The Board is due shortly to adopt Stamp End Pumping Station, when the scheme is completed.

- Horncastle Flood Alleviation Scheme – it was confirmed that the Panel Engineer had signed off the scheme on 26.05.17 and the structure was now in service and could now impound to a 1 in 100 year level of protection. The Official opening is to be confirmed, but will be in July 2017.
- Kirkby on Bain Pumping Station. A proposal for the Board to adopt the completed scheme (for a commuted sum) will come to the Board in due course.

Members received and NOTED the Chief Executive's report.

2549 Revised Risk Register.

A revised Risk Register had been circulated with the papers.

The Board was asked to review a revised Risk Register (Version 12), which had been circulated with the agenda. This is a live document which is submitted twice each year to the Board. It was last submitted to the Board in January 2017. Revisions to the Risk Register were shown in italics.

Cllr. G. Hewson commented that the register does not show a trend analysis, in that it cannot easily be identified whether or not the Board is improving or deteriorating.

Following discussion, members APPROVED the revised Risk Register, agreeing that this should be simplified for the next iteration to the January 2018 Board meeting.

2550 Internal Auditor's Report on 2016/17.

The Internal Auditor's independent report on 2016/17 had been circulated with the agenda and was presented by Mr. David Gowing. His main audit findings for the three Boards he set out as:

- continued good control, management and governance of the Boards
- accurate and well presented accounting records
- the majority of agreed recommendations from previous audits have been implemented. However, it is disappointing to find that to date a total of 20 members have failed to complete the current Register of Members' interest form. This is an important governance control so reflects poorly on each Board. If this continues it is possible that the external auditor could qualify the accounts
- improved information and action on drainage rate records and arrears with excellent collection rates of approximately 99%
- the Boards have approved a local discretion for the calculation of sick leave
- two investment accounts (one of £507,200) are not supported by current bank statements although it is understood that any transaction on the account would result in a statement being provided
- good workshops and training on Board policies have been held but more is required to ensure policies are complete, understood and implemented by staff. These include Data Protection and Whistleblowing.
- it is noted that the Boards approved payment of the 2016/7 pay award including a "one-off" 0.4% discretionary payment which is in breach of the Government's pay cap. This was on recommendation from the Lincolnshire ADA branch and reasons for the additional 0.4% were provided. At least one IDB believes the pay cap does not apply to IDBs and is seeking clarification.

- the arrangement with contractors as noted in a previous audit report has continued without new benchmarking or tender. In addition, introduction of new tax and national insurance legislation (IR35) could have an impact on this. The Boards need to mitigate against the potential risk of significant financial penalty if the HMRC determine that this legislation is contravened and to comply with Financial Regulations.

Of these findings, the Internal Auditor highlighted the pay settlement recommendation, whilst noting the decision just taken by the Board and the reasons for this. He also highlighted that the Boards should monitor the latest guidance on IR35 guidance and reassess the position for all contractors, notably providers of finance and HR services.

Members noted the agreed action plan at the end of the report and accepted the overall rating for 2016/17 of “Adequate Assurance”.

Finally, it was noted that on this basis the Internal Auditor’s certificate on 2016/17 had been completed and signed (a copy was enclosed with the agenda) for submission as part of the IDB Annual Return to external Auditors Grant Thornton.

The Chairman thanked Mr David Gowing for his report and presentation and wished him well in his retirement.

2551 Statement of Expenditure, 01.01.17 to 31.03.17.

The Statement of Expenditure incurred for the three months to 31st March 2017 had been circulated with the Agenda.

Expenditure totalled £359,515.83 or, excluding £31,322.12 VAT, the net amount of £328,194.49. Of this, £48,744.78 was rechargeable expenditure to other bodies.

Items raised by or highlighted to members included:

- Items 168 & 169 – The cost for the pump lifts had come in at £22k when only £20k had been budgeted. The budget had been increased in 2017/18 to £25k to reflect this.
- Item 122 & 130 - £90.00 This was a one-off payment for Chiropractic treatment. It was deemed a reasonable expense as two members of staff, one of whom has a mild disability, had experienced back pain issues as heavy users of a particular model of vehicle. The two vehicles had now been swapped within the fleet to be used by Staff who undertake less mileage.

Members received the report and NOTED the expenditure incurred in the three months to 31.03.17.

2552 Financial Performance Report 2016/17 to 31.03.17.

The final financial performance report on 2016/17, as at 31st March 2017, had been circulated with the agenda and was presented by the Finance Consultant. This report provides the detail on the close of the last financial year and in effect was the source document for subsequent financial reports on the agenda.

In summary, the Board ended 2016/17 with a small deficit position of £12,223 in line with the forecast. This contains the expenditure on the three catchments studies as £59k without drawing on Reserves as approved by the Board.

On income, it was noted this was (£48k) ahead of budget profile, largely due to rechargeable works income being (£62k) better than budget and particularly PSCA works undertaken for the Environment Agency. Special Levy income 2016/17 had been received in full from the three Councils. On Highland Water income, 80% of the 2016/17 claim estimate (£132,000) had been paid by the Environment Agency in September 2016, together with the balance on the actual claim for 2015/16 of (£69k). The balance of the actual claim for 2016/17 had now been submitted to the Environment Agency (£83k) and a claim for 80% of the claim estimate for 2017/18 (£140k) had also been submitted, meaning the Environment Agency is due to pay the Board (£223k) by 30.09.17.

Also on income, drainage rates collection as at 31.03.17 was 99.5%, i.e. £160,260.14 collected for 2016/17 with an outstanding balance of only £798.78 carried forward into 2017/18. This improved on the 2015/16 collection rate of 98.7%. An update was given on the new financial year 2017/18, with drainage rates invoices having been posted out in early April. As at 26.05.17, 78.6% of drainage rates income had been received (£126k) compared with a collection rate of 64.2% at the same point in 2016.

Firstly, on income, a negative variance was highlighted of £10k relating to the replacement AWC at Greetwell Pumping Station (at a total cost of £64.8k). The old AWC had not been fully depreciated over its lifetime before replacement, hence the balance of £10k was to be written off. Depreciation charges on all AWCs will be reviewed. There was also a book loss on the sale of the paddock flail of £3k.

On expenditure, the main variation was £59k catchment study expenditure (for the three studies at (1) Bardney Manor Farm, Duckpool, Southrey, Stixwould and Woodhall; (2) Dogdyke, Park Beck and Marsh Lane and (3) Kirkstead). The total cost of the catchment studies was £69k, with £15k of this met in 2015/16. Other notable expenditure variances in the year included fuel (£13k) better than budget, overtime (£9k) less than planned, CCTV surveys (£8k) below budget and bank slip repairs (£15k) better than budget. Electricity at Pumping Stations was (£11k) under budget, repairs were (£18k) under budget and Pump Lifts cost £2k more than budget for the Woodhall PS lifts.

On the Plant and Machinery Programme for 2016/17, the new rear mounted paddock flail was purchased in July 2016 for £8.4k (budget £10k) against the trade in value achieved of (£1.5k) against a trade in estimate of (£2k). Overall, therefore, there was a (£1.1k) underspend on the approved plant budget for the year.

Bank balances as at 31.03.17 were set out as follows:

Natwest			£ 59,376.18
Co-op			£ 5.00
Nationwide Instant Access			£ 331,493.22
Nationwide 95 Day Notice			£ 511,368.10
		Total	£ 902,242.50

It was pointed out these balances reduced after 31st March, given Special Levy payments came in on 01.05.17 and drainage rates income similarly does not come in until May.

On Reserves, the Board has a General Reserve Policy of 10% to 15% of budgeted annual income / expenditure, which currently has an allocation of £150,000. It was proposed to charge the £12,223 deficit to the General Reserve, reducing the balance to £137,777 (12.5% of 2017/18 estimated income and expenditure).

After discussion, members:

- Noted the financial performance for 01st April 2016 to 31st March 2017.
- Approved the £12,223 deficit be met from the General Reserve.
- Noted this outturn position as at 31.03.17 has been used in the compilation of the Statement of Accounts, IDB Annual Return and IDB1 Report for 2016/17.

2553 Annual Governance Statement 2016/17.

The Chairman invited members to consider the eight questions in the IDB Annual Return Annual Governance Statement for 2016/17, in order to assure themselves that the Board had ensured a sound system of internal control applied in the preparation of the Accounting Statements.

The Board approved the annual governance statement, authorising the completion of the return and that the Chairman and Chief executive sign this statement as part of the IDB Annual Return.

2554 Unaudited Annual Report and Statement of Accounts for 2016/17.

The Finance Consultant advised members that the report, although not a formal requirement until next year, is good practice. It will be available on the website, for the public to view but its status will remain unaudited. Cllr Charlesworth stated that the list of members should be amended to reflect that he was not a Cllr at that time. Members APPROVED the Annual Report and Statement of Accounts for 2016/17.

2555 IDB Annual Return, Accounting Statements 2016/17.

A copy of the completed IDB Annual Return Accounting Statements had been circulated with the agenda. It was highlighted that these, when approved, would be submitted with the Internal Auditor's certificate and the Annual Statement of Governance to the Board's External Auditors, Grant Thornton.

Members approved the IDB Annual Return Accounting Statements for 2016/17 and authorised the Chairman and Chief Executive to sign these for submission to the External Auditors

2556 IDB1 Return.

A draft IDB1 Return had been circulated with the agenda. However, members were advised that due to the forthcoming General Election on 08.06.17, Defra had yet to send out the new, updated version of the IDB1 Return. The Finance Consultant therefore confirmed to members that to ensure there was something to present to them

he had completed and updated last year's form, and that the Board anticipated the amended form sometime in June. Members APPROVED the report in draft format, noting that the final form would be completed and submitted to Defra by 31.08.17.

2557 Health & Safety.

An update on Health and Safety issues had been circulated with the agenda.

Current issues were summarised as:

- Domestic electrical checks at pumping stations are well under way, with some findings needing urgent attention. One example of this is Southery Pumping station on Witham Third having extremely old wiring with metal switches and sockets and no earth system in place (remedial works being designed and costed).
- High Viz clothing is on order for the workforce on all Boards and will be delivered before the start of the weed cutting season.
- No near misses have been reported since the last report to Boards in January 2017.
- Second Meeting for Lone Working took place on Monday, 15th May 2017.
- All the risk assessments developed in conjunction with COPE have now been approved and signed off by the Chief Executive and are currently being sorted and copied to allow a copy to be kept at each Board's Depot and Witham House.

Members received and NOTED the update on Health and Safety.

2533 Director of Operations and Engineering Services' Report.

The Director of Operations and Engineering Services' Report had been circulated with the agenda and was presented, together with a verbal update:

- **Planned Maintenance Programme**

The planned winter maintenance programme is drawing to a close, with minor works yet to be completed:

Watercourse	Length m	(Miles)%	Completed
Snakeholme Drain	980m	(0.6miles)	100% completed
Horncastle Canal	740m	(0.5 miles)	100% completed
Claybridge /Torrington Beck	1200m	(0.75miles)	100% completed
Claybridge /Torrington Beck	880m	(0.55miles)	100% completed
Little Swine Syke	1230m	(0.75 miles)	100% completed
Swine Syke /Reeds Beck	660m	(0.4 miles)	100% completed
Barlings River - Bushing	860m	(0.5 miles)	0% completed
Abbey Fen Drain	610m	(0.35 miles)	100% completed
Stixwold Engine Drain	1650m	(1.0 mile)	100% completed
Stainfield Engine Drain	2110m	(1.3 miles)	100% completed
Totals	10.92 km	(6.8 miles)	93% completed

A problem with vandalism has been experienced on the culverted section of Snakeholme Drain, where the new inspection covers had been vandalised and the inspection chamber re-filled with bricks and other debris. Covers with locks have now been installed and will be monitored.

Other activities undertaken during this period had been the general maintenance of the pumping station compounds and the building themselves. The timing clocks on the control panels and electricity meters have been checked and some found to be out of alignment. This has resulted in some stations being billed for more day-time units than actually used. The supply company has been contacted and these will now be amended or replaced.

- **Plant**

A tender was issued for replacement of the tractor/flail combination purchased in 2009. This planned purchase was confirmed at the January 2017 meeting and forms part of the Board's Plant & Vehicle Replacement Programme 2017/18.

Details of the tender values are as follows:

Supplier	Model	Net Price	Trade In	Net Total
Ireland's Farm Machinery Ltd.	Spearhead Twiga SPV2 1000T	£180,466	£40,000	£140,466
Mastenbroek Ltd.	Herder Genadier BK512SH	£81,050	N/A	N/A
Chandlers Farm Equipment	Massey Ferguson 7719 Dyna	£88,825	£35,000	£53,825
Claas Eastern Ltd.	Axion 810C	£118,000	£29,000	£88,600
Pecks Agritrac	Case IH Puma 185	£87,000	£35,500	£51,500

After consideration of both financial and technical aspects of the tenders submitted, orders have been placed for the provision of a Herder Grenadier mid-mounted flail, £81,050, mounted upon a Massey Ferguson 7719 tractor, £53,825, giving a total amount to invest of £134,875. The budget for the procurement of this plant is £180,000.

This combination was chosen for the following reasons:

- The Board currently operates a similar combination which has proved robust and efficient, with few break downs.
- The Massey Ferguson tractor is proven to be able to accommodate the Herder Grenadier flail and the reach specified.
- The combination is well within gross vehicle weight requirements for use of the public highway.

With the Chairman's approval, a front mounted flail has been ordered to be fitted onto the front of this new tractor. This reduces the number of passes that are required to complete the flailing on any particular reach and will undertake the mowing of embankments tops that are requested by the Environment Agency under the Public Sector Co-operation Agreement.

The 3 quotations received for this piece of equipment were as follows:

Kubota SE4235	£5,749
Spearhead QHD 2500	£6,950
Kuhn BPR240	£5,651

After consideration of the individual specifications, an order was placed with Chandlers Farm Equipment, Horncastle, for the provision of 1no Khune BPR240 at a cost of £5,651. This implement can be fitted to either the front or rear PTO and when fitted will not extend beyond the external dimensions of the tractor.

Mr Ian Parker noted the decision to retain the Board's existing Massey Ferguson tractor / flail combination and trade in an alternative consideration.

- **Pumping Stations**

The final payment relating to the installation of the automatic weedscreen cleaner at Greetwell PS was outstanding until a few days ago. It had been withheld as a number of items were incomplete (namely the provision of the operation manuals and a formal site inspection and sign-off meeting) but this had now been resolved.

The two submersible pumps at Woodhall Pumping Station have been lifted, inspected and necessary refurbishment work completed. This work cost a total of £22,104 for both pumps. The budget for this type of work had been set at £20,00 for the last few years, but in 2017/18 was uplifted to reflect a small increase in costs for all the pump lifts.

The construction of Stamp End PS continues with the installation of the electrical control panel to be completed this month. This is the new Pumping Station which the Board has agreed to adopt for the commuted sum payment of £75k, on completion.

- **Public Sector Co-operation Agreement**

The Board has received verbal instruction from the Environment Agency to undertake in 2017/18 a programme of work similar to that requested in 2016/17. In previous years, the value of the work allocated to this Board has been estimated at £30,812.

The Board will work on the following watercourses during the summer and this programme of work continues until 31st March 2018 for the EA:

Welton Beck	£12,280.85
Tilehouse Beck & Snakeholme Drain	£7,157.60
Duckpool Catchwater Drain	£5,382.00
Thunker Drain, Horncastle	£5,658.00
Total	£30,478.45

A meeting was held with local officers of the Environment Agency on 5th December when the specification of the work allocated to the Board under this agreement was discussed and the programme requested by them for the forthcoming year was confirmed verbally.

The use of the Board's workforce to complete additional work during the winter months was also discussed. This type of work would include bushing of reaches of raised embankments adjacent to main river in addition to their de-silting. This will be accommodated as practicable, but the Board's programme remains the priority.

- **Catchment Studies**

The work to survey all the drains within the catchments of Marsh Lane & Park Beck, Kirkstead, and Bardney Manor Farm, Duckpool, Southrey, Stixwold and Woodhall has been completed along with the testing and calibration of the hydraulic model. The draft final report was delivered to the Board in March 2017. The Board's officers are currently providing comments and seeking clarifications with regard to the text of the report and the flood outlines predicted by the model.

Members received and NOTED the report and presentation.

2538 Consents & Enforcements.

A report outlining the current position on consents and enforcement cases, both within the drainage district and in the extended rainfall catchment where the Board acts for and on behalf of Lincolnshire County Council as the Lead Local Flood Authority, had been circulated. Detail was as follows:

- **Byelaw Consent Applications.**

Reference	Location	Applicant	Details	Date
TD-3001-2016-CON	North Delph	Cherry Willingham PC	Timber footbridge	12-10-16
TD-3066-2016-CON	Sudbrooke	Truelove Property & Construction Ltd	Treated sewage outfall	03-11-16
TD-3081-2016-CON	Chestnut Drain, Bardney	Chestnut Homes Ltd	Removal of hedge Temporary works	
TD-3151-2017-CON	Barlings closed landfill site, Reepham Beck	LCC	Removable stock netting electric Fence	17-01-17
TD-3164-2017-CON	Chandlers, Horncastle	Western Power	33kV cable crossing of road culvert	

- **Section 23 Land Drainage Act Consent Applications in the District.**

Reference	Location	Applicant	Details	Date
TD-3067-2016-CON	Off Dogdyke Road, Coningsby	Broadgate Homes Ltd	99m perforated pipe culvert	02-11-16
TD-3145-2016-CON	Near Wickenby	Dyer & Butler	Relining of railway culvert	05-01-17
TD-3162-2017-CON	Hemingby Lane, Horncastle	Western Power	Access culvert Surface water outfall	

- **Section 23 Land Drainage Act Consent Applications in the Extended Area.**

The Board acts as Agent for Lincolnshire County Council, the Lead Local Flood Authority

Reference	Location	Applicant	Details	Date
TE-3077-2016-CON	Off Heath Road, Scothern	Mr S Cook	Surface water outfall Treated foul outfall Access culvert	15-11-16
TE-3079-2016-CON	Monument Road, Woodhall Spa	Taylor Pearson Ltd	Access culvert to development	

TE-3165-2017-CON	River Bain, Ludford	Lincolnshire Wolds Countryside Service	Removal of 3 culverts*	17-01-17
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*Details appraised. No formal consent issued or fee charged for enclosed parts of the watercourse being opened up.

- **Enforcement Issues in the District.**

Reference	Location	Description / Comments	Actions
TD-2688-2016-ENF	<i>Willow farm, Bardney Rd, Tupholme</i>	Road flooding	Road gullies and culvert may be blocked contacted LCC. No response
TD-2799-2016-ENF	<i>Sleaford Rd, Tattershall</i>	Road flooding	Under investigation
TD-2874-2016-ENF	<i>Gravel Pit Culverts, Tattershall Thorpe</i>	Obstruction in road culvert	Awaiting response from land owner
TD-2935-2016-ENF	<i>Bennett's Mill, Albany Road, Woodhall</i>	Culvert not installs as part of Planning Requirements	Work which has been undertaken is acceptable and access. Case Closed 1-12-2016
TD-3043-2016-ENF	<i>Bifrangji UK Ltd, Tower Works, Spa Road. Lincoln</i>	Unconsented fence on Board maintained watercourse	Fence removed, Case closed 30-12-16
TD-3121-2016-ENF	<i>Fishing Lakes Coningsby Ings System Coningsby</i>	Unconsented 300mm discharge and fence restricting access	Assess is still possible via an alternative route and pipe is acceptable but unconsented. Case closed 13-1-17

- **Enforcement Issues in the Extended Area.**

Reference	Location	Description / Comments	Actions
TE-2852-2016-ENF	Panton Lane, Hatton	Possible issue with watercourse	No issue case closed 18-1-17
TE-2872-2016-ENF	<i>Roaring Meg Lincoln</i>	Possible issue with watercourse	Watercourse in reasonable condition case closed 30-12-16
TE-2992-2016-ENF	<i>Fen Road, Ruskington</i>	Possible blocked culvert	No culvert, mains water leak appears to be causing problem case closed 29-12-16

TE-3012-2016-ENF	<i>Land Adj. 73 Fen Road, Ruskington</i>	Maintenance to watercourse	Under investigation
TE-3044-2016-ENF	<i>Nettleham Beck</i>	Buildup of weed	Under investigation

Members received and NOTED the report on Consents and Enforcement cases within the Board's drainage district and in the extended rainfall catchment where the Board acts for LCC as the LLFA.

2539 Engineering Services Report.

The Engineering Services Report had been circulated with the agenda.

Members received and NOTED the report and the comments submitted to Local Planning Authorities.

2540 Any Other Business.

There were no further items of business.

2541 Date, Time and Place of Next Meeting.

The next meeting of the Board was confirmed for Tuesday, 19th September 2017 in Minting Village Hall commencing at 10.30am.

.....Chairman.....Date
W3rd BM 30.05.17.