

WITHAM THIRD DISTRICT INTERNAL DRAINAGE BOARD

Minutes of the ninety fourth meeting of Witham Third District Internal Drainage Board held on Tuesday, 26th April 2016 at Minting Village Hall, Lincolnshire, LN9 5RX.

Present:

Mr. P. R. Hoyes (**Chairman**).
Mr. M. I. Thomas (**Vice Chairman**).
Mr. R. Armstrong.
Mr. J. Boyall.
Mr. I. M. Clark.
Mr. W.S. Crane.
Cllr. S. England.
Cllr. W. Grover.
Mr. R. P. Hairsine.
Cllr. G. Hewson.
Mrs. J. Holland.
Mr. D. C. Hoyes MBE.
Cllr. D. Jackson.
Cllr. Mrs. F. M .Martin MBE.
Mr. I.. Parker.
Mr. J. C. Smithson.
Mr. D. J. Straw.
Cllr. P. Vaughan.

In attendance:

Mrs. Jane Froggatt	Chief Executive.
Mr. Martin Shilling	Director of Operations and Engineering Services.
Mr. Steve Larter	Finance Manager.
Mr. Garry Winterton	Consents and Enforcements Officer.
Mr. Guy Hird	Engineering Services Officer.
Mrs. Anna Wilson	Finance and Rating Officer.

2437 Apologies

Apologies for absence were received from Cllr. R. M. Avison, Cllr. S. M. Avison, Cllr. A. Bridgwood, Cllr. B. Charlesworth, Cllr. I. G. Fleetwood, Mr. J. R. Garner, Cllr. Mrs. S. Gorst, Cllr. W. H. Gray, Mr. P. A. Spilman, Mr. H .Ward and Mr. R. J. Weightman.

2438 Declarations of Interest

Declarations of interest were received from members nominated by City of Lincoln, East Lindsey District and West Lindsey District Councils in matters relating to their respective Councils.

2439 Chairman's Announcements.

The Chairman welcomed members and staff to the April meeting of the Board and thanked everyone for their good wishes during his recent serious ill-health. He thanked particularly Mr. Max Thomas, Vice Chairman, for his help, support and cover for the role in recent months. He then highlighted the following:

- On 09th February 2016 Katherine Davies, Secretary, celebrated 40 years' service with Upper Witham IDB although for the last 4 years Kath has been Secretary for all 3 Boards. She was presented with her choice of two garden chairs and National Garden Scheme Vouchers in recognition of long service.
- On 17th April 2016 Alan Gardner retired as Joint Engineer to the 3 Boards. Alan was dined out at The Guildhall in Lincoln and presented with a pair of watercolour paintings of cricket scenes.
- Following the 3 Boards determining to restructure and interviews held on 21st March, the Chairman congratulated Martin Shilling who on 18th April, following Alan Gardner's retirement, took up the new role of Director of Operations and Engineering Services. Unfortunately, the restructuring exercise had led to one staff member, Upper Witham IDB's Engineer Ken Pratt, having his employment terminated on 31st May on grounds of redundancy. His secondment to Mouchel has been extended from 01st November 2014 to 31st May.
- The joint internal inspection for the 3 Boards will be on Wednesday, 20th July and the external inspection on Thursday, 22nd September. Members were asked to indicate whether or not they wished to attend each event.

2440 Minutes of the Board meeting on 26.01.16

The minutes of the Board's previous meeting held on Tuesday, 26th January 2016 were proposed, seconded and APPROVED as an accurate record.

MATTERS ARISING:

2440.1 Pay Award 2015/16 (minute 2420.1 refers).

It was noted that there remained no agreed position between management and staff sides of ADA Lincolnshire Branch's Pay Committee for the recommended Pay Award to Boards for 2015/16, from 01.04.15. This was disappointing, given most Boards had 'paid 1% on account' and we are now in 2016/17.

The Chairman of ADA Lincolnshire Branch would be raising the matter at the Branch AGM on 28.04.16.

2440.2 Revised Organisational Arrangements for the 3 Boards (minute 2421.1 refers).

The recent organisational restructuring was drawn to members' attention, following the group of 3 Boards determining in January/February 2016 to restructure operational and engineering support to the Group.

The Engineer to Witham First and Witham Third DIDBs (who had fulfilled the role of Engineer to the 3 Boards since 01.11.14) had retired on 17.04.16

and Upper Witham's Engineer had been due to return from his secondment with Mouchel on 01.04.16. The two posts of Engineer to W1st and W3rd and Engineer to UW had, together with the post of Director of Operations to the 3 Boards, been disestablished. One new post of Director of Operations and Engineering Services had been established and, following 2 stages of consultation with affected staff members, an interview panel of members from all 3 Boards and the Chief Executive had interviewed candidates on 21.03.16.

Following those interviews, Mr. Martin Shilling had taken up the new role of Director of Operations and Engineering Services on 18.04.16. It was noted that UW's Engineer's secondment to Mouchel (from 01.11.14) had now by mutual agreement been extended to 31.05.16 at which point his employment with that Board would terminate, by reason of redundancy.

2440.3 Members' Development Day (minute 2422 refers).

It was confirmed that a development day for members had been held at Doddington Hall on Thursday, 17th March. This had been attended by members from all 3 Boards plus the Vice Chairman and Chief Executive from North East Lindsey IDB. Issues included environmental presentations, finance and governance. External presenters included Innes Thomson (ADA), Paul Wood (Loughborough University), Jake Reeds (Environment Agency), Mark Welsh (Lincolnshire County Council), Paul Arnold (EA) and Gavin Hodson (JBA).

2440.4 Vehicles Driving Policy (minute 2430 refers).

It was highlighted that since the 3 Boards approved the Vehicles Driving Policy in January/February 2016, a specific query had been raised by staff about the use of vaporisers in the 3 Boards' vehicles. Smoking is prohibited under the policy. Advice had been sought from COPE Health and Safety, the 3 Boards' external advisers, and it appears employers are taking different stances on this.

Members discussed the potential benefits of staff using vaporisers rather than cigarettes, the advice currently being given nationally (including from Public Health England), lone workers and the potential risk exposure to the Board of a future damages claim.

The majority view was that vaporisers should be classified as smoking and thereby members RESOLVED to amend the Vehicles, Driving Policy to include vaporisers within the No Smoking element of the policy, prohibiting their use.

2440.5 External Audit from 2017 onwards (minute 2421.2 refers).

It was confirmed that as the Board agreed not to exercise its right to opt out of the national procurement arrangements for revised External Auditors from 2017, it would therefore be part of the sector-led exercise. The Board should hear in October who the new External Auditors from 2017 will be. In the interim, the Board's External Auditors remain Grant Thornton (Bristol

Office).

MATTERS ARISING:

There were no matters arising, these being covered on the agenda

2441 Minutes of the Standing Committee meeting on 12.04.16.

The minutes of the Executive Committee meeting held on Tuesday, 12th April 2016 were proposed, seconded and APPROVED as an accurate record and recommendations from the Committee to the Board were noted

MATTERS ARISING:

There were no matters arising, these being covered on the agenda

2442 Indicative Financial Outturn Report 2015/16 to 31.03.16.

The financial outturn report for 2015/16 had been circulated with the agenda, which showed the approved estimates, the profiles budget to 31.03.16 and variances. The report was presented by the Finance Manager, who stressed this was an indicative outturn at this stage in the closure process for 2015/16.

The indicative position as at 31st March 2016 was a surplus of (£29,414), albeit prudent estimates had been made on Highland Water, so the surplus may increase as the 2015/16 closure process is finalised.

On income, this is healthy (£46k) above profile. During the year the rechargeable works income had increased, particularly PSCA works commissioned by the EA, and that was (£43k) ahead of budget profile. So too was sundry income from other Boards at (£8k). Also on income investment income of (£7k) had been received to 31st March 2016.

Highland Water monies of £211k had been received, being the balance on 2014/15 actual claim and 80% on account for the 2015/16 estimated claim.

The budget for one off schemes in 2015/16 was £10k above expenditure profile, reflecting the £10.2k deposit paid on Greetwell Pumping Station AWC and £15k initial payment to JBA towards the 3 catchment studies at:

- Bardney Manor Farm, Duckpool, Southrey, Stixwould and Woodhall.
- Dogdyke Park Beck and Marsh Lane.
- Kirkstead.

Depot expenditure for 2015/16 was £16k above budget, reflecting improvements to signage, repainting of buildings, yard releveling and welfare facilities during the year.

On Drains and Pumping Stations, overall there was a net (£9k) saving on budget. Much of this was on an electricity budget of £65k, there was lower usage and a (£17k) saving on budget even after paying £3k for Southrey high voltage repairs. Fuel was a (£10k) saving on budget, reflecting lower prices during the year.

Depreciation was £22k over, as the new Teleporter had been purchased and fully funded in-year. Additional pump lifts, above those planned, were undertaken at Bardney Fen PS at a cost of £6k.

Expenditure on joint administration and Witham House was highlighted at £9k above profile. It was explained that as all 3 Boards were trading well by the beginning of March, the decision was taken to bring forward into 2015/16 the replacement ICT server at £6k. Also, following COPE Health and Safety assessments, some new office chairs and screen risers had been purchased.

On Drainage rates for 2015/16, a collection rate of 98.7% was achieved as at 31.03.16 including previous years' arrears (similar to the previous year's collection rate of 98.8%). A total of £158,464.85 had been collected and, after adjustments and write-offs, the closing balance owed to the Board was £313.43 carried forward to 2016/17.

It was noted that drainage rates demands for the new 2016/17 year had been posted out on 05.04.16 and income had started to come in.

Bank balances and investments were set out in the report as follows:

As at 31st March 2016

Natwest	£ 44,383.30
Co op (to be transferred)	£ -
Nationwide Instant Access	£304,230.72
Nationwide 95 Day Notice	<u>£507,299.28</u>
Total	<u>£ 855,913.30</u>

Members received and NOTED the indicative financial outturn report on 2015/16 as at 31.03.16 and that the Statement of Accounts 2015/16, the IDB1 Return to Defra and the Annual Return, together with the Internal Auditor's report on 2015/16, would come to the Board on 07.06.16.

2443 Statement of Expenditure 01.01.16 to 31.03.16.

The Statement of Expenditure incurred for the 3 months to 31st March 2016 had been circulated with the Agenda.

Expenditure totalled £341,648.46 or, excluding £25,423.65 VAT, the net amount of £316,224.81. Of this, £25,235.45 was rechargeable expenditure to other bodies.

Item 110, a payment of £10,230 to Ovivo UK Ltd was highlighted. This was the deposit on the replacement Automated Weedscreen Cleaner at Greetwell Pumping Station, due to be installed in June.

Members NOTED the expenditure incurred.

2444 Drainage Rate overpayment write-off.

The Finance and Ratings Officer had prepared a report to the Board requesting the write-off on 2 Drainage Rates Accounts marked as 'awaiting refund', drainage rates write-offs being a matters reserved to the Board.

In these cases, there is no forwarding address in order for the Board to provide refunds as follows:

<u>Account</u>	<u>From</u>	<u>To</u>	<u>Rates</u>
1381	11.03.2014	31.03.2016	- £0.42
1456	25.07.2014	31.03.2016	- <u>£0.04</u>
Total Refunds			- <u>£0.46</u>

The Board APPROVED the write-offs of refunds due totalling - £0.46 across 2 accounts.

2445 Chief Executive's Report.

The Chief Executive's Report had been circulated with the agenda. Issues highlighted included:

- EA's potential de-maining of watercourses.

Whereas previous discussion and a workshop on 01.12.15 had indicted the EA may be interested in de-maining some of their existing watercourses, it was more likely now that the discussion would move on to determine who is the most appropriate body to undertake maintenance on those watercourses. Rather than a formal de-maining process, requiring primary legislation, it was more likely that long term maintenance agreements would be reached, potentially using the PSCAs now in place. The principle agreed is that we take a 'partnership approach to Catchment Management' and the first meeting of the Working Group was arranged for 26.04.16 (today), which the GIS & Environment Officer is attending.

- Environment Agency 5 year Maintenance Plan.

With 2016/17 as year 1, the EA has for the first time secured a '5 year maintenance spending plan' with Defra. This provides an additional £40 million for maintenance spending in England in 2016/17 and in following years.

- Capital Programme (Medium Term Plan).

It had been confirmed in writing on 05.04.16 by the EA's Acting Area Manager for Lincolnshire and Northamptonshire that the EA's Board had approved on 02.02.16 the indicative schemes eligible for Flood & Coastal Erosion Risk Management Grant in Aid (FCERM GiA).

There was some variation between the schemes as approved and as submitted and a meeting had been arranged for 29.04.16 with the EA's Lincoln Office to reconcile this.

- FloodEx Event at Peterborough Arena on Wednesday, 18th & Thursday, 19th May 2016.

ADA is hosting an exhibition, seminars and workshops event over 2 days at the Peterborough Arena. On Wednesday, 18th May this will be from 9am to 5pm and on Thursday, 19th May it will be from 9am to 4.30pm.

Members were advised to pre-register for the event on www.floodex.co.uk, which would generate an entry ticket valid for either day of the exhibition. There is no charge for entry.

- Retirement of Mr. Alan Gardner, Engineer, on 17.04.16.

Alan Gardner had retired on 17th April. His substantive role was as Engineer to both Witham Third and Witham First DIDBs but since 01.11.14 he had also fulfilled the role of Engineer to Upper Witham IDB, to mirror the period of secondment of UW's Engineer to Mouchel.

On behalf of the 3 Boards, Chairmen and Vice Chairmen hosted a retirement dinner for Alan and his wife Sandra at The Guildhall in Lincoln on 01.04.16 where he was presented with a pair of cricket scene watercolour paintings.

Members received and NOTED the Chief Executive's report.

2446 Ratification of Chairman's Action on 3 Catchment Studies.

Members ratified the Chairman's action to award the contract to JBA Consultants, in the sum of £63,666 (excl.VAT), for the following 3 catchment studies:

- Dogdyke Park Beck and Marsh Lane Catchment.
- Kirkstead Catchment.
- Bardney Manor Farm, Duckpool, Southrey, Stixwould and Woodhall Catchment.

The work was due to be completed by October 2016. To 31.03.16 a total of £17,656.80 had been invoiced.

2447 North East Lindsey Internal Drainage Board potentially joining the existing Group of 3 IDBs, as a fourth partner, from 01st April 2017.

A paper had been circulated with the agenda which set out the existing Joint Services arrangements between the Group of 3 Boards, dating for Joint Administration to 01.04.2009, and setting out the issues for consideration by each of the 3 Boards in a further Board, North East Lindsey IDB, potentially joining the existing Group from 01.04.17. It was noted that each of the 3 Boards' sub-committees had discussed the proposed and was content to support it.

The position of North East Lindsey together with the advantages and disadvantages to the existing 3 Boards were set out and Members discussed this. Issues included:

- the existing Officers supporting the 3 Boards would be spread more thinly, covering 4 Boards, with additional workload.

- for an initial period, North East Lindsey will pay to retain their office at Ulceby (near Brigg) which is 38 miles from Witham House and which will require at least part-time cover from Witham House based staff.
- the pros and cons of a predominately coastal Board joining a group of inland Boards.
- the potential increased long-term resilience for a Group of 4 IDBs, should there be pressure for IDBs to share support functions.
- having worked together in recent months, a willing partnership of Boards that feel they share a common ethos being preferable to an externally forced partnership.
- the different challenges of a coastal IDB with 96% of income received through Special Levy on two unitary authorities, albeit both Councils are in the GLEP and are party to the Greater Lincolnshire devolution proposal.
- the potential for efficiency savings for all 4 Boards. For illustrative purposes only, if North East Lindsey joined the group (based on the 2016/17 approved joint services budget) at, say, a 15% contribution rate (with UW then revised to 35%, W1st to 20% and W3rd to 30%) then North East Lindsey would be contributing £106,240.05 per annum. The impact of this would be to save UW £39,315.00 per annum, W1st £25,657.97 per annum and W3rd £41,266.58 per annum. It was stressed that this was indicative only, to provide some level of quantification for all 4 Boards.

It was also pointed out that the potential arrangement was based on some assumptions:

- the work of the 3 Boards' Consents & Enforcements Officer was excluded from the arrangement as he works predominantly for LCC (as the LLFA).
- all other posts supporting the 3 Boards were regarded as 'joint' and North East Lindsey IDB would be joining the group and buying into that principle in the proportions yet to be agreed. As far as staff are concerned that includes the services of the Chief Executive, Finance Manager, 2 Finance & Ratings officers, Payroll Clerk, Secretary, Director of Operations and Engineering Services, Engineering Services Officer, GIS & Environment Officer and Works Supervisor.
- the existing 3 Boards would continue to each have a Foreman and own Land Drainage Operatives and these roles would not be part of the joint arrangement (the Diesel Pumps Craftsman for W3rd and UW would not undertake work for North East Lindsey IDB and his costs would not be apportioned).
- Witham House is owned by Upper Witham and the costs of operating and maintaining the building (e.g. NNDR, water, electricity, cleaning, site service charges, insurance and repairs) are shared between the 3 Boards and would be shared between the 4 Boards, in the proportion yet to be agreed.
- Systems support would need to be budgeted for by North East Lindsey IDB and the 4 Boards will need to work together on transitional arrangements from 01.10.16 to 31.03.17 in order to ensure the new arrangement operates smoothly for all 4 Boards from 01.04.17. Examples included ensuring data is migrated on to the DRS Ratings system, the SAGE 200 Finance system (so we have complete 2017/18 data), the SAGE 50 Payroll system, the GIS system and the Electronic Referencing System. Other issues to be considered included Consents, Enforcements, Health and Safety and Internal Audit.

- it may be that North East Lindsey's Chief Executive retires on 30.06.17 but returns for specific project work (at a cost to be borne by North East Lindsey IDB).
- the Works Supervisor for North East Lindsey will, at the Board's request, work only for that Board and his costs will not be shared.
- at present, North East Lindsey IDB do not have a depot and the Board may review the need for a lock-up facility (e.g. on an industrial estate) at a cost to the Board.

Members then discussed a range of issues relating to whether the proposal to approve in principle the admission of North East Lindsey to the existing group of IDBs should be approved. Issues raised included:

- members wished to understand the nature and scale of Operational responsibilities involved and the Director of Operations and Engineering outlined the different nature of the summer maintenance programme in North East Lindsey, undertaken not by a directly employed workforce but by a contractor (with the contractor's service being managed by the Works Supervisor).

After discussion, the following recommendations were APPROVED:

- approval in principle for the admission of North East Lindsey IDB to the existing group of 3 IDBs (UW, W1st & W3rd) as a full partner, subject to the Boards negotiating terms acceptable to all 4 Boards.
- that a project plan be prepared to ensure a smooth transition period between 01.10.16 and 31.03.17, such that North East Lindsey IDB becomes a full member of the Group of IDBs from 01st April 2017.
- that a revised 'Joint Services Agreement' be developed to be operational between the 4 Boards from 01st April 2017.
- that the Governance forum for joint services will remain the Joint Services Committee and that the Committee's membership be expanded to include North East Lindsey from at least 01st April 2017 (potentially from December 2016, when draft joint budgets for 2017/18 are reviewed and recommended to each Board).

2448 Director of Operations and Engineering Services' Report.

The Director of Operations and Engineering Services' Report from 06th January 2016 to 12th April 2016 had been circulated with the agenda and was presented, together with a verbal update.

- **Planned Maintenance Programme.**

The planned programme of winter maintenance, listed below, is drawing to a close. This programme consisted of de-silting and re-profiling of some water courses to ensure they continued to provide the required standard of protection. Bushing work was also undertaken to clear overhanging vegetation and trees to maintain machine access.

Drain	Length (m)	Length	
Abbey Fen Drain	2235m	(1.4 miles)	100% complete

Eastfield Drain	4015m	(2.5 miles)	100% complete
Linwood Drain	1355m	(0.8 miles)	80% completed
Scothern North Drain	900m	(0.6 miles)	100% complete
Borrow Pits	645m	(0.4 miles)	100% complete
Barlings River	860m	(0.5 miles)	100% complete*
Lissington & Legsby Beck	2425	(1.5 miles)	100% complete
Totals	12435m	(7.7 miles)	98% complete

*The work to Barlings River was amended and will be completed when the bushing work is undertaken next winter.

Small bank slip repairs have also been undertaken as part of this winter's works, e.g. Linwood Drain. These have been completed using timber stakes and boards to retain the material.

Periodic checks have also been made on culverts and bridges on the maintained system to ensure that they remain free of obstruction during periods of heavy rainfall. This proactive work is required as any additional flows will wash downstream, debris that can accumulate and restrict flows at these types of structures.

At the depot, the work to 'lay' the boundary hedge has been completed and new gates have been installed to the main entrance along with a widening of the concrete hardstanding at the entrance. The previous gate was too large to operate safely, especially in times of strong winds.

- **Plant.**

The Board had taken delivery of Cat Teleporter TH62 to replace the Manitou, which had previously been condemned by the insurer's plant inspectors. This piece of plant was procured from Chandlers of Spilsby at a cost of £25,000 and included lifting tines and bucket (a 2011 vehicle).

- **Pumping Stations.**

Tenders for the provision of an automatic weedscreen cleaner at Greetwell Pumping Station have been received and an order placed with Ovivo UK Limited at a purchase price of £68,200 (excl.VAT). The drawings were approved for fabrication before Easter and installation and commissioning should take place in June/July.

- **Public Sector Co-operation Agreement.**

The Board has completed the 2015/16 work commissioned by the Environment Agency.

The Board has completed work on behalf of Upper Witham IDB on Witham Brook in Grantham. This work, on EA main river to re-profile the channel and install timber piling and boarding, is designed to reduce the risk of flooding to neighbouring residential and industrial properties and was commissioned by the EA.

Members received and NOTED the report and presentation.

2449 Consents & Enforcements.

Mr. Garry Winterton, Consents & Enforcements Officer, attended and presented a report outlining the current position on consents and enforcement cases, both within the drainage district and in the extended rainfall catchment where the Board acts for and on behalf of Lincolnshire County Council as the Lead Local Flood Authority, had been circulated. This was as follows:

- **Byelaw Consent Applications.**

Reference	Location	Applicant	Details	Date
TD-2409-2015-CON	Reepham Beck	M Good & Son Ltd	Access culvert	
TD-2614-2016-CON	Scothern North Drain	DJ & JS Straw & Son	Filling in ditch	23/02/2016
TD-2640-2016-CON	Cold Hanworth Drain	Western Power	190m underground cable and one pole	29/03/2016
TD-2665-2016-CON	The Green Cherry Willingham	Mr D Sempers	Reroute watercourse	
TD-2666-2016-CON	Park Beck	Environment Agency	Refurbishment of bridge	

- **Section 23 Land Drainage Act Consent Applications – Board’s District.**

No applications since previous Board Meeting.

- **Section 23 Land Drainage Act Consent Applications – Board’s Extended Area.**

The Board acts as Agent for Lincolnshire County Council, the Lead Local Flood Authority.

No applications since previous Board Meeting

- **Enforcement Issues – Board’s District**

Reference	Location	Description / Comments	Actions
TD-1775-2015-ENF	Green Lane Woodhall Spa	Possible maintenance required to watercourse	Works complete, case closed 31/03/2016
TD-1825-2015-ENF	<i>Musgraves Orchard, Welton</i>	Maintenance to watercourse	Meeting with land owner. Maintenance to be undertaken
TD-1775-2015-	Green Lane	Possible maintenance	

ENF	Woodhall Spa	required to watercourse	
TD-1999-2015-ENF	<i>Holmelea, Newball</i>	Maintenance required to watercourse	Awaiting maintenance later in the year
TD-2117-2015-ENF	<i>Turnberry Drive, Woodhall Spa</i>	Making good drainage route from development to Board drain	Should be completed later in the year
TD-2360-2015-ENF	13-16-23-24 Abbey Drive, Woodhall Spa,	Possible unauthorised connections to culvert and building over Board maintained culvert.	Letters sent to owners advising them that consent was required.
TD-2413-2015-ENF	Manitou - Fieldside View, Tattershall Road, Woodhall Spa.	Culvert may be blocked	Owner contacted and will continue to monitor as no evidence to back up claims.
TD-2414-2015-ENF	Hall Farm Cottages, Tattershall Road, Woodhall Spa.	Culvert may be blocked	Contacted complainant and will continue to monitor
TD-2688-2016-ENF	<i>Willow Farm, Bardney Road, Tupholme</i>	Road flooding	Road gullies and culvert may be blocked
TD-2716-2016-ENF	<i>Sudbrooke Beck Rear of 67 Wragby Road, Sudbrooke</i>	Possible work required to watercourse	Awaiting site visit

- Enforcement Issues – Board’s Extended Area**

Reference	Location	Description / Comments	Actions
TE-849-2014-ENF	Lodge Lane, Nettleham Road has flooded	Culvert appears blocked under entrance to AW pumping station.	Contacted AWS and am awaiting response.
TE-1005-2014-	Thorpe Road,	LCC reports a flooding	Awaiting confirmation work

ENF	Tattershall Thorpe. Road flooding issue	issue at Church Lane.	is complete.
TE-1863-2015-ENF	Grange Farm, Market Rasen	Maintenance required to watercourse	Awaiting confirmation work completed
TE-1866-2015-ENF	New Apley, Market Rasen	Maintenance required to watercourse	Awaiting confirmation work completed
TE-1916-2015-ENF	Mill Street Scamblesby	Possible maintenance to watercourse	Monitoring, ongoing
TE-2183-2015-ENF	A158 Horncastle	Possible maintenance to watercourse	Contacted riparian owner awaiting response
TE-2400-2015-ENF	East Barkwith, Wragby	Possible maintenance required	Contacted owner awaiting response
TE-2477-2015-ENF	6 Thornton Crescent, Horncastle	Possible maintenance to watercourse required	Contacted owner and maintenance is planned, will monitor.
TE-2478-2015-ENF	8 College Park Horncastle	Rubbish in watercourse	Contacted ELDC & Horncastle Town Council.
TE-2532-2016-ENF	A 158 Crowders Cottages	Bank slip into watercourse	Contacted owner awaiting response
TE-2534-2016-ENF	77 Ferry Road Fiskerton	Work required to link watercourses	Negotiations underway to arrange work
TE-2547-2016-ENF	Land Adj Lowfields Lane, Belchford, Horncastle	Road flooding related to silt in watercourse	Work complete, case closed 16/03/2016
TE-2548-2016-ENF	Hall Lane, Fiskerton	Possible blocked culvert from pond	To be inspected
TE-2558-2016-ENF	Brightville Stables, Fen Road, Timberland	Unconsented culverts installed	Culverts removed, case closed 03/02/2016

The Consents & Enforcements Officer then gave a presentation on some of the 70+ enforcement cases across the 3 Boards during the last year.

Members received and NOTED the report and thanked Garry Winterton for his presentation.

2450 Consent Application to re-route part of watercourse 2067 at The Green, Cherry Willingham.

A Section 23 Land Drainage Consent application had been made in respect of this proposal and is summarised within the consents report but is also included specifically as a separate issue because it is a significant alteration to the Board maintained drainage infrastructure.

The purpose is to divert The Green around a proposed marina.

A request has been made to the applicant’s consultant to provide calculations that derive the cross-section geometry of the proposed route such that the capacity is not decreased due to the greater distance of A-C-D (554m) compared to the existing A-B (393m).

The Board AGREED:

- approve in principle the rerouting of The Green.
- that it was unlikely that a commuted sum would be payable to the Board by the applicant, but tasked the Director of Operations & Engineering Services with checking this detail as part of the consent approval.

2451 Planning Applications Report.

A report on planning applications considered during the period 16.01.16 to 12.04.16 had been prepared by the Engineer and circulated with the agenda.

In terms of comments submitted to the relevant Local Planning Authorities, these were as follows:

<u>EAST LINDSEY DISTRICT COUNCIL.</u>		
<u>Location</u>	<u>Applicant</u>	<u>Details</u>
The Crown Inn, 28 West Street, Horncastle	Pederson Properties Ltd	Extension and alterations to provide 8 no. bed and breakfast units and related infrastructure
<i>It is noted from the FRA that the finished floor levels for the barn conversion and extension are to be 460mm and 110mm respectively above the 1 In 1000 years fluvial flood level, including climate change.</i>		
Land South of Wesley Manse, 35 Dogdyke Road, Coningsby	Mr & Mrs. C Crowe	A dwelling.
<i>The soakaways proposed for the drainage of roof run-off should be designed in accordance with sections 3.26 to 3.30 of part H of the Building Regulations</i>		

Richmond Lodge, 37 Sleaford Road, Tattershall	National Trust	Change of use, construction of vehicular access and 13 car parking spaces
<i>It is indicated at section 12 of the application form soakaways are to be installed, presumably for the new parking area which is to be impermeable. The soakaways should be designed in accordance with sections 3.26 to 3.30 of part H of the Building Regulations.</i>		
1 Winceby Gardens, Horncastle	Mr & Mrs M Rickard	Double garage with w.c. and hobby room
<i>The roof area is sufficient that specific surface water drainage measures should be taken. (It is noted the drive extension is to be permeable). A soakaway should be designed in accordance with sections 3.26 to 3.29 of part H of the Building Regulations.</i>		
Land at Kirkby Lane, Kirkby on Bain	Kirkby on Bain Developments	Outline for 9no. dwellings
<i>We are aware of the sensitivity of surface water disposal issues within the village and this road junction in particular. This site may affect the proposals being promoted for a flood alleviation scheme involving a pumping station or alternative gravity outfall and connecting watercourses. There are no details regarding proposed methods of surfacewater disposal, which are critical because of the potential detriment this development could have upon neighbouring properties. A PAD should be held and only following this should there be further consideration of the application.</i>		
Kings Manor Development Phase 3	Chestnut Homes Ltd	58no. dwellings
<i>The Drainage Statement is a detailed and worthy document. In order for soakaways to work in terms of being elevated above the groundwater table the site requires to be raised an average of 750mm. It is good this requirement has been properly addressed as well as the soil permeability. This is not always the case. It appears from the Site Sections drawing the site is to be suitably elevated.</i>		
<u>WEST LINDSEY DISTRICT COUNCIL</u>		
<u>Location</u>	<u>Applicant</u>	<u>Details</u>
28 Ryland Road, Dunholme	Mr R Hansard	Outline to demolish existing dwelling and erect 4no.dwellings
<i>Welton (aka Dunholme) Beck is maintained by the Environment Agency although the Flood Risk Assessment states that it is not. Therefore any works, temporary or permanent, within 9m of the near bank top of this watercourse require the prior written consent of the Agency. It is noted SuDS techniques are proposed for drainage of the site.</i>		
Swallow Grange, Nelson Road, Fiskerton	Mr D Brain	Sun room in rear garden
<i>An impressive size for a sun room – 13940mm x 4265mm! The plan area is large enough that specific drainage measures should be taken. For soakaways, they should be designed in accordance with sections 3.26 to 3.29 of part H of the Building Regulations.</i>		
Pyewipe Farm, Northing Lane, Scothern	Mr A Straw	Removal of 30m of hedgerow to extend an agricultural field
<i>This proposal is within the 9m byelaw distance of the Board maintained Scothern North Drain and the applicant should apply for consent from the Board. However, it is likely the result will be improved access to the watercourse.</i>		
2 Orchard Close, Scothern	Mr & Mrs R Sherry	Extension to dwelling
<i>The additional impermeable area is such specific surface water drainage measures should be</i>		

<i>taken. Soakaways should be designed in accordance with sections 3.26 to 3.29 of part H of the Building Regulations.</i>		
Eastbeck Farm, Stainton Lane, Stainton by Langworth	Mr D Annakin	Poultry unit
<i>This proposal is close to the Board maintained Lissington and Legsby Beck and some planting is within the 9m byelaw distance for which Land Drainage Consent is required. The concern is that this will impede access for maintenance. The details should be submitted as part of the consent application, but prior informal discussion would be welcomed.</i>		
Abbey Road, Bardney	Mr T Wilson	Outline application for 14no. dwellings
<i>This proposal is just outside the Board's drainage district but close to where properties were flooded in 2007. It is noted soakaways are proposed for surface water drainage. Testing should be carried out to BRE Digest 365, or other similarly rigorous method, to determine if this is a viable option.</i>		
Ashlin Farm, Ashing Lane, Dunholme	Skylark Homes Ltd	Outline for a dwelling on site of barn to be demolished
<i>The soakaways proposed for the drainage of impermeable areas should be designed in accordance with sections 3.26 to 3.30 of part H of the Building Regulations.</i>		
<u>LINCOLNSHIRE COUNTY COUNCIL</u>		
<u>Location</u>	<u>Applicant</u>	<u>Details</u>
Kirkby on Bain Quarry, Land East and West of Kirkby Lane, Tattershall Thorpe	Woodhall Spa Sand & Gravel Ltd	Vary conditions 4A and 23 of planning permission (E)S189/1353/99
<i>This proposal would allow the workings to extend to within 5m of the Old River Bain instead of 10m. The additional distance had been deemed necessary to move the conveyor, but that would retreat in front of the worked additional strip. It is noted the angle of the embankment adjacent to the river is to be 360, reduced from 400 at the present limit of working. These additional workings are expected to extend the life of the quarry by just 9 months.</i>		
<u>LINCOLN CITY COUNCIL</u>		
<i>No objections were on 2 applications and no others required comments to be submitted.</i>		

Alan Gardner having now retired, the report was presented by Guy Hird who would in future be dealing with the planning applications for all 3 Boards.

Members received and NOTED the report and the comments submitted.

2452 Public Sector Co-operation Agreement works for 2016/17.

It had been confirmed earlier that the 2015/16 PSCA works for the Environment Agency had now been completed.

The Director of Operations and Engineering had verbal confirmation that the EA wished at least a similar level of PSCA works to be undertaken in 2016/17, possibly more. On this basis, the regular works done last year (e.g. obstruction runs) had

been restarted, pending written confirmation and clarification of what additional works are required.

2453 Request for the Board to Adopt and schedule a stretch of Reepham Beck.

The Board had received a request from Mr. Phillip Good to schedule a 760m length of Reepham Beck and agree to maintain it in the future:

"I am writing to request your takeover of part of Reepham beck to the west of Reepham village, running upstream from Kennel Lane towards Lincoln as shown on map provided.

Over the years of Lincoln's expansion so much more city water is flowing into the Reepham beck, creating higher maintenance for the ever increasing fast flow of Lincoln's water.

I hope the Board will give this favourable consideration".

The catchment of Reepham Beck extends to Lincoln, taking some of the surface water from the Glebe Park housing estate. It flows east from Lincoln through the village of Reepham. Downstream of the village it enters the Board's District and from this point it is maintained by the Board until it discharges into the Barlings Eau, an Environment Agency watercourse.

Although there have been a number of developments on the edge of Lincoln discharging into this system from the mid 1980's, these discharges have been attenuated to minimise the impact on the existing watercourses.

Mr. Good is aware of his riparian responsibility to maintain the watercourse. It is currently in good condition, having recently been cleared. The Board undertook this work on a rechargeable basis at a cost of £500.

As the watercourse is outside the district, the gradient is steeper than inside. This means maintenance is not as critical and blockages have less impact.

The Board has an approved written Policy for the Scheduling of Watercourses (2014). The Policy is written for land and watercourses within the district. For the Board to consider adopting anything outside district it would have to be just outside, in an area with a known issue or to be of benefit to the Board

The length that is subject to the request is outside the district and un-connected to the Board's existing maintained system and the watercourse does not comply with the adoption Policy previously approved by the Board.

Members discussed two options:

1. Not schedule the watercourse. In this case the responsibility for maintenance would be with the adjacent riparian land owners.
2. Schedule the watercourse and the Board undertake maintenance over the isolated length, as requested by Mr. Good.

Discussion followed on the request from Mr Good to adopt the length in his ownership. Mr. Good had also insisted other landowners share his view and they

may approach the Board to request that the full length from Lincoln to the Board's district is adopted. This would give a continuity of maintained length of 3800m from the developments in Lincoln.

After discussion the following was AGREED:

- the Board resolved not to adopt and schedule the 760m length of Reephams Beck.
- that in future if the Board extends the District to include all the catchment that drains to it then this watercourse and others similar like Scothern Beck that flows through Nettleham should be considered for adoption subject to funding and resources. This, however, is an extension of IDB boundaries to their natural rainfall catchments, which is the subject of national debate and, whilst a welcome development, it is not yet certain that this will happen.

2454 Sustainable Development System Adoption Report.

A Briefing Note had been prepared by the Engineering Services Officer on the current position in respect of Sustainable Development Systems (or SuDs).

The summer 2007 floods were largely a result of surface water flooding, where intense short duration rainfall events on local catchments caused overland flows and the capacity of some local drainage systems was exceeded. This prompted a change in national policy to reduce the impact of new development.

A Sustainable Development System aims to mimic the natural catchment processes, reduces run-off, encourages natural groundwater recharge, reduces pollution, enhances amenity and promotes biodiversity. In effect, it is a contrasting approach to a traditional piped system.

The national planning process changed from April 2015 and Local Planning Authorities (in Lincolnshire, the 7 District Councils) were designated as the bodies to deliver SuDs for new development in general and specifically for major developments of more than 10 properties. The LLFA (in Lincolnshire this is LCC) was designated as the statutory consultee as local flood risk, with IDBs acting as a secondary consultee.

Discussion focussed on the difficulty for the Local Planning Authorities in monitoring the maintenance of SuDs features in developments over the whole life of the development and Cllr. Gary Hewson raised concern at the potential transitory nature of some management companies, this being a risk on housing development. Typical SuDs features include:

- permeable pavements.
- swales.
- filter strips.
- dry attenuation areas.
- wet attenuation areas.

Both Cllrs. Fiona Martin and Gary Hewson stressed the importance of this issue and requested further discussion.

Collectively, in Lincolnshire the relevant authorities would prefer that assets are adopted and maintained by a responsible authority. There followed discussion about the current position of Anglian Water Services in relation to SuDs adoption and the Health and Safety advice they were working to, the position of district councils as typically not adopting open spaces (which may feature SuDs), Parish councils as an option and also the potential position of individual IDBs adopting SuDs on a case by case basis.

At this stage, it was NOTED that the IDBs' Engineers' forum is currently drafting a 'Policy for the adoption of SuDs" and this, together with an update to the 3 Boards on the Policy for the Scheduling of Watercourses (due to be reviewed by January 2017) will come to the Board for further discussion in due course, hopefully to the September meeting.

2455 Any Other Business

There were no further items of business.

2456 Date, Time and Place of the Board's Next Meeting

The Board's next meeting was confirmed for **Tuesday, 07th June 2016** at the earlier than usual time of **10.00am** in **Minting Village Hall**.

.....Chairman.....Date
W3rd BM 26.04.16