

NORTH EAST LINDSEY DRAINAGE BOARD

Minutes of a meeting of North East Lindsey Drainage Board, held on Tuesday 29th May 2018 at The Amethyst Hotel, East Halton, North Lincolnshire, DN40 3NS at 2pm.

Present:

Mr. M. Archer
Cllr. P. Clark
Mr. I. Colquhoun
Cllr. M. Cracknell
Mr. J. M. Dodds
Mr. J. Fussey
Mr. L. Grooby **Vice Chairman**
Cllr. R. Hannigan
Mr. J. F. D. Hargreaves **Chairman**
Mr. P. Hoyes
Alderman Mr. P. Mills
Mr. S. Shepherd.
Cllr. D. Wells.

In Attendance:

Miss. J. Flower, Executive Assistant.
Mr. C. Harris, Audit Director, TIAA
Mr G. Hird, Engineering Services Officer
Mr. M. J. Shilling, Director of Operations & Engineering.

1. Apologies

Apologies for absence were received from Mr. S. Bedford, Cllr. M. Brown (NEL Council), Mr. R. Clayton, Mr. J. Finch, Cllr. Mrs. J. Goodwin (NEL Council), Cllr. H. Hudson (NEL Council), Cllr. B. Parkinson (NEL Council) and Cllr. M. Patrick (NEL Council).

2. Declaration of Members' interests.

Members nominated by North Lincolnshire and North East Lincolnshire Councils declared interests relating to their respective Councils.

3. Chairman's Announcements.

The Chairman opened the meeting welcoming members and welcomed Cllr Hannigan, newly nominated to represent North Lincolnshire Council. He also welcomed Mr. James Fussey who replaces George Turner for the East Halton, Thornton & Ulceby electoral district. Finally the Chairman welcomed the Internal Auditor, Chris Harris, Audit Director from TIAA who would present his independent audit report.

It was with sadness the Chairman informed members of the death of previous Board Member, Cllr. John Wardle following a long illness. John represented North Lincolnshire Council on the Board for many years until May 2015 when he did not stand for re-election as a local Councillor.

Members were advised that the Director of Operations and Engineering Services, Mr Martin Shilling would be introducing all items on behalf of the Chief Executive who was absent

through illness. He would also deal with all the financial items on behalf of the Finance Consultant who was absent.

Members were reminded that those who had not yet completed their Register of Members' interest forms it was important to return them without further delay.

Elected Members were reminded that, as it was an election year, if anyone was considering not standing for re-election in October 2018 to let officers know.

The meeting finalised the 2017/18 financial year with the outturn position for the Board and the approval of the Annual Return to be submitted to the external auditor by 11th June.

4. Minutes of the Board Meeting held on 14.11.17.

The minutes of the Board meeting held on Tuesday, 23rd January 2018 were proposed by Mr. Colquhoun, seconded by Alderman Mills and were APPROVED as a true and accurate record.

MATTERS ARISING:

4.1 Director of Operations & Engineering Services' Report (Minute 16 refers).

Cllr. Wells asked for an update on the issue at Barrow Haven, with a gate not opening. The Director of Operations and Engineering would press Anglian Water for an update.

5 Minutes of the Joint Services Committee held on 14.05.18.

The minutes of the Joint Services Committee held on Monday, 14th May 2018 were received and noted.

MATTERS ARISING:

5.1 Insurance Renewal (Minute 9 refers).

The Director of Operations and Engineering gave a brief verbal update. The four Boards had undertaken a market test of insurance arrangements ahead of the 2018/19 renewals and established a framework contract which would be available to all IDBs. The framework was hosted by Witham Third DIDB on behalf of the four Boards, but it would be available to other IDBs, ADA etc to use.

The Official Journal of the European Union (OJEU) compliant procurement exercise was undertaken by The Risk Factor Limited on behalf of the Boards, at no cost to the Boards. The process undertaken ensured compliance with the Public Contracts Regulations 2015.

Further work was ongoing to ensure the Boards had relevant and cost effective insurance cover in place, especially in areas such as Cyber Liability cover where a combined policy would be more relevant than four separate individual policies. It was noted that in some cases a more appropriate insurance policy had been procured to cover the likely risks and therefore the following table may not be an exact like for like comparison on a line by line basis. For example, the Business Combined policy now included a specialist computer policy and a separate Fidelity Guarantee policy was now in place. Further, the value of the risks had also changed.

For example Witham Third held more employment contracts than previously and Upper Witham's had reduced.

North East Lindsey IDB was the first Board to utilise the new framework and it had achieved a 45.77% reduction in the premium. Members noted that all levels of cover were as a minimum what each Board insured for previously, and in some cases the level of cover has increased.

Policy Type	2017 Renewal Premium £	2018 Renewal Premium £	Difference 2017 to 2018 £
Business Combined	11,594.83	5,883.92	(5,710.91)
Fidelity Guarantee	n/a	117.60	117.60
Loss Recovery	292.60	n/a	(292.60)
Engineering Inspection	1,923.64	875.00	(1,048.64)
Engineering Insurance	520.68	957.60	436.92
Management Liability	1,203.53		
Professional Indemnity	1,658.63	813.96	(2,048.20)
Personal Accident	186.93	117.60	(69.33)
Commercial legal expenses	55.00	294.56	239.56
Cyber Liability	930.00	900.00	(30.00)
Revised total	18,365.84	9,960.24	(8,405.60)

**excludes Commercial Vehicle Policy due for renewal 22.10.18 (estimated premium £670 for Isuzu)*

Overall, the procurement exercise had generated savings in the region of £22.5k across the four Boards, representing a 23.56% reduction in costs, and £8,405.60 for NELDB.

Members NOTED the insurance procurement exercise that had taken place and expressed thanks to Steve Larter for the savings it has achieved for each of the four Boards.

5.2 Summer Inspection 2018

The Director of Operations and Engineering gave a brief verbal update on the draft proposals for this year's Summer Inspection to be held on 04th July 2018.

It would be based primarily in North East Lindsey Drainage Board district, covering a number of sites of interest.

6. Chief Executive's Report.

Due to the absence of the Chief Executive, there was no written report. However, the Director of Operations and Engineering had one item to bring to the attention of Members. He advised of a planned visit by DEFRA to the District on 18th June 2018. DEFRA Policy Advisory Group, with membership made up from a number of flood risk management authorities and conservation groups, IDBs via ADA, RSPB, Environment Agency and Natural England usually meet in London. However, on this occasion they had expressed an interest in visiting IDBs and in undertaking a site visit. Innes Thomson, ADA's Chief Executive had recommended the four Boards that form the Witham and Humber Drainage Boards host the visit.

The visit would consist of a pick-up of visitors at Newark North Gate Train Station, a tour of Lincoln area, including aspects of the Upper Witham, Witham First and Witham Third Districts

followed by a meeting and lunch at Whisby Nature Reserve. The Chairmen of the four Boards would be invited.

Members NOTED the update.

7. Approval of the Electoral Register 2018.

A paper had been circulated with the agenda. The Chairman advised members that a copy of the Electoral Register had been available at Witham House for inspection by interested parties from Monday 30th April to Thursday 17th May 2018 inclusive, as advertised on the Board's website, the Notice Board at Witham House and in the local press. A copy of the Electoral Register was available during the meeting for inspection, should any members wish to see a copy.

After discussion, members APPROVED the Electoral Register 2018 and Notice of Approval would be advertised on the Board's website.

8. Revised Risk Register.

A report and copy of the Revised Risk Register had been circulated with the agenda. It was proposed to arrange a workshop in September / October to allow members an opportunity to discuss with officers more fully, the corporate risks to be covered by this register. The workshop would be facilitated by Chris Harris, Internal Auditor.

Following discussion, members were content to APPROVE the Risk Register.

9. Internal Auditor's Independent Report on 2017/18.

The Internal Auditor's independent report on 2017/18 had been circulated with the agenda.

The Chairman introduced and welcomed Chris Harris, Audit Director with TIAA, who presented his first report to the Board. He informed the meeting that the reports were focused on governance and risk arrangements. He then took members through the Executive Summary, explaining the rationale and scope and the key recommendations. Pleasingly, the overall assurance assessment for the Board was "Reasonable Assurance".

Members were advised that recommendations four and five would now come to the September Board meeting (policies).

Members noted the Internal Auditor's independent report, accepted the 'reasonable assurance' rating and AGREED recommendations within it. The Chairman thanked Chris Harris for a clear and constructive report.

10. Revisions to the Financial Regulations and Statement of Internal Control.

A report had been circulated with the agenda, recommending changes to the approved Financial Regulations and Statement of Internal Control (revised in November 2017). All four Boards agreed a single set of Financial Regulations and Statement of Internal Control and therefore the same changes are recommended for approval by all four Boards. The changes follow the Internal Audit visit in February 2018 and are as a result of the Internal Audit report.

The changes required (shown in bold italics) were set out as:

FR 1.6 For the purposes of these regulations, all limits exclude VAT. ***'Value' relates to the current book cost of asset items, so if it is a new item then it will be the purchase price or, if older, the amount the item is held in the accounts (i.e. depreciated cost). If the item isn't an asset then the term 'value' relates to the estimated worth of the item (if it is either sold or scrapped).***

FR 11.7 Any sale of Board assets/***office equipment/stocks*** surplus to requirements will either be traded-in, ***subject to auction (including electronic auction sites)*** or subject to invitation of quotations, where the estimated value of the asset ***item*** exceeds £1,000. ***Items subject to quotations will normally be advertised on the Board's website. Where an item below £1,000 is to be disposed, the Chief Executive will agree the most appropriate disposal method which may include auction (including electronic auction sites), internal quotes from staff/members, scrapping, or sale to a reuse company.***

FR 15.3 The payment of all salaries, wages, pension schemes, compensation and other emoluments to all present or former employees shall be made by the Chief Executive or under arrangements controlled by him/her. ***Pay arrears arising after the date of leaving will not normally be paid to former employees unless it is requested.***

Members APPROVED the changes and agreed these be incorporated into a revised set of Financial Regulations and Statement of Internal Control, to be adopted by each Board from May 2018. These would be reissued.

11. Schedule of Expenditure for 01.01.18 to 31.03.18.

Members had received with the agenda a Schedule of the Expenditure incurred for the three months 01st January to 31st March 2018.

Gross expenditure for the period totalled £102,304.70 or, net of £12,475.26 reclaimable VAT from HMRC, £89,829.44. Of this, £2,250.00 was rechargeable to other bodies.

Items highlighted to or raised by members included:

- Item 37 - £2,250.00 (net) to Peter Brett Associates. This was consultancy work at Killingholme Marshes and had been recharged to Able UK.
- Item 64 - £4,187.50 (net) to Ulceby Farms. This was the final payment of rent in full and final settlement.

Members received and NOTED the expenditure incurred in the three months to 31st March 2018.

12. Financial Performance 2017/18 Outturn Report as at 31st March 2018.

The Director of Operations and Engineering Services presented the summary 2017/18 financial position as at 31.03.18, which had been circulated with the agenda. This set out the summary position as follows:

Profiled Budget P12	Actual (Surplus)/Deficit	Variance
£	£	£
0	7,641	7,641

A deficit of £7,641 had been incurred for 2017/18 which was primarily due to pump repairs at Mawmbridge Pumping Station.

	Estimate 2017/18	Outturn March 2018	Variance Outturn to Estimate	Estimate 2018/19
	£	£	£	£
Income	(545,876)	(633,747)	(87,871)	(601,795)
Board & General Admin	34,650	26,852	(7,799)	37,100
One Off schemes	-	12,619	12,619	-
Conservation	2,500	1,017	(1,483)	2,500
Depot/Office	13,320	13,312	(8)	10,770
Drains	107,400	118,599	11,199	131,420
Pumping Stations	39,613	61,779	22,166	57,877
Joint Services/Witham House	70,296	75,945	5,649	64,573
Consents & Enforcement	-	1,173	1,173	-
Engineering and Works Supervisor	117,078	116,128	(950)	134,925
Contrib to Reserves/Contingency	-	34,409	34,409	-
Rechargeable Works	-	18,537	18,537	-
EA Precept	161,019	161,019	-	162,630
(Surplus)/Deficit	-	7,641	7,641	-

The main income streams had been received in terms of Drainage Rates and Special Levies. Drainage rates collection rate for the year was 84.9% (61.7% in 2016/17) with £5,305.85 outstanding as at 31st March 2018 (£9,131.03 at 31st March 2017). All of the Special Levies had been received for the financial year, including the second tranche of monies having been received from Councils on 01.11.17.

Highland Water income had been received for 80% of the estimated claim for 2017/18 (£37,600) along with the balance for 2016/17 actual costs of (£12k). An actual claim for 2017/18 had been submitted to the EA totalling £59,166. The balance adjusted for actual 2017/18 spend (£22k) will be payable by the EA in September 2018 along with 80% (£46k) of the estimated 2018/19 claim, leaving an overall variance of a positive (£36k).

The Board had received (£3k) in development charges for the Catch site at Stallingborough, which were not budgeted for. A further amount had been invoiced to and paid by Peter Ward Homes Ltd for the Habrough Fields site (£31k). These amounts would be transferred to reserves to meet ongoing associated expenditure in future years.

For Drains the main variance was due to the appointment of a new contractor during the year, with additional contract costs of £10.5k having been incurred as well as undertaking some winter works of £6k. Savings on bank slip repairs totalled (£4k). On pumping stations the main variance was the pump lifts at Mawmbridge totalling £14k, repairs and maintenance at Pumping Stations at £9k and electrical inspections amounting to £2.6k.

The full year Joint Services recharge invoices had been paid by the Boards. The Joint Services Committee received the detailed outturn position at its meeting on 14th May 2018. This showed a 3.4% variance overall which was been included in these figures.

Rating queries were still being received and resolved and there were still some areas of land for which an owner had not been identified. This was an ongoing process and would include site visits as required. It was also noted that areas of land had been identified which are now subject to Special Levy (i.e. they are no longer agricultural land or buildings) and these will be transferred at the developed land transfer rate to the relevant Council.

Bank Balances and investments were set out as follows, as at 31.03.18:

Barclays Bank plc				
Payments Account			£	5,658.89
Receipts Account			£	315.42
General Deposit Account			£	235,000.00
Developer Contributions Account	}		£	131,239.61
Nationwide Instant Access	}		£	150,236.71
				£ 281,476.32
		Total	£	522,450.63

Members were reminded that the Board has a General Reserve Policy of 10% to 15% of budgeted annual income/expenditure which currently has an allocation of £105,752. The deficit of £7,641 will be drawn down reducing the balance to £98,111 which is 16.3% of 2018/19 estimated income and expenditure. Whilst this was outside the upper limit of the policy it was deemed prudent to retain this balance in the General Reserve at the current time.

Members NOTED the financial performance for 01st April 2017 to 31st March 2018. Further it was APPROVED, with Alderman Peter Mills proposing and Mr Iain Colquhoun seconding the deficit of £7,641 be drawn from the General Reserve giving a closing balance of £98,111 (16.3%).

Members NOTED the outturn position was used in the compilation of the Statement of Accounts, IDB Annual Return and IDB1 Return.

14. Annual Governance Statement 2017/18.

A copy of the Annual Governance Statement (AGS) 2017/18 had been circulated with the agenda. The AGS is incorporated into and forms part of the Annual Governance and Accountability Return (AGAR) for 2017/18. The Board has a statutory duty to complete and approve the AGAR.

The AGS part must be approved prior to the Accounting Statements, either at a separate meeting or in the same meeting, but with the correct order of business on the agenda and this must be evidenced by the meeting minute references and/or dates.

The AGR comprises eight assertions (number nine is not applicable to IDBs) which the Board must consider and agree or provide a detailed explanation for the external auditor where it cannot agree.

Once agreed, the Accounting Statements and overall AGAR can then be approved.

The Chairman took the Board through the 8 statements and a positive response to each was agreed, thereby enabling the Board to APPROVE the Annual Governance Statement for 2017/18.

15. Annual Report and Statement of Accounts for 2017/18.

A report had been circulated with the agenda and the Director of Operations and Engineering Services introduced this item, explaining that the Board did not have a statutory duty to produce a full set of Statement of Accounts but that it was considered good practice. The accounts had been produced (where applicable) in accordance with the “Joint Panel on Accountability and Governance (JPAG) Governance and Accountability for Smaller Authorities in England; A Practitioners Guide to Proper Practices to be applied in the preparation of statutory annual accounts and governance statements (issued in March 2018)”.

Members APPROVED the unaudited Annual Report and Statement of Accounts and it was agreed that the document would be reproduced on the Board’s website to assist in meeting requirements under the Local Government Transparency Code 2015. It was noted that although the Board had approved the report, as this was not subject to external audit the status of the report would remain “unaudited”.

16. Annual Governance and Accountability Return (AGAR) 2017/18.

A paper for approval was circulated with the agenda. The Board has a statutory duty to complete and approve the AGAR. Once approved by members the report would be submitted to the External Auditor before 11th June 2018 for review. The AGAR comprises:

- Annual Internal Audit Report 2017/18
- Section 1 – Annual Governance Statement 2017/18
- Section 2 – Accounting Statements 2017/18
- Section 3 – External Auditor Report and certificate 2017/18

Members APPROVED the Annual Governance and Accountability Return for 2017/18 which would now be submitted to PKF Littlejohn for external audit and the Notice of Closure.

17. DEFRA Annual IDB1 Report for the 2017/18 year ended 31.03.18 (IDB1).

The IDB1 Annual Report had been circulated with the agenda and was presented by the Director of Operations and Engineering Services.

Members were advised that the IDB1 Report had to be completed, approved and returned to Defra by 31st August each year.

This form covers three main areas, namely:

- Financial Information
- IDB Reporting
- Declaration – to be signed by the Chief Executive

Members APPROVED the Annual Report (IDB1) for the year ended 31st March 2018, which would be submitted to Defra.

18. Revision of Policy Statement.

A report and draft Policy Statement based on a template agreed between Defra and ADA had been circulated with the agenda and the Director of Operations and Engineering Services described the requirement of the policy to Members.

The statement describes how a Board will comply with and contribute to the National Flood & Coastal Flood Risk Management Policy's five strategic objectives set out in the statement. The statement is also an opportunity for the Board to set out a description of the assets that it maintains and operates, in order to reduce the risk of flooding within a defined drainage district. It does not provide details of those assets or structures operated or maintained by other flood risk management authorities.

In particular, the statement lists the following: catchment and district areas, along with the two basic land uses [agricultural and non-agricultural], number of structures and pumping stations, the length of watercourse and/or raised defence maintained by the Board.

Perhaps most importantly, it is this policy statement that may state a Board's target standard of protection that it will endeavour to provide to either agricultural or non-agricultural areas of land within the district. Whilst there is no duty to provide a standard of protection, it is reasonable to expect that as a flood risk management authority, it will spend monies that it raises to the benefit of those that occupy land within the district.

The policy also sets out how a Board will address various items including governance and local accountability, regulation and how it may satisfy its environmental duties.

Members APPROVED the Policy Statement and noted this will now be made available via the Board's website.

19. Health and Safety Report.

A report had been circulated with the agenda.

Pleasingly, there were no recorded accidents or near misses for the Board. Asset inspections were being undertaken at all sites to identify any remedial works required for a programme of improvements for future years.

Members received and NOTED the Health and Safety report.

20. Director of Operations & Engineering Services' Report.

A report had been circulated with the agenda and the Director of Operations & Engineering presented the report along with a verbal update.

- **Planned Maintenance**

The Board's contractors, E. Carnaby & Son Ltd, had completed mechanical clearance of bushes from within maintained channels around the district. This work was in addition to the work specified within their annual contract.

- **Public Sector Co-operation Agreement**

The Board's officers met with the contractor on 17th April to review the potential to undertake work on behalf of the EA under the Public Sector Co-operation Agreement. This work would include the mowing of channel batters and raised embankments along with the clearing of vegetation from the channel bed on the following watercourses:

- East Halton Skitter
- Brocklesby Beck
- Stallingborough North Beck
- Oldfleet Drain
- Buck Beck & Goosepaddle Drain

Mr Philip Hoyes asked how the payment system for PSCA worked. The process was clarified as:

- Contractor gives IDB quote for work
- IDB agrees this and adds small sum for supervision and administration
- EA agrees and issues order no.
- IDB completes work and invoices for actual work undertaken

- **Environment Agency**

The Director of Operations & Engineering met with EA representatives on 17th May to discuss a number of issues raised by the Board, relating primarily to the various outfalls from the district into the Humber Estuary. The Board was aware of the chronic problem with the condition and capacity of several outfalls maintained by the EA that serve the district's systems.

A particular complaint concerned the Barrow/New Holland systems. The spring fed main river, Barrow Beck, cannot discharge sufficient flows through its present outfall, which results in excess water flowing by gravity in to the Board maintained New Holland system. This results in a much longer route for the water to travel and so, much less efficient discharge at the outfall. This could be improved by additional use of the New Holland Pumping Station, but this would be at additional cost to the Board.

- **Middle Drain Pumping Station**

The topographical survey of the complete system had been completed. This information would be used to estimate the quantity of material to be removed from the channel bed to reinstate the systems original design profile.

The programme of work includes the removal of bushes from various locations throughout the system. The most obvious location was upstream of the railway culvert adjacent to the car storage area. It was also the location of a large water main crossing and so consultation would take place with the pipeline operator.

- **Little Buck Beck Pumping Station**

Following tests on the electric motors at this station, refurbishment work to both motors was required. This would involve the removal of the motors to be cleaned, dried and re-varnished, the refurbishment of the slip ring connections and the installation of new 'tape heaters' to reduce the risk of damp adversely affecting the motor's coil.

- **Immingham Pumping Station**

Work had been commissioned to refurbish 2 pumps as part of the Board's planned programme. It included the refurbishment of the syphon breaker arrangement and discharge

pipeline. Tenders would be invited for the refurbishment of the automatic weedscreen cleaner and pump control panels.

Finally, members were advised that an industrial unit had been identified as suitable for use as a workshop base and storage for the Board's Works Supervisor. It was located very close to the New Holland Industrial Estate and the New Holland Pumping Station.

Members noted the report.

21. Consents and Enforcements Report.

A report had been circulated with the agenda. Members were advised by Mr Guy Hird, Engineering Services Officer, that there were no issues to report on this occasion.

Members received and NOTED the report.

22. Engineering Services Report.

A report had been circulated with the agenda and was presented by Mr Guy Hird, Engineering Services Officer. The report provided information on the planning applications received by the Board and detail of the comments submitted to the relevant Local Planning Authority (LPA).

Members discussed the content, received and NOTED the report.

23. Environmental Report for 2017/18 and Plans for 2018/19.

The Engineering Services Officer introduced the paper that had been circulated with the agenda.

Items highlighted to members included:

An action for 2018/19 would be to monitor water vole populations as data was lacking for the Board's area. No water voles had been recorded during 2017/18 however it was unlikely that they were not present. Members were advised to report any sightings to Fiona Scott, Environment & GIS Technician.

Disappointingly there had been no recorded sightings of Reed Buntings, Otters, Eels, Grass snakes or Toads. One kingfisher had been recorded within the district.

A wildflower meadow had been planted at Mawmbridge Pumping Station.

Lionel Grooby, Vice Chairman updated the meeting on Rosper Road. The Board owns 12 acres of the 25 acre site and hoped to be able to obtain the remaining land from the EA. Much good work had been done in the previous two years. Mr Grooby had visited the site during the previous week and recorded 17 species of bird, including:

- Avocet
- Shovelar
- Mallard
- Shell Duck
- Reed Warbler
- Sedge Warbler

- Red Shank
- Lapwing
- Greylag Geese

Members were advised that the site would require surveillance on a more regular basis.

Finally, it was recommended by Mr Grooby that a drop board system would be beneficial if installed in the culvert. It would control water levels and could also be used in the event of an oil spill. It would be relatively easy to install and would be very advantageous.

Mr Martin Archer advised that badgers had been identified by his neighbours in the banks of Buck Beck. The exact location would be provided to officers at the end of the meeting so this could be investigated.

Members received and APPROVED the report on 2017/18 and noted that the report would be submitted to the Greater Lincolnshire Nature Partnership (GLNP), to which the Board is a signatory, for consolidation of data and species reporting.

24. Any other Business.

24.1 ADA Lincolnshire Branch AGM.

Mr Lionel Grooby provided the meeting with an update from the ADA Branch AGM that he had attended:

A variety of guest speakers gave informative and interesting talks to the meeting. Of particular note was the subject of Signal Crayfish. The Signal Crayfish (*Pacifastacus leniusculus*) is a North American species of crayfish, introduced to Europe in the 1960s to supplement the Scandinavian *Astacus* fisheries, which were being damaged by crayfish plague, but the imports turned out to be a carrier of that disease. The Signal Crayfish is now considered an invasive species across Europe, Japan, and California threatening native species and causing damage to banks. Interestingly, European Eels are a natural predator to young crayfish and plans are in place to create a safe passage for eels using eel friendly pumps which could boost their numbers.

Members noted the update.

20. Date, Time and Place of Next Meeting.

The meeting closed at 16:35 and the next meeting of the Board was confirmed for Tuesday, 18th September 2018 at The Amethyst Hotel, East Halton. It will commence at 2.00pm.



.....Chairman..... 18TH SEPTEMBER Date 2018

NEL BM 29.05.18.