

NORTH EAST LINDSEY DRAINAGE BOARD

Minutes of a meeting of North East Lindsey Drainage Board, incorporating the Annual Public Meeting, held on Tuesday 14th November 2017 at The Amethyst Hotel, East Halton, North Lincolnshire, DN40 3NS.

Present:

Mr. M Archer	
Mr. S. Bedford	
Cllr. I. Colquhoun	
Mr. J. M. Dodds	
Mr. J. Finch	
Mr. L. Grooby	Vice Chairman
Mr. J. F. D. Hargreaves	Chairman
Mr. P. Hoyes	
Alderman Mr. P. Mills	
Cllr. B. Parkinson	
Cllr. M. Patrick	

In Attendance:

Miss. J. Flower, Executive Assistant.
 Mrs. J. E. Froggatt, Chief Executive.
 Mr. S. Larter, Finance Consultant.
 Mr. M. J. Shilling, Director of Operations & Engineering.
 Mr. S. Shepherd (co-opted to the Board at minute 4).

1. Apologies

Apologies for absence were received from Cllr. P. Clark, Mr R. Clayton, Cllr. M. Cracknell, Cllr. Mrs. J. Goodwin, Cllr. H. Hudson, Mr. G. Turner, Cllr. D. Watson and Cllr. D. Wells.

2. Declaration of Members' interests.

Members nominated by North Lincolnshire and North East Lincolnshire Councils declared interests relating to their respective Councils. At minute 20, Mr. Julian Hargreaves declared an interest in planning application ND-3564-2017-PLN.

3. Election of Chairman.

This being the Board's Annual Public Meeting, the Chief Executive invited nominations for the role of Chairman. Mr Julian Hargreaves was proposed and seconded and, there being no further nominations, elected unanimously for the forthcoming year.

4. Chairman's Announcements.

The Chairman thanked members for electing him for a further year and welcomed everyone to the meeting.

Members were informed that Mr. Ted Shepherd, long-standing Board member and former Chairman of the Board, had decided to stand down as a member and had tendered his resignation the previous week, with immediate effect. Ted represented the electoral district of Aylesby, Great Cotes, Grimsby, Healing, Immingham and Stalling, Philip Hoyes being the

other representative on the Board for that particular Electoral district. Rather than carry a vacant seat and with the Electoral term running now until 31st October 2018, the Board agreed to co-opt a member to fill the seat. The Chairman noted that Mr. Steve Shepherd, Ted's nephew, had attended a number of Board meetings as an observer and proposed that the Board formally co-opt him as a Board member forthwith from today's meeting. This was seconded and, there being no further nominations, was agreed. The Chairman welcomed him to membership of the Board.

Finally, the Chairman advised members of the death on Thursday, 09th November of Mr. Tony Worth CVO, former Lord Lieutenant of Lincolnshire and Chairman of the International Bomber Command Memorial Centre Project. Tony died aged 77, after a short illness. Duncan Worth, Tony's son who farms near Spalding, is a member of South Holland IDB and is also the ADA Welland & Nene Branch Chairman.

5. Election of Vice Chairman.

The Chairman invited nominations for the role of Vice Chairman, Mr Lionel Grooby was proposed, seconded and, there being no further nominations, elected unanimously for the forthcoming year.

The Vice Chairman thanked members for electing him.

6. Election of three members to the Joint Services Committee.

Three members were proposed, seconded and, there being no further proposals, elected to membership of the Joint Services Committee for the forthcoming year. These were the Chairman, the Vice Chairman and Mr Philip Hoyes.

7. Board meeting dates for 2018.

Members had received a proposed calendar of meetings for 2018, with Board Meetings to be held at the Amethyst Hotel at 2.30pm, as follows:

- Tuesday, 23rd January.
- Tuesday, 29th May.
- Tuesday, 18th September.
- Tuesday, 20th November (+APM).

It was also noted that the four Boards proposed Joint Summer Inspection 2018 was to be held on Wednesday, 04th July.

Members APPROVED the meeting dates, as set out.

8. Members Code of Conduct & Register of Members' Interests.

A copy of the Register of Members' Interests form had been sent out with the agenda. Members were requested to complete this, returning it to Witham House, so that an up to date Register is maintained. Members were advised of the importance of this being an accurate record. The information in the register may be subject, for example, to an F.O.I. request and public disclosure.

9. Minutes of the Board meeting held on 26.09.17.

The unapproved minutes of the Board's previous meeting held on Tuesday 26th September 2017 had been circulated with the agenda and were proposed, seconded and APPROVED as an accurate record subject to an amendment that Mr. Philip Hoyes, in addition to declaring an interest in matters relating to Middle Drain outfall, had declared an interest in a housing application at Healing (Planning Application included in the Engineer's Report).

10. *MATTERS ARISING:*

There were no matters arising.

11. Chief Executive's Report.

The Chief Executive's report had been circulated with the agenda. It was highlighted to members that following a procurement process in July 2017 an Internal Auditor had been appointed, namely TIAA. The tender, using a scoring / ranking system was awarded at the ADA Lincolnshire Branch Clerks' meeting on 06.10.17, with Assurance Lincolnshire ranked second and Streets in third place. Following an initial contract set up meeting held earlier on 14.11.17 it had been agreed that Mr. Chris Harris, Audit Director at TIAA, would spend three days 13th to 15th February to begin initial works on 2017/18. TIAA would also attend the Board's 29th May meeting to present his independent audit report.

12. Financial Performance Report 2017/18, to 31.10.17 (Month 7).

The Financial report for 2017/18 as at 31st October 2017 had been circulated with the agenda. This set out the summary position as follows:

	1	2	3	4
	2017/18 Estimate	Profiled Budget	Actual	Variance
	£	£	£	£
Income	(545,876)	(545,876)	(609,417)	(63,541)
Board & General Admin	34,650	18,650	18,503	(147)
One Off Schemes	0	0	380	380
Conservation	2,500	1,456	1,017	(439)
Depot/Office	13,320	9,358	7,529	(1,829)
Drains	107,400	61,988	59,846	(2,142)
Pumping Stations	39,613	31,283	46,257	14,974
Staffing & Joint Admin	70,296	37,020	39,439	2,419
Consents & Enforcement	0	0	0	0
Engineers & Works Supervisor	117,078	64,644	66,261	1,617
Contribution to Reserves	0	0	34,099	34,099
PWLB	0	0	0	0
Rechargeable Works	0	0	16,287	16,287
EA Precept	161,019	80,510	80,510	0
FRS17 Pension Adjustment (net)	0	0	0	0
Wages & Plant Holding Account	0	0	0	0
(Surplus)/Deficit	0	(240,967)	(239,290)	1,677

Whilst the Board was currently showing a broadly balanced position against budget, with only a £1,677 variance, Members were reminded that it was still early in the financial year and some of the 'high risk' spend areas had not yet been incurred (e.g. electricity during winter months etc). These figures included the two pump lifts which had taken place at Mawmbridge Pumping Station as reported to the last Board meeting. The budget of £10k made provision for one pump lift but given the condition of the first pump when lifted, the second was also lifted and required refurbishment at a total net cost for both pumps of £24,244.

The main income streams had been received in terms of Drainage Rates and Special Levies. Drainage rates invoiced were (£4k) more than the budget provision, following the exercise to digitise each parcel of land. All of the Special Levies had been received for the financial year, the second tranche of monies having been received from Councils on 01.11.17.

Rechargeable Works covers the recovery of costs incurred in connection with the proposed new pumping station at Killingholme Marshes and recharged to Able UK Ltd. This was (£16k) of income with the corresponding costs shown in Rechargeable Works. Highland Water claims had been submitted to the Environment Agency for 2016/17 balance on actual costs with a further balance of (£12,210) due and for 2017/18 claim Estimate (£47,000). 80% of the estimated claim for 2017/18 (£37,600) was due to be paid in September 2017. However, at the time of the Board meeting, the payment had not been received (Post meeting note: all outstanding monies were received on Wednesday 15th November).

The Board had received (£3k) in development charges income for the Catch site at Stallingborough which was not budgeted for and a further amount had been invoiced to Peter Ward Homes Ltd for the Habrough Fields site (£31k). When received these amounts totalling £34k will be transferred to reserves to meet ongoing expenditure in the future.

The Office budget is showing a variance of (£2k) and so is broadly on target. Savings will start to materialise as phones have been rationalised and the electricity contact is being moved to a new supplier.

For Drains (£2k) and Pumping Stations £15k the main variance was the pump lifts at Mawmbridge at £24k. Other variances included repairs and maintenance, at Pumping Stations this was £4k with no corresponding budget. Payments of £55k had been made so far to the new contractor for the first two phases of the summer works programme, with a circa £10k budget pressure anticipated over the full year, as reported to the last Board meeting.

The invoices for the first six months of 2017/18 at the end of September 2017 had been produced and paid by the four Boards for Staffing & Joint Services (with only a £2k variance). The next invoices will be prepared at the end of December 2017. The Joint Services Committee monitors these budgets and at the last quarter end on 30.09.17 there was overall minimal variance.

The invoices for the first six months (at the end of September 2017) had been produced and paid by the Boards for Director of Operations/Engineers/Works Supervisor (showing only a £1k variation). The next invoices will be prepared at the end of December 2017. The Joint Services Committee monitors these budgets and at the last quarter end there was overall minimal variance. This also included the cost of the Board's Works Supervisor and the part time retained Engineer, as a cost wholly to NELDB and outside the Joint Services arrangement.

The current position of the Drainage Rates collected for 2017/18, including previous years' arrears, as at 1st November 2017 was reported to members. The collection rate was at 62.5%. First reminders were despatched on 13th September 2017 and final reminders would be despatched on 15th November 2017, upon completion of further queries. At this stage a court date had not been set.

Rating queries were still being received and resolved and there were still some areas of land for which an owner had not been identified. This was an ongoing process and would include site visits as required. It was also noted that areas of land had been identified which are now subject to Special Levy (i.e. they are no longer agricultural land or buildings) and these will need to be transferred at the developed land transfer rate to the relevant Council at budget setting in January 2018. This may require pre-discussions with the relevant Councils, once the information has been collated and the position as at 31.12.17 is known.

Bank Balances and investments were set out as follows, as at 01.11.17:

Barclays Bank plc			
Payments Account		£	6,209.91
Receipts Account		£	7,980.76
General Deposit Account		£	370,000.00
Developer Contributions Account		£	280,722.22
		Total	£ 664,912.89

Whilst this was a healthy current position, it was highlighted that it included most drainage rates income and the second tranche of Special Levy payments from Councils. There would be no further significant income anticipated until May 2018, so balances would reduce over the following months.

Members received and NOTED the 2017/18 financial position of the Board to 31st October 2017.

13. Schedule of Expenditure for 01.09.17 to 31.10.17.

Members had received with the agenda a Schedule of the Expenditure incurred for the two months 01st September to 31st October 2017.

Gross expenditure for the period totalled £158,586.14 or, net of £23,654.14 reclaimable VAT from HMRC, £134,932.00.

Issues highlighted to or raised by members included:

- Items 10 & 11: £27,305.28 and £38,722.56 gross - Mowing Contract Payments to Carnaby & Son.
- Items 12 & 13: £100 and £125 – Payments to the Ulceby office cleaner.
- Items 27 & 28: £14,258.40 and £14,834.40 gross – payments for Mawmbridge PS Pumps 1 & 2.
- Items 34 to 51: Payments to Total Gas & Power, very low electricity bills for the Pumping Stations, due to a very dry season. The contracts are currently at varying lengths.

Members received and NOTED the expenditure incurred in the two months to 31st October 2017.

14. Health and Safety.

A report had been circulated with the agenda on health and safety matters. Although it was pleasing that there were no specific incidents or near misses relating to NEL, it was agreed that it is good practice to keep this as a standing item on the Board's agenda.

The report and update on health and safety was noted.

15. Financial Regulations and Statement of Internal Control

A report had been circulated with the agenda and the Finance Consultant introduced this item for members to discuss.

Members were advised of the importance of an up to date and fit for purpose set of procedures regarding the administration of the Board's financial affairs. The Financial Regulations are an important aspect of demonstrating the internal control of the Board and would be reviewed and monitored by the newly appointed Internal Auditor and would also be a key part of the Board's governance arrangements.

The Financial Regulations and Statement of Internal Control, if approved by the Board, would be generic across all four Boards managed under the Joint Services Agreement. The other three Boards have operated under a single set of Regulations since November 2014 and these had been reviewed and updated in November 2015 and now were for review again in November 2017. The Financial Regulations are in line with recommendations from three of the four Boards' outgoing Internal Auditor.

For Drainage Rates, as the Board does not have a write off policy it was proposed as part of the Financial Regulations to set a minimum amount of £2.50, under which a drainage rate demand would not be issued. A schedule of such accounts would be presented to the Board annually for write off.

The Financial Regulations and Statement of Internal Control were proposed, seconded and AGREED by the Board. These would now be uploaded to the Board's website www.northeastlindsey-idb.org.uk

16. Treasury Management (Investment & Borrowing) Policy.

The proposed Treasury Management (Investment & Borrowing) Policy had been circulated with the agenda.

Members were advised that the key objectives are to ensure the four Boards have sufficient day to day cash flow to meet their obligations, to diversify risk by spreading surplus cash across a sufficient number of counter parties and, if required, to borrow in the most prudent way.

Other objectives included:

- Maintaining bank balances at optimum operational amounts
- Investing core cash rather than holding it in current accounts
- Protecting the amount (capital) invested
- Maintaining liquidity
- Considering various funding options for capital purchases (eg leasing borrowing, funding from reserved (cash), etc).

The policy was proposed by Peter Mills, seconded by Cllr Bill Parkinson and AGREED by the Board. The Policy would now be uploaded to the Board's website www.northeastlindsey-idb.org.uk

17. **Drainage Rates Write Off.**

A report had been circulated with the agenda on the writing off of Drainage Rates income.

Prior to the issuing of the 2017/18 Drainage Rate Demands, the Board underwent a comprehensive process of having all its Drainage Rate accounts and Ratepayer information transferred on to a computerised rating package (DRS) from the existing paper based system. The arrears and credits brought forward as at 1st April 2017 (as verified by the Internal Auditor) have also been reconciled and loaded to DRS and so provided a basis for the report.

As with any task that involves checking and inputting large quantities of data, it has emerged that some accounts have errors and discrepancies on their opening balances (those balances brought forward from previous years that have not been paid).

A significant amount of time has been spent on validating the information and dealing with queries from ratepayers. This has assisted in 'cleansing' the data and making it more robust. This process is still ongoing as queries continue to be raised, mainly regarding the correct land holdings. However, this process now benefits from the ability to provide maps to ratepayers who raise queries.

Based upon this and the previous manual records, many account queries have now been resolved, but on a number of these accounts there have been issues and disputes over the amount of arrears brought forward. Where it is evident ratepayers have just not made payment then the value of these arrears has been retained on their account. However, where previous queries have been raised with the Board or where rating demands have not been sent in previous years, due to outstanding queries it would be difficult to justify the basis of charging these arrears. Therefore, it was proposed that these be written off by the Board. The following table sets out the account number, value to be 'written off' and the reason for doing so:

Account	Amount of arrears to write off	Reason / justification for write-off
0284-0	£ 5.43	Due to a miss-calculation in land size some years ago. This has remained in the account.
0253-3	£ 29.27	No bill sent since 2013/14 as all correspondence was coming back as 'gone away'. However, having spoken to the account holder on 15th May 2017 she confirmed she still owned the land and always had done. It is therefore proposed to write off the years she didn't get a bill sent but retain the arrears for the years she sent the bill back.
0120-6	£ 29.63	This account had arrears showing. However, following a complaint by the ratepayer, it was found that they had paid the bill up to the year ending 2015/16. Therefore, they only owe for 2016/17 plus current year.
0012-9	£ 74.33	Confirmed that this ratepayer had paid all their 16/17 arrears so the brought forward amount needs cancelling.
0012-9	£ 163.97	Confirmed that this ratepayer had paid all their 16/17 arrears so the brought forward amount needs cancelling.
0020-1	£ 69.33	This parcel was billed at the wrong size so should be removed.

0037-9	£ 65.66	Account had not been billed for some time for these historic arrears.
0065-7	£ 64.56	Account had errors in their assessments some years ago and there was a dispute over whether it should be paid or not.
0094-9	£ 12.77	Account holder said they had paid by direct bank credit some 3 years ago but not received into Board's bank account. Due to time lapsed difficult to resolve now.
0110-9	£ 8.20	Account holder said they had paid by direct bank credit some 3 years ago but not received into Board's bank account. Due to time lapsed difficult to resolve now.
0119-9	£ 0.51	Disputed the size of their landholding some years ago and refused to pay this element of the bill.
0187-3	£ 59.04	Changed assessment some years ago so no arrears due.
0207-9	£ 7.57	Overpayment made previously, not an underpayment so no arrears due.
0266-7	£ 21.29	Developed housing estate land. To be transferred to Special Levy.
0051-5	£ 15.24	Land Registry search showed owned by a different ratepayer since 2014, so removed from this account. New account holder can only be billed for current year +1 previous year.
0265-1	£ 295.03	Received an email from the land agent who takes care of this account to say they had notified the Board in early 2016 of land changes which had taken place (he copied in previous correspondence sent). None of these changes were actioned and so drainage rates accrued for this incorrect land holding. The ratepayer did not pay the 2016/17 rates and these came across as arrears into DRS. As the Board was previously notified, and changes were not actioned, these arrears need cancelling.
0225-6	£ 76.00	This land is duplicated (i.e. invoiced to two different ratepayers).
0225-6	£ 270.90	The ratepayer has not been sent a bill for 5/6 years. They had a lot of land some years ago, but sold the majority many years ago. This duplicated these parcels to his and others accounts These arrears only apply to the land that he sold.
0274-5	£ 54.42	The ratepayer has 2 accounts for the same land (duplicated land parcels).
0069-9	£ 100.48	These arrears not due on this account. Land transferred.
0069-9	£ 25.75	Overcharged on assessment. Should have had an AV of £2415.88 but incorrectly billed with an AV of £3110, despite the ratepayer notifying the Board of the changes in land holding.
No Account	£ 2.52	Miss-allocated payment received in previous years. No account to apply to.
Total	£1,446.86	

The total of these write-off is £1,446.86 and it was requested that the Board agreed to remove these values from the individuals' accounts on the DRS rating system. Should any of these arrears be subsequently paid or found to be due from any ratepayer, they would be reinstated into their account for payment.

Any duplicated land parcels were also removed from the Ratepayer account and a record of all removals was being kept and should any prove not to be duplications in the future, they would be added back into the ratepayer account.

All Drainage Rates write-offs must be approved by the Board. The Board did not have a policy of not issuing drainage rate demands for under a minimal amount. A report earlier on this agenda proposed to set a minimum amount under which a drainage rate demand is not issued (of £2.50 from 1st April 2018). A schedule of these accounts would be presented to the Board annually for write off. Other drainage rate accounts would be presented to the Board periodically for write off of amounts that are deemed uncollectable. This minimum amount would be reviewed periodically by the Joint Services Committee.

The write off of drainage rates was APPROVED by the Board, as set out.

18. ADA Lincolnshire Branch's Pay Recommendation for 2018/19.

A report had been circulated with the agenda. The Chief Executive advised members that the ADA Lincolnshire Branch met on 19.10.17 and agreed the pay settlement for 2018/19, as recommended by the Pay and Conditions Committee meeting on 20.09.17.

As staff pay was, however, a matter reserved to individual Boards, each Board was asked to adopt the pay settlement for 2018/19 as recommended by the ADA Lincolnshire Branch meeting of 19.10.17. This was as follows:

If the Public Sector Pay Cap is still in force then a 1% pay award will be applied across all rates.

If the Public Sector Pay Cap is lifted then 90% of the National increase in annual earnings, as published in the Sunday Times on the last Sunday in January, will be applied across all rates.

The committee recommend that all employee's positions are reviewed and assimilated onto the White book spine points where a Board has not already completed a Job evaluation exercise.

There was a discussion about the Board now directly employing only one member of staff but, related to this issue, the Board had a stake in this matter given the impact of any pay settlement on the Board's joint services and staffing costs.

Members AGREED to adopt the ADA Lincolnshire Branch settlement as set out.

19. Director of Operations & Engineering Services' Report.

A report had been circulated with the agenda and this plus a presentation were provided to members, as follows:

- **Planned Maintenance**

Work on the summer maintenance programme had continued though this period. Progress had been satisfactory, moving from cropped reaches to those accessed from grass strips and access tracks. The final element to be completed was the small reaches of handwork. It was expected that the programme would be completed by the end of November by Carnabys LTD, the new contractor from this season.

The contractor had employed a tractor / flail combination working ahead of two excavators undertaking the clearance of vegetation from the channel bed.

The contractor had identified locations where work was required to clear bridge and culvert crossings and where the clearing of overhanging bushes/branches would ease the summer maintenance work. It was noted that this potential winter works programme for 2018/19 would be costed for budget setting.

- **Mawmbridge Pumping Station**

Both pump no.1 and pump no.2 had now been refurbished and re-commissioned by Perry's Pumps of Lincoln. The work undertaken included the complete stripping down of the pumps to clean and de-scale all parts and re-paint the casing. The rotor of no.2 was also dried and

re-varnished. Pump no. 1 was £11,882 and Pump no.2 was £12,362 (total cost £24,244 net of VAT, against a budget of £10k).

Both pumps were fitted with a new stainless steel flange due to the completed corrosion of the original element of the pump casing. This would have been caused by the salt water environment in which the pumps are housed and that the pumps had not been lifted for a visual inspection since their installation in 1986. This had resulted in the complete loss of any anti-corrosion protection that may have been in place.

The anti-syphon valves were also removed for inspection. It was found that the 'paddle' that operates the valve had been completely worn away due to use over time since installation. These valves prevent the symphonic action drawing back into the pump, water from the discharge/tidal side, by introducing air into the discharge pipe to break the flow of water. These were currently being repaired, the final cost as yet unknown but estimated at circa £4,000.

- **Pump Maintenance Programme**

The Board had undertaken maintenance work to pumps at New Holland Industrial Estate & Outfall, Middle Drain [no.2] and Little Buck Beck over the last 4 years. In the next 3-4 years work will be planned at Middle Drain [nos.1 & 3] and Immingham pumping station. The work at Immingham was planned for the financial year 2018/19 [subject to an approved budget], including work to refurbish the small 'summer' pump and its discharge pipeline.

The control panel to the automated weedscreen cleaner at Immingham PS had reached the end of its useful life and required replacement, along with the cabinet housing. It was proposed to refurbish these elements, however this would not require the replacement of the main 'gantry' element of the cleaner itself.

- **Barton Branch No.2**

The Board had received complaints concerning the water levels retained in this part of the system (near Wrens Kitchens) and during an event. Investigations had been made into the past performance of this watercourse and alternatives for improvement suggested.

The Board was aware that this watercourse had in the past been able to discharge water via Butts Road pumping station, operated by the Environment Agency. However, this route was blocked following works undertaken to the surface water sewer in Butts Road. The Board maintained system had since discharged via a gravity outfall into the Humber Estuary situated near the sailing club.

The capacity of this system could be improved by the cutting of a new watercourse, that would provide a more direct route to the outfall and additional 'on line' storage that would be available during high flow events.

- **Middle Drain Pumping Station**

The Environment Agency was undertaking an internal investigation to clarify why high levels were experienced during the work to replace the old sea doors at this site during the week of 21st August. Whilst the cause is widely known, the reasons why it happened need to be established to ensure such an event does not happen again in similar circumstances. Members will be updated on the EA's review at the next meeting.

As the gravity outfall now worked as designed, the Board's officers were seeking estimated prices for the installation of an automated weed screen cleaner at this station. This work would include the replacement and extension of the current weed screen.

Estimates were also being sought for the refurbishment of the pump control panel. The pumps were controlled by the original panel from 1972 and this did not meet current electrical safety regulations and a number of faults were evident.

Both the weed screen cleaner and refurbishment of the pump control panel would be funded from the commuted sums received by the Board from developers, to ensure the appropriate standard of protection is provided.

- **Study Tour to Amsterdam November 2017**

The Chairman, accompanied by the Chief Executive and Director of Operations and Engineering, participated in a tour of a number of sites relevant to the work of Water Boards in and around Amsterdam between 31st October and 2nd November.

The tour was arranged by the Lincolnshire Branch of ADA and included visits to the FloodEx exhibition and conference in Amsterdam, a major beach re-nourishment scheme in the north, demonstrations of partnership working in providing disaster response to flood events, coastal embankment assessment & refurbishment and water saving techniques used in the operation of large green house operations.

Members received and NOTED the report and verbal update.

20. Engineering Services Report.

A report had been circulated with the agenda which provided information on the planning applications received by the Board and detail of the comments submitted to the relevant Local Planning Authority (LPA).

The Chairman declared an interest in ND-3654-2017-PLN, W. Knapton & Sons at Vale Farm, the premises and applicant being his neighbour. Members were advised that, although the Board had originally objected to the proposed development because there were no details of the surface water drainage system submitted, this had now been resolved and the objection lifted.

Mr Martin Archer questioned who was responsible for checking the applications throughout the process to ensure compliance and members were advised that the Board was responsible for raising issues with the Local Planning Authority during the application process but that the Board was not a statutory consultee. Once planning permission was granted, the Local Planning Authority was responsible for enforcing any planning conditions.

Members discussed the content and NOTED the report circulated with the agenda.

21. Consents and Enforcements Report.

A report setting out Consents and Enforcements cases had been circulated with the agenda.

Byelaw Consent Applications:

Reference	Location	Applicant	Details	Date
ND-3608-2017-CON	Habrough Marsh Drain, Branch 5	Highways England	Temporary access culvert, now permanent	09-10-17
ND-3631-2017-CON	Drain 10A – Marsh Drain Branch 1	Able UK Ltd	Clear span bridge linking storage areas	18-09-17
ND-3710-2017-CON	Drain 10A – Marsh Drain Branch 1	Able UK Ltd	Temporary access culvert 1.2m dia.	26-10-17

Section 23 Land Drainage Act Consent Applications – District:

Reference	Location	Applicant	Details	Date
None				

Section 23 Land Drainage Act Consent Applications – Extended Area:

Reference	Location	Applicant	Details	Date
None				

Enforcement Issues – District

Reference	Location	Description / Comments	Actions
ND-3694-2017-ENF	39 Brocklesby Avenue, Immingham	New fence erected on a Boards watercourse	Owner instructed to remove fence

Members received and NOTED the report.

22. Any other Business.

22.1 ADA Environment Committee.

Mr Lionel Grooby provided the meeting with an update from the ADA Environment Committee that he had attended along with Fiona Scott, GIS and Environment Technician to the Board. There were three main points to bring to the attention of members:

- Middle Drain (and the potential saline intrusion event of 21.08.17).
- There is to be a reservoir built in South Lincolnshire, an Anglian Water Project taking water from the Trent River via the River Witham, covering 1500 acres.
- A five point plan had been agreed regarding eels which essentially covered the operation of pumps to avoid peak eel times.

Date, Time and Place of Next Meeting.

The meeting closed at 17:10 and the next meeting of the Board, was confirmed for Tuesday, 23rd January 2018 at The Amethyst Hotel, East Halton. It will commence at 2.30pm.

.....Chairman.....Date

NEL BM 14.11.17.