

NORTH EAST LINDSEY, WITHAM FIRST DISTRICT, UPPER WITHAM AND WITHAM THIRD DISTRICT
INTERNAL DRAINAGE BOARDS

Four independent statutory Land Drainage and Flood Control Authorities jointly administered from Witham House

Witham House, J1 The Point, Weaver Road, Lincoln LN6 3QN Tel: 01522 697123



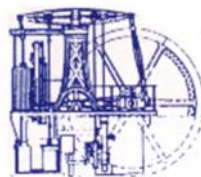
Witham First District IDB

www.witham-1st-idb.gov.uk



Upper Witham IDB

www.upperwitham-idb.gov.uk



Witham Third District

www.witham3idb.gov.uk



North East Lindsey

www.northeastlindsey-idb.org.uk

Environment and GIS Technician

An exciting vacancy has arisen for an Environment and GIS Technician, working for 4 Internal Drainage Boards (IDBs) within Lincolnshire. The 4 IDBs are independent statutory authorities providing flood risk management and land drainage services within their respective districts.

The Environment and GIS Technician will be the responsible lead for all environmental projects and schemes, along with managing, maintaining and developing the GIS and rating systems. Working in a small team working to conserve and enhance the environment, you will work with partner organisations (for example Environment Agency, Rivers Trust, Wildlife Trust, councils and other IDBs) to achieve greater benefits.

We are looking for a highly motivated person with the knowledge, skills, experience, and personal qualities necessary to progress environmental schemes and projects, conduct habitat surveys, maintain and develop databases and spatial information. You will represent the IDBs in county-wide forums, promoting the IDBs' work and projects. You will have skills in working with environmental enhancement projects and analysing data using GIS.

You will also manage and develop datasets, used together with environmental records to inform decision making and produce a range of products and services for public, private and third sector partners. These include; biodiversity data, asset data, GIS layers, web mapping and other spatial data. Taking ownership and having a high regard for the integrity of data throughout our systems and processes, you will be able to demonstrate a personal commitment to biodiversity conservation and will thrive on the challenges offered through working for our organisations. It is a requirement that the successful candidate must have the right to work in the UK by the start of their employment.

The IDBs' offices are based within the city of Lincoln. Our primary role is to provide a front-line drainage and flood protection service within the greater Lincolnshire community. We protect land, critical infrastructure, commercial and residential property from flooding and ensure good land drainage. Much of this work involves the maintenance and improvement of watercourses and related infrastructure. The Boards supervise all matters relating to water level management within

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our districts whilst supporting and promoting sustainability, the environment, agriculture, industry and commercial assets.

This is a full-time post which requires someone who has experience of working in a comparable environment or situation.

The minimum qualifications for this position are:

- Degree in Environmental Sciences, Physical Geography, Ecology or other relevant discipline
- Experience of undertaking environmental/ecological surveys
- Competent in the use of ArcGIS
- Able to build partnership working with CEO, Senior Officers and Board Members to enable clear understanding of organisational goals and strategic objectives
- Experience of developing and maintaining strong relationships with external partners, landowners and other stakeholders through excellent interpersonal skills
- Excellent organisational skills, ability to prioritise responsibilities, manage own time effectively and resource planning
- Highly efficient, methodical, and accurate in order to develop, manage and maintain excellent systems and processes.
- Customer service focused and aware, able to recognise needs and priorities and know how to deliver excellent customer service
- Excellent teamwork skills to enable the department to work flexibly and cooperatively to deliver the best possible service
- On-going development of management and leadership skills
- Competent in the use of standard IT packages such as Word, Power Point, Access, and Excel in order to manage day to day administrative duties promptly, efficiently and accurately
- A full, clean driving licence and access to a vehicle for business use
- Physical activity, frequent extensive walking on rough ground and uneven terrain to inspect watercourses and structures throughout all seasons
- Environmental and visual inspections of field signs
- Lone and remote working

Information about **Upper Witham, Witham First District, Witham Third District and North East Lindsey Internal Drainage Boards** and further information regarding this post, including full job description, person specification is available via Witham Third District IDB's Website: www.witham3idb.gov.uk applicants are invited to submit a curriculum vitae, outlining relevant skills and experience, together with a supporting application letter, by **9am Monday 10th July 2017**. Interviews will be held in central Lincoln on **Tuesday 25th July 2017**.